8.9.17 **Daviess County Family Court needs interns:**

Intern position for a law clerk, paralegal/assistant, and a general assistant that could help with answering phones and scheduling. Maybe sitting in with judge on certain days in court.

Please let me know if you have anybody interested! Even the assistant positions are more than answering phones and scheduling. They get to experience all aspects of what we do in and out of court, but they help with phones 2-3 days a week.

If you need more information, contact:

Cortney Skinner

Daviess Family Court

[CortneySkinner@kycourts.net](mailto:CortneySkinner@kycourts.net)

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8.8.17 Career Development needs a Federal Workstudy student for **marketing through social media, event planning & facilitating, data entry, email distribution list creation and other office responsibilities as directed.** 10-15 hrs/week, will work around class and sport schedule. Skills needed; excel experience, correct grammer and spelling, responsible, dependable, attention to detail and self-motivated.

This could also be an academic internship for the right student. Email me [mcambron@kwc.edu](mailto:mcambron@kwc.edu) if interested.

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8.8.17 **Dynamic Directions has two paid internship openings for the fall semester.**

Marketing/ email, data bases, social media

Business / general office responsibilities

Email Ben Hoak at [bhoak@dynamicdirections-d2.com](mailto:bhoak@dynamicdirections-d2.com) introduce yourself and attach a resume

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8.8.17 United Way of Ohio Valley has a paid internship for a social media and marketing intern.



**United Way of the Ohio Valley**

403 Park Plaza Drive

P.O. Box 705 Owensboro, KY 42302

Phone: 270-684-0668 ext. 28  
Email:  [tahart@uwov.org](mailto:tahart@uwov.org)

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8.4.17 Mentor Kids has a paid internship opportunity



**Contact:**

Maria Shyver

Mentor Coordinator

MentorKids KY

2815 Veach Road

Owensboro,KY 42303

Phone: [(270) 926-6893](tel:%28270%29%20926-6893)

Fax:[(270) 926-3783](tel:%28270%29%20926-3783" \t "_blank)

[mariashyver@mentorkidsky.org](mailto:mariashyver@mentorkidsky.org)

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8.4.17Swedish Match has an internship/PT lab position for a recent grad.



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8.3.17 **Recent Graduates: Paid Internships at Bluegrass Greensource Lexington, KY area.**

 

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8.3.17 **Communication Arts Majors!**

The City of Owensboro has another internship opportunity.

This one would be in Administration working with the A/V crew.

If you have students majoring in Communications or Journalism, this might be a good opportunity for them to intern.  Contact Elaine Timmel [TIMMELME@owensboro.org](mailto:TIMMELME@owensboro.org)

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6.29.17 Volunteer, have fun and listen to great music at the Big O Music Festival!! Need volunteers ASAP!!

See details below and call Steve Terry at 270-316-5511 or email at [sterry25@aol.com](mailto:sterry25@aol.com) if you would like to volunteer. Be a dependable and responsible volunteer!

the event is July 8  
  
We have a few workers, but I am going to put our entire labor needs here, and you can see what you can come up with, and we can fill in from what we have:  
  
Thurs 7/6: 14 people from 9am - 5pm  
Friday 7/7: 10 people total  
                    6 people from 9am - 4pm  
                    4 people from 9am - 1pm  
Saturday: 12 people from 7:30am - around 1pm  
                  8 people from 1pm - around 10:30pm  
Sunday:   12 people from show end (around 10:30pm) - 2am   
Sunday:   14 people from 9am - 2pm  
  
Most of this work is general labor. Just carrying stuff, and taking general direction. Saturday (after 1:00) is during the show, and a little more fun. The hardest days would be Thursday, and the 2 Sunday shifts. Friday is a pretty easy and short day.  
  
Thanks again! If you have any questions, at all, please let me know.  
  
Steve

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6.29.17

Volunteer Opportunity (preferably for Education Majors or others working with children)

Sts. Joseph & Paul Catholic Church is in need of regular volunteers working with our Jesus Loves Me Program each Sunday from 9:30 to 11:30 a.m.  This is a program dedicated to our 2-4 year olds.  We teach a bible lesson, have prayer, crafts and play time while their parents attend Mass.  You will need to be Safe Environment cleared.  Please contact Kim Tignor, Coordinator of Religious Education, at 270-683-5641 or [kimsjpc@gmail.com](mailto:kimsjpc@gmail.com) for more information.

Kim Tignor

Coordinator of Religious Education

Sts. Joseph & Paul Catholic Church

609 E. 4th Street

Owensboro, KY  42303

(270)683-5641 ext. 224

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6.16.17

**Chemistry majors and minors!!! Relevant Experience this summer**

My name is Mike Nold.  I am Sales Manager for Buckman.  Buckman is a specialty chemical company that sells and services the paper industry.  I have an immediate opening for an intern or co-op.  This person would work with our Account Manager at the Domtar Hawesville and KC Owensboro facilities.  We prefer individuals with a science background.

Would there be any interested students currently enrolled in the science or engineering schools at KWC?  We are flexible on hours and time.

Email Mr. Nold with resume.

