

**Student Government Funds Request Form**

**Name of organization:**

**Name of presenter:**

**Date of SGA meeting funds will be requested:**

**Description**

**Date of event:**

**Please provide description of event, include the purpose of event, impact on campus/overall community, timeline of event, organizations goal of event, how many students are anticipated to participate etc.:**

**Note: SGA will not cover cost of travel and event must comply with the rules set in place in the Student Organization Policy Handbook**

**Outline of Funds**

**Amount requested**:

**Itemized breakdown of request such as cost of food, supplies, t-shirts, etc.:**

**Has your organization fundraised for the event: yes or no**

**If yes how much have you collected:**

**Please submit this request form to SGA secretary Yoselin Herrera Uribe at** **yoselin.herrerauribe@kwc.edu** **by 5:00 PM the Sunday prior to the meeting.**