

PROPOSAL FOR A MAJOR MODIFICATION OF AN EXISTING ACADEMIC MAJOR

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Originating Division _____ Chair: _____

Program Title: _____

1. Program Details

- a. Total Number of credit hours required for the revised major. _____
- b. Number of credit hours required for the core? _____ electives? _____ emphases? _____
- c. Titles of emphases, if any _____

2. Program Rationale

- a. What is the perceived benefit of modifying this major?
- b. How does it harmonize with the mission of Kentucky Wesleyan College?
- c. How does it fit into the current, overall KWC strategic planning?
- d. List comparable programs in the state and region. How is this proposed program similar? Different? Provide evidence (not links to web sites).

3. Describe the proposed program

- a. IF THE MODIFICATION RESULTS IN A CHANGE to the program's previous learning outcomes, provide a new assessment plan that lists the program's learning outcomes (e.g., knowledge, values, skills, etc.) that graduates will be expected to have acquired.
- b. Provide a list of courses with an Academic Bulletin description for any NEW courses proposed. Be sure to include pre-requisites, and the semester offered. ATTACH a syllabus for each new course.
- c. IF NEW COURSES ARE BEING PROPOSED OR COURSES WHOSE LEVEL YOU ARE PROPOSING TO CHANGE, discuss the rationale for courses at the freshman level, sophomore level, junior level and senior level.
- d. Attach a Sample 4-Yr Degree Plan and a Sample 3-Yr Degree Option Plan (for the revised program)
- e. How do these changes impact your existing assessment plan? Be sure to attach a curriculum map and modify your assessment plan and attach it as needed.
- f. If the program serves the General Education program, indicate any new courses would be appropriate. Be sure to consult the current rationale for the general Education Program, which may be found on the intranet.

4. Program needs

- a. How do these changes impact staffing needs, be sure to include the qualifications and subject matter specializations needed (see the policy for personnel appointment).
- b. List space/equipment/technology/library resources needed.
- c. Anticipated budget required.
- d. requirements if they differ from those standard for the institution, and tell how and why they are different.

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Signature of person(s) originating these program changes if other than the Division Chair:

Originating Division:

1. Division Chairperson _____ Date _____

2. Provost/Vice President _____ Date _____
Of Academic Affairs

3. Chief Financial Officer _____ Date _____
Signature indicates adequate financial support will be provided

Academic Policies Committee:

4. Chairperson _____ Date _____

Faculty Approval Date: _____

Note: Persons signing this form and desiring to comment may write on the reverse side of this page.