Mike W. Nold

*Regional Sales Manager*

**Buckman** USA

513.266.2181 Cell

[mwnold@buckman.com](https://na01.safelinks.protection.outlook.com/?url=mwnold%40buckman.com&data=01%7C01%7Cmwnold%40buckman.com%7Cdb313a512f5345c7933b08d4b4feeb47%7C5dab6fa33a5c42e892b832983743dc0d%7C0&sdata=EWE%2FuAhp5JbrYqljGPA4oZBMaMSgNCet6%2FGIYBHNxPs%3D&reserved=0)

[buckman.com](http://www.buckman.com/)

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6.16.17 Recent Graphic Design graduate; internship in DC

we’re looking for a [paid graphic design intern for this fall](https://frbog.taleo.net/careersection/1/jobdetail.ftl?lang=en&job=20326) (full details below).

Graphic Design Intern(OIG)-20326

Primary Location : DC-Washington

Employee Status : Temporary

Overtime Status : Non-exempt

Job Type : Internship

Travel : No

Shift : Day Job

Years of Experience Required: 0

Education Required: Some College

Relocation Provided: No

Salary Grade Low: 20

**Posting Date** : Jun 6, 2017

**Position Description** The Office of Inspector General (OIG) of the Federal Reserve Board (Board) and Consumer Financial Protection Bureau (CFPB) conducts audits and evaluations of the Board and CFPB's programs and operations to assess and promote economy, efficiency, and effectiveness in these programs and operations, while helping to prevent and detect fraud, waste, and abuse. The Graphic Design Intern will help audit and evaluation teams translate their data and information into powerful visuals and drive communication in both reports and other division messaging channels (website landing pages, social media platforms, etc.). The Graphic Design Intern will also help design and publish content for a variety of other external products (special publications, outreach materials, etc.) and internal communications (digital signage, intranet products, etc.). In all work, the Graphic Design Intern will help ensure that designs follow and extend our branding guidelines.

**Position Requirements**

* Fall 2017 Intern
* Strong oral and written communication skills
* Excellent visual stylistic sense (balance, tone, placement). Infographics and data visualization skills, including the ability to translate complex data and technical text into informative, easy-to-understand visuals (graphics, charts, etc.) and infographics.
* Graphic design experience, in both digital and print media, and excellent software skills with InDesign, Photoshop, Illustrator, Acrobat, etc.
* Animation, and web design skills a plus
* Ability to work independently in a deadline-sensitive environment
* Preferred major in graphic design, art, branding, or related fields, as either a graduate or undergraduate student.
* Portfolio and two letters of recommendation required.

**We are an Equal Opportunity Employer and do not discriminate against any employee or applicant for employment on the basis of race, color, religion, sex, sexual orientation, gender identity, national origin, age, disability, genetic information, or application, membership, or service in the uniformed services.**

**Tim Walker**

Sr. Writer-Editor | Office of Inspector General  
Board of Governors of the Federal Reserve System | Consumer Financial Protection Bureau  
p: 202-452-3430 | c: 202-407-0093 | f: 202-973-5044 | [tim.walker@frb.gov](mailto:tim.walker@frb.gov)

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**Report fraud:** [OIG Hotline](https://oig.federalreserve.gov/hotline.htm?utm_source=sig&utm_medium=email&utm_campaign=hotline) | 800-827-3340 | [oighotline@frb.gov](mailto:oighotline@frb.gov)

**Learn more:** [oig.federalreserve.gov](https://oig.federalreserve.gov/?utm_source=sig&utm_medium=email&utm_campaign=web) | [oig.consumerfinance.gov](http://oig.consumerfinance.gov/?utm_source=sig&utm_medium=email&utm_campaign=web)

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6.10.17 **Zoology majors/graduates!!**

We are starting Fall internship applications for the **Houston Zoo**! I'll put the link for the requirements below, but please make sure to let everyone know (who is interested) that, while we do not offer housing, a LOT of keepers will take in interns during their internship. So that can't be a reason to not apply!!

Paige Baisden

<https://21786-presscdn-pagely.netdna-ssl.com/wp-content/uploads/2015/11/Animal-Care-Internship-Descriptions-and-Requirements-2.pdf>

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5.25.17

Need volunteers for the KHSAA State Tournament for softball will be at Fisher Park in Owensboro, June 8,9 and/or 10. Games will start at 5:00 Thursday, go all day Friday and end on Saturday (pending rain).

**Volunteers are needed to make sure food/drinks are readily available in the hospitality area and water is available to umpires on the fields during the games. The most help is needed on Friday.**

Randy Chapman, president of the local umpire association, can certify community service hours for anyone volunteering to help, plus you get to socialize, attend a high school state championship event and see young people compete doing something they love.

If interested in helping, contact Randy Chapman [rchapman@kwc.edu](mailto:rchapman@kwc.edu) or 270-852-3135

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5.5.17 I wanted to reach out to you to see if you might be interested in working for the **Legislative Research Commission for the Spring 2018 semester.** The Legislative Research Commission is the professional, non-partisan staff of the Kentucky state legislature. Interns can **receive up to 15 hours credit** for this program and work full-time for the legislature where they are exposed to the legislative process including bill drafting, committee procedure, administrative regulation reviews, the budget process and more. Many past KWC students have completed this internship in committees such as labor and industry, health and welfare, transportation, and veterans affairs. This **includes a monthly stipend of $1,500 (before tax).** Students **must be a junior by January 2018.**

If interested, **the deadline to apply is May 15th, 2017**. For any questions, please contact Wesley Whistle at wwhistle@kwc.edu. Attached is the application and below is a link to the brochure where you can get more information. <http://www.lrc.ky.gov/lrc/Intern-Brochure_2016.pdf>



Wesley R. Whistle, MPA '12

Director of Institutional Effectiveness and Research

Kentucky Wesleyan College

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5.4.17 **All Blessings International, Inc. needs some volunteer help this summer**. Whether you can give a few hours a week or a few days, they would love to have your help.

Contact --

Raven McCrady

Director, Kentucky Office

All Blessings International, Inc.

3808 South Griffith Avenue

Owensboro, KY 42301

[raven@allblessings.org](mailto:raven@allblessings.org)

Phone (270) 684-2598

Fax (270 684-6748

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4.28.17 Would you be interested in being a volunteer for the Friday After 5 Committee?

They are looking for 3-4 more to round out the committee. You would be a floater, so you would be working with all of the committees at some time or another. Great networking, as most committee members are business professionals for this area.

If it is something you would enjoy, Danny Cooper is the contact, 316-7283.

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4.6.17 **4.6.17** The USDA Forest Service is offering paid student internships throughout the country this summer. Students currently enrolled in qualifying high school through post-graduate level programs are eligible to apply. The application period begins on April 6th.



The following internships are available:

GS-0099-01 – General Support

GS-0399-03/04 and GS-0399-05 – Admin Support:

GS-0499-03/04 and GS-0499-05 - Forestry/Recreation/Natural Resources Support

GS-0899-03/04 - Engineering/Surveying Support

GS-1399-03/04 – Geology/Hydrology Support

Apply April 6-12 on USAJobs

Applicants must be at least 16 years of age. Internships are for the summer of 2017 and may last up to one year. Government housing may be available, at a cost to the intern. Visit [the Work For Nature](https://www.fs.fed.us/working-with-us/jobs/work-for-nature) website for locations and qualification information.

Applications will be accepted from April 6 to 12 on [www.USAJOBS.gov](http://www.USAJOBS.gov) in the fields of forestry, recreation, engineering, surveying, natural resources and administrative support. For help applying, visit [www.usajobs.gov/Help/](http://www.usajobs.gov/Help/).

More information about the internships, including locations and qualification information can be found at [www.fs.fed.us](http://www.fs.fed.us), or contact the National Collective Recruitment Team at [FS-recruitmentandhiring@fs.fed.us](mailto:FS-recruitmentandhiring@fs.fed.us). Individuals interested in finding out more Forest Service careers can visit [www.fs.fed.us/working-with-us/jobs](http://www.fs.fed.us/working-with-us/jobs).

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4.5.17   **We are looking for students that are interested in interning in a correctional setting or mental health and substance abuse setting**.  Our company **Mountain Comprehensive Care** is a full service mental health provider.  **We currently have the contract for the Substance Abuse Program at Hopkins County Jail in Madisonville, Kentucky as well as Oasis in Owensboro**.  I know that Kentucky Wesleyan offers degrees in **psychology** as well as **criminal justice** so the opportunities to work in the field and become familiar with offenders, mental health issues as well as the paperwork required by the state would be of great benefit for anyone looking to jump start their career upon graduation.  If you are **looking to intern strictly in social work or mental health** Ken Stein our COO is interested in building a good relationship with local colleges for interns as well.  He can be reached at 270-929-6347 or at [Ken.Stein@mtcomp.org](mailto:Ken.Stein@mtcomp.org).  Thank you and I look forward to working with you.

For

Jeremy McLaughlin

Substance Abuse Counselor, Bis, TCADC

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3.30.17 Attorney Jennifer Hendricks ’07; is open to having an intern/volunteer in her office this summer or next fall. Flexible, 10-40 hours, office responsibilities, some courtroom shadowing, phone, clerical, etc.

If you would like to get some relevant experience in business, CJ, or legal; this would be a good place to start.

Call or email Christina [hendrickslawoffices@gmail.com](mailto:hendrickslawoffices@gmail.com) 270-689-0707, or stop by to find out more at 2225 Frederica St. ( Across from Jimmy Johns)

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3.29.17 NRCS just posted the National Pathways Internship Program announcements on [USAJobs](https://www.usajobs.gov/) including 13 **internship opportunities** in Kentucky.  The announcement opened on March 23, 2017 and **closes on April 3**, 2017.  Please see the links to each announcement below. The announcements that include locations in Kentucky are marked accordingly.

* Student Trainee (Rangeland Management) GS-0499-03, NTE 09/30/2017; NRCS-17-0569PW-MG: <https://www.usajobs.gov/GetJob/ViewDetails/466406400>
* Student Trainee (Rangeland Management) GS-0499-03 FPL 04; NRCS-17-0575-PW-MG: <https://www.usajobs.gov/GetJob/ViewDetails/466404000>
* Student Trainee (Rangeland Management) GS-0499-04 FPL 04; NRCS-17-0584-PW-MG: <https://www.usajobs.gov/GetJob/ViewDetails/466407200>
* Student Trainee (Soil Conservation) GS-0499-02 NTE 9/30/2017; NRCS-17-0583-PW-MG: <https://www.usajobs.gov/GetJob/ViewDetails/466403900>
* Student Trainee (Soil Conservation) GS-0499-02 FPL 04; NRCS-17-0580-PW-MG: <https://www.usajobs.gov/GetJob/ViewDetails/466405100> (Bardstown, Bowling Green, Campbellsville, Grayson, Hopkinsville, London, Madisonville, Shelbyville, Winchester)
* Student Trainee (Soil Conservation) GS-0499-02 FPL 04; NRCS-17-0582-PW-MG: <https://www.usajobs.gov/GetJob/ViewDetails/466413100>
* Student Trainee (Soil Conservation) GS-0499-03, NTE 09/30/2017, NRCS-17-0578-PW-MG <https://www.usajobs.gov/GetJob/ViewDetails/466410900>
* Student Trainee (Soil Conservation), GS-0499-03, NRCS-17-0563-PW-MG  <https://www.usajobs.gov/GetJob/ViewDetails/466411000>
* Student Trainee (Soil Conservation), GS-0499-03, NRCS-17-0571-PW-MG <https://www.usajobs.gov/GetJob/ViewDetails/466414300>
* Student Trainee (Soil Conservation) GS-0499-03, NRCS-17-0577-PW-MG <https://www.usajobs.gov/GetJob/ViewDetails/466413000>
* Student Trainee (Soil Conservation) GS-0499-04, NTE 09/30/2017, NRCS-17-0590-PW-MG <https://www.usajobs.gov/GetJob/ViewDetails/466455800>
* Student Trainee (Engineering) GS-0899-02 NTE 09/30/2017, NRCS-17-0565-PW-SR: <https://www.usajobs.gov/GetJob/ViewDetails/466403600>
* Student Trainee (Engineering) GS-0899-02 FPL 04 NRCS-17-0568-PW-SR: <https://www.usajobs.gov/GetJob/ViewDetails/466405400> (London, Madisonville)
* Student Trainee (Engineering) GS-0899-03, NTE 09/30/2017, NRCS-17-0567-PW-AC: <https://www.usajobs.gov/GetJob/ViewDetails/466405200>
* Student Trainee (Engineering) GS-0899-03 , NRCS-17-0592-PW-AC:  <https://www.usajobs.gov/GetJob/ViewDetails/466457700> (Elizabethtown)
* Student Trainee (Engineering) GS-0899-04, NTE 09/30/2017, NRCS-17-0585-PW-AC: <https://www.usajobs.gov/GetJob/ViewDetails/466464400>
* Student Trainee (Soil Science) GS-0499-02, NRCS-17-0572-PW-MG: <https://www.usajobs.gov/GetJob/ViewDetails/466459500>
* Student Trainee (Soil Science) GS-0499-03, NRCS-17-0576-PW-MG: <https://www.usajobs.gov/GetJob/ViewDetails/466459700> (Owensboro)

* Student Trainee (Human Resources) GS-0299-02, NRCS-17-0586-PW-AC: <https://www.usajobs.gov/GetJob/ViewDetails/466461300>
* Student Trainee (Human Resources) GS-0299-05, NRCS-17-0588-PW-SR: <https://www.usajobs.gov/GetJob/ViewDetails/466462400>
* Student Trainee (Hydrology) GS-1399-03 NTE 09/30/2017, NRCS-17-0593-PW-MG: <https://www.usajobs.gov/GetJob/ViewDetails/466468700>

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3.28.17 **The Muhlenberg County Stallions are a summer college wood bat baseball team** that plays in the Ohio Valley League. The league transformed from a previous league. The current OVL has been in operation since 2011, but it transformed from a previous league that began in 2004.

We are **looking for a couple of unpaid interns for the summer**. We are looking for a game day/event manager, and we are looking for a marketing manager. Our season begins the first of June and runs through the end of July.

 

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3.20.17 Swedish Match has an opening for a Summer Intern (paid) in our Research & Development Analytical Lab. 

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3.20.17 Oasis Shelter for Battered Women welcomes female interns, particularly CJ and Psych majors. See internship description below.



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3.19.17 Marsy’s Law for Kentucky Internship. It is an excellent career-building opportunity.



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3.17.17 Happy Saint Patrick’s Day

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3.15.17 An internship opportunity for college grads or soon to be college grads **with Ironman in Tampa** **Florida**.

Here’s the Ironman website. I couldn’t find much information on their internships though: <http://www.ironman.com/#axzz4bKqad2iw>

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3.15.17 The Minor League Baseball (MiLB) ‘Fostering Inclusion through Education and Leadership Development’ (FIELD) Program is now accepting application for the class of 2017!

**Dates:** August 7 – 11, 2017

**Location:** Minor League Baseball Headquarters (St. Petersburg, Florida)

**Cost:** $250 plus cost of travel

**Where to Apply:** <https://diversity.milb.net/field_program.aspx>

**Deadline to Apply:** March 31, 2017

Last summer, Minor League Baseball hosted 25 students from 7 different colleges and universities during a week-long program designed to introduce students to the game and business of baseball. Last year’s group participated in group projects, professional development sessions focused on sales training and resume building in addition to hearing from a number of industry executives who instantly became a part of their network. We visited McKechnie Field to watch the Bradenton Marauders during an evening of leisure and shadowed the staff at Spectrum Field to get a first-hand experience at what it’s like working in Minor League Baseball. Every department in our office made presentations to the group so that the role of central headquarters was clear, and Michael Hill, President of Baseball Operations for the Miami Marlins, made the keynote presentation.

After spending the week in St. Petersburg, Florida, students were paired with mentors in the industry who would assist with their preparation for the 2016 PBEO Job Fair at the Baseball Winter Meetings. 23 of the 25 students who participated in the FIELD Program attended the Baseball Winter Meetings. Their experience yielded **60 interviews and 24 job offers!**

We are very excited to be bringing this program back and hope that students from your institution are interested in participating! If you would like more information on the program, please visit our web page (<https://diversity.milb.net/field_program.aspx>) and feel free to reach out to me directly.

**VINCENT PIERSON**

MANAGER OF DIVERSITY & INCLUSION

Minor League Baseball

9550 16th St. N., St. Petersburg, FL 33716

ph 727.456.1704 |  fx 727.821.5819

[VPierson@MiLB.com](mailto:VPierson@MiLB.com)

[cid:image001.png@01D02FE6.06BEB750](http://www.milb.com/)

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3.15.17 The City of Owensboro is wanting students interested in internships with the City. Currently, 4th floor Administration has an interest in placing an intern to work with the **Mayor and City Manager’s offices**.

Also, if you have any students interested in **the IT and/or GIS field**, I’m sure we could place them, also.

Elaine Timmel

Personnel Secretary

timmelme@owensboro.org

Ph: (270) 687-8540 / (888) 616-8540

Fax: (270) 687-8548

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3.13.17

The Pacific Ranger District, Eldorado National Forest, is looking to **accept 3 interns** through the Student Conservation Association.  These opportunities will fulfill internship requirements for college university recreation & natural resource programs, will give incumbents a great variety of experience in recreation and outdoor interpretation that could potentially lead to seasonal employment, and provide an experience of a lifetime!

PO-00722928: Recreation Intern, Wrights Lake:  The Pacific Ranger District is looking for one intern who would assist Forest Service recreation staff in the Wrights Lake Recreation Area. Duties include: managing reservations, provide upkeep in campgrounds and assist with cleaning and maintenance of facilities. Wrights Lake campground has 82 campsites and multiple trailheads from Wrights Lake leading to the Desolation Wilderness. Interns would also assist in education and outreach at Wrights Lake campground, including the Junior Ranger Program, scheduling and presenting interpretive programs at the amphitheater and staffing information kiosk. For more information and the link to the application go to:   <https://www.thesca.org/serve/position/wrights-lake-recreation-intern/po-00722928>

PO-00722933: Recreation Intern, Crystal Basin:  The Pacific Ranger District is looking for three interns to work in support of the recreation program in the popular Crystal Basin Recreation Area. Interns would work with other FS staff to provide visitor information at Crystal Basin Information Station, patrol campgrounds and dispersed camping areas, assist with cleaning and maintenance of facilities, and will assist in education and interpretive programs. This internship will provide a great opportunity to gain experience in a variety of aspects of recreation management.

For more information and the link to the application go to: <https://www.thesca.org/serve/position/crystal-basin-recreation-intern/po-00722933>

Work for all positions is performed in the office and outdoors in remote locations.  Work may at times entail working in hot and inclement weather. Housing will be provided in shared Forest Service housing. Dates of employment would be a 14 week period, typically between June and September.  Interns would work both with Forest Service staff and independently.  Work schedule to be set between SCA intern and Forest Service staff.  Interns may be required to use their own vehicle and would be reimbursed for work-related mileage.

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3.11.17 **2017 FAYETTEVILLE SWAMPDOGS SPORT MANAGEMENT INTERNSHIP**

The Fayetteville SwampDogs are seeking friendly, motivated team players for summer internships at “The Swamp”. Are you a people person? Do you have a passion for baseball? Are you a person of integrity with a good work ethic? Do you have a dream of working in sports? Then a summer internship with the Fayetteville SwampDogs may be for you!



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3.2.17 The Family Y is in need of a marketing intern. Possibly start now and volunteer through the summer, possibly into the fall. With what they have listed, this experience would help your marketability upon graduation.

-someone to coordinate social media efforts with upcoming programs and establish an effective timeline of pushing out information before programs start

-help organize content (like social media) for constant contact email marketing. This would be overseen by me- I would deliver content, intern could arrange and insert material

-writing press releases

-be involved in the chamber of commerce and network with media outlets to create good working relationship with the YMCA

-be involved in billboard development, content and set up

-developing marketing flyers internally-quarterly newsletters (content and arrangement) with help from directors

-become fluent with YMCA branding standards (there is a booklet on all of this "how to" plus all directors are pretty good with the standards to help with learning as you go)

-good with indesign programming. This is where we make a lot of flyers and newsletter materials

-website design and video. 

Contact:

Chad Hart [Chad@owensboroymca.org](mailto:Chad@owensboroymca.org)

Issac Coffey [Isaac@owensboroymca.org](mailto:Isaac@owensboroymca.org)

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2.23.17 Zoology seniors and recent graduates! Great opportunity at Land Between the Lakes!



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2.13.17

Bernheim has 3 Summer positions open in the education department:

1. Two contracted, part-time Nature-based Education Assistants
2. One full-time summer Nature-based Education Intern

Job description is attached and can be accessed on [Bernheim’s employment page](https://bernheim.org/general-info/employment/).

 

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**2.11.17**

       New Beginnings offers services which focus on the needs of victims of rape and sexual assault and sexual child abuse.  New Beginnings also offers support to the family and friends of the victim; as well as the provision of educational programs to increase public awareness of sexual violence issues. There are numerous ways you can help New Beginnings help others. Our survivors need and appreciate your help, whether you volunteer, donate, or participate in our fundraising events. Learn more below.

**Volunteer**

Volunteers are the fundamental strength of New Beginnings. We are always looking for people with a desire to provide support services to survivors or to help with other aspects of our organization.

Volunteers are needed for the following:

24-hour Crisis Line Coverage

Accompaniment to hospitals, police stations, and courtrooms

Crisis Counseling

Community Education Programs

General Office Help

Fundraisers and Special Events

Board Members

Monetary Donations

Volunteers must be at least 20 years old. We provide training – an extensive training course is required, as well as occasional courses to maintain qualified volunteer status.

We also look to volunteers to help with advocacy packets, Laundry of Love kits, education programs and our public relations.

We are in need of volunteers.    If there is a time I could come and talk to anyone interested, please let me know.  I would be glad to come and share about our organization.    Here is a link to our website about getting involved

<http://www.nbowensboro.org/get-involved/>

Crystal Wall  
Volunteer Coordinator  
New Beginnings Sexual Assault Support Services   
Owensboro, Kentucky  
270-926-7273

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**1.27.17** Owensboro Specialty Polymers Inc. has a great relevant experience position for someone who is technically minded and specifically for a student in the following:

• Pre Engineering

• Chemistry

• Computer Science

• Math

• Science

• Safety / Environmental

Need someone between the hours of 7am-5pm; preferably (2) 8 hr. days, but not mandatory.

Good pay ($16/hr) and will work into a full time summer position. This also could be an academic internship this summer or possibly next fall. Email resume to: James Hall

Owensboro Specialty Poylmers Inc. [james.hall@onssp.com](mailto:james.hall@onssp.com)

Desk : 270-663-1455

Cell : 270-293-9042



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**1.18.17 ROMP now taking applications for festival volunteers June 21-24**

**Please find listed below specific details about volunteering opportunities with ROMP Fest. Scheduling will begin in March, and requests are on a first-come-first-serve basis for shifts and times.**

**Requirements:**

•Complete three 4-hour shifts over multiple days, must include one evening shift

•Submit a $5 non-refundable processing fee to secure your position on the team

•Bring a positive attitude

•Be on time for your shifts

•Adhere to our zero-tolerance policy while you are volunteering and representing ROMP Fest

•Help encourage festival attendees to keep the park clean

**Benefits:**

**•One 4-day festival pass with tent camping**

**•An opportunity to be a part of an incredible festival experience with thousands of your closest friends!**

**\*\*Upon acceptance, volunteers will be REQUIRED to pay a $5 non-refundable deposit.\*\***

**Please complete the form below to register as a ROMP volunteer. You will be notified via email if you are chosen.**

**Volunteers may be subject to a background check.**

[**http://www.rompfest.com/volunteer**](http://www.rompfest.com/volunteer)

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**1.5.17**

***Summer Research Experiences for Undergrads (REU)***

The **Chicago Botanic Garden welcomes undergraduates\* interested in plant biology and conservation** to apply to our REU program, funded by the National Science Foundation. This 10 week internship program, offered from June - August 2017, provides undergraduate participants an opportunity to explore a diverse array of scientific fields related to plant biology and conservation spanning genetic to ecosystem levels of inquiry. Interns work with a mentor to conduct an independent research project, participate in training and professional development programs, and present their results to a broad audience. Travel, room and board, and research costs are covered by the program. Participants also receive a $5,000 stipend. **Application deadline is February 1, 2017.** For more information, please visit our website at:<http://www.cbgreu.org/>.

*\*You must be a current undergraduate student (enrolled spring and fall 2017) and a citizen or permanent resident of the United States or its territories to qualify for this internship.*

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**12.30.16**

**Interested in a career in river ecology? Get started with a RiverWatch internship!**

**Minimum Requirements**

* Must be a college student
* Must work in Alton, IL from May 23 - Aug. 1, 2017 (housing may be available)
* GPA 3.25 or higher

**Project Details**

* $4,000 gross pay for 10 weeks
* Must attend intern short course from May 23-26 in Alton
* Must assist RiverWatch coordinator in developing freshwater mussel training materials and help conduct new volunteer mussel monitoring workshops
* Must evaluate the effectiveness of mussel training materials and present findings at Intern Symposium July 31 - Aug 1

**Application**

* Due January 18th
* **Apply at**[**http://www.ngrrec.org/internship**](http://r20.rs6.net/tn.jsp?f=0019z1w_6Dy-SwzM0GMo1aWt6Rra8pH5xFq8eiE3LkJztnm7Zif-dD5lClCE8j5JhCZzN3iUlKwwq3ogj-fU2Z0JNrOUlHZK1gxPlWZoH9WM0eUToczQqg_uf516ec35HodUjsiGk_q2ZuhFjbBPKgiXujSb3-odkL0YvXG1alcSEUUkGg5DZ24Xw==&c=OomSkYBHjxhkI9NgmTlW2VxX6Al3wWKar14twbRhzf4wkH6iyPHkqg==&ch=ZIbA5lsB5Bk5XXMbseCyxFftEVmOQlu4YJXmegP1YMtxITl3NJVySw==)
* Note in the application that you are interested in the RiverWatch Freshwater Mussel project

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**11.28.16**

Rice N Ribbon Bridal Shop 415 Main Street Rockport is looking for a **part time employee or intern** during spring semester. Person would be doing marketing, sales, social media and other tasks as assigned. If interested, contact Ms. Ina Rice, owner, by phone or email 1-812-499-0110 or [ricenribbon@gmail.com](mailto:ricenribbon@gmail.com)

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11.11.16 \_Rex Robinson's Visual Art Center is new and is looking for a volunteer/intern to assist in his art gallery. Someone who could market through social media, who could provide good customer service, help in the gallery, organization and even setting up the business. This could be a business, art, communications major (or other) who would like to get experience with an entrepreneurial artist. Email Rex at [robinsonstudio@yahoo.com](mailto:robinsonstudio@yahoo.com)

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11.4.16 Need volunteers tonight and tomorrow! Contact Connor Goodwin if you can assist!

[connorgo@kwc.edu](mailto:connorgo@kwc.edu)

This weekend, November 4-5, Owensboro Community and Technical College is hosting its home speech and debate tournament. As a fantastic opportunity to allow students to develop their communication skills through the events and debate offered by KFA (Kentucky Forensics Association), it's very important that we have judges to be able to offer critique and feedback to the competitors from the various school. I wanted to ask if it was possible to send an en mass email to the college students and staff for this volunteer opportunity, with my contact info included to hopefully find some judges for the tournament.

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11.4.16 Escape Game Marketing is looking for an intern. Can start as soon as you would like, the sooner the better.

1) Social Media Experience - Twitter, Facebook, Instagram, Yelp, E.T.C.

2) Able to answer calls and schedule booking appointments.

3) Great Customer Service

4) Our hours are 3:30 PM - 9 PM Monday through Thursday, 3:30 PM - 10 Friday, 10 AM through 10 PM Saturday, and 12 Noon through 9 PM Sunday.

5) Must also be dependable and willing to learn.

We are a startup business and I have 8 years experience in Marketing from both WaxWorks and the two businesses I've owned. We believe this would be a great experience for someone willing to learn since this will be a total reworking of a unique concept business. There are no rules for Escape Game Marketing and we want to explore every avenue.

Send your resume and introduction to: David Haynes [dhaynes@murraystate.edu](mailto:dhaynes@murraystate.edu)

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11.2.16

I wanted to reach out to you in regards to an opening that we have in our Credit Department.  Please see the job description attached. This is for a part time position that could also count towards an internship for education requirements. We have not posted this position on-line, so I ask that any students who would be interested send their resume into me directly.

We are specifically looking for **business students given the nature of the work we do in the credit department.  It would be helpful if they were late sophomore or later class status based on the level of accounting / financial statement review is involved.**

**Courtney Weldon**   
***Human Resources Assistant***  
First Security Bank   
313 Frederica St.   
Owensboro, KY 42301   
Phone: 270.663.4734   
Fax: 270.683.3578   
[**cweldon@FirstSecurity.net**](mailto:cweldon@FirstSecurity.net)[**www.FirstSecurity.net**](http://www.firstsecurity.net/)

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10.28.16 I run a sports performance program called Edge Elite which is located in the old Sports Warehouse building on Sutherland Road (associated with EdgeFit Gym and Edge Body Boot Camp). Currently we have many single session athletes that we are training as well as a softball and basketball team from Catholic High. I was wondering if you had anyone in the fitness or wellness field, I was a Kinesiology major myself, that would be interested in interning with us

Absolutely, what we are is a sports performance program. We focus on athletic movements, speed, power, vertical, and agility. We like develop programs that are customized to fit the athletes needs and specific sport. We have had interns before and their role was to have a hands- on experience by working individually with athletes and to develop a program with the help of either myself or another trainer involved with us. We usually start them off slowly and gradually give them more responsibilities. We do team training as well as individual training. We also do some school visits around local schools to talk to kids about the importance of exercise and eating properly. Thank you so much for your time and i look forward to hearing back from you.

Andy Shively

Director Of Sports Performance

Edge Elite   
  
 -Andy Shively

(270) 314-1859

Shively, Andrew K [andrew.shively@uky.edu](mailto:andrew.shively@uky.edu)

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10.25.16

My name is Jake Pershing and I own a local independent marketing firm called **Pershing Marketing Inc**, here in Owensboro. We specialize in direct marketing and sales for mainly technological companies and consumer electronics and services.

I'm currently looking for two to three driven business-minded full-time employees and one to two part time intern for the coming season. All positions are paid and with opportunities for advancements and bonuses beginning Nov 7th with flexible schedules for 20-40 hours weekly. We are willing to work around school schedules within limits through the management training program.

Job description

Candidates interested should be competitive, goal-oriented, and motivated by success as they will be responsible for learning and executing the day-to-day operations of running successful business campaigns, and how to manage and maintain the relationships with our fortune-500 clients and account holders, as they progress through the management training program.

Requirement

1. Some experience in marketing, sales, management would be preferable but not required.

2. Bilingual students are encouraged.

3. Hard working and willing to learn.

We will be taking applications online via our website: pershingmarketinginc.com. We will be calling potential candidates in for face to face interviews.

If you have any questions, reach me, at 270\_454\_9746 or via email [jakepershing1985@gmail.com](mailto:jakepershing1985@gmail.com)

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10.21.16

I have a few **internship opportunities** open **for later this semester and the spring.** I was hoping you could spread the word to the students (**Marketing, Business, Graphic Design/Video, and Communications majors** are ideal). **The Events Internship is here in Dayton, but the others allow students to work remotely.** Students can find more information at: <http://www.wgi.org/contents/Internships.html>.

Thanks!

Crystal Fishburn Walker ‘11

**Crystal Walker**

Marketing Manager

WGI Sport of the Arts  |  2405 Cross Pointe Drive, Dayton, OH  45342  |  937.247.5919  | 937.247.9212 fax

cid:AA26F522-C98B-41BD-BF93-49FA328CB3F4

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10.21.16

Great volunteer op for you students!!!

We need homework coordinators at Burns and Sorgho elementary school after school tutoring programs on Exploration Station.

Burns meets at Town Square Court on Tuesdays; Sorgho near Dugan Best Park on Wednesdays beginning in November.

Thanks!!!

Vicki L. Quisenberry, Executive Director

(270) 231-5583

[www.foundationfordcps.org](http://www.foundationfordcps.org)

LIKE us on [Facebook](http://www.facebook.com/foundationfordcps)

FOLLOW us on Twitter @FDCPS

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10.20.16 **Frankfort Paid Internships Spring 2017** Application deadline extended to October 28

**IMPORTANT ANNOUNCEMENT**:  We have extended the application deadline for the Frankfort Internship Program through **Friday, October 28**.  This longstanding spring semester internship program places rising students in paid state government positions in a variety of disciplines.  In total, 9 positions are currently unfilled, providing a great opportunity for your interested students to experience real life work environments in Frankfort.

For additional info, please find attached a letter from Richard Wilson, AIKCU Intern Coordinator, detailing the long-standing program and an Internship flyer.

The student application may be found here:   <https://aikcu.wufoo.com/forms/z1sojvvi12ocilc>/

**Please give this your immediate attention and don’t let this opportunity slip away for your students!**

Please contact any of us here at AIKCU if you have questions or need further information.

[www.aikcu.org](http://www.aikcu.org)

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10.20.16

**Convention Center needing volunteers**  Are there any groups on campus (campus ministries, sororities/fraternities, etc.) that you think may need service hours, and would be interested in volunteering at the merchandise area for the **for King & Country concert** at the **convention center this Saturday?**

We have two shifts - 10am-5:30pm (2 people needed) and 5:30-11:30pm (at least 4 people needed).  The two for the early shift will get off in time to enjoy the concert, and they can get in for free.  The later shift will be working out in the lobby during the concert, but they should get some breaks when they aren't busy to be able to watch parts if they would like.

Email Kate Douglas [kate.douglas874@gmail.com](mailto:kate.douglas874@gmail.com)

If interested, please contact our front desk at 270-687-8800.

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**10.11.16 OZ Tyler Distillery is looking to fill a paid part time or intern position. Looking for go-getter, self-motivated, solid work ethic, good communication skills and basic accounting skills.** Will involve office duties, inventory, some accounting and any other task that is ask of you. 20-40 hrs/week; will work around your class schedule. Recent graduates welcome to apply. Has potential to work into FT for the right person.

Apply by going to <https://oztylerdistillery.com/contact-us/> fill out information and upload your resume and apply; or email resume to [will.meyers@terressentia.com](mailto:will.meyers@terressentia.com) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

9.30.16 **Owensboro Health is currently seeking an intern for their Human Resource** (HR) department to perform a variety of tasks. This is an excellent opportunity to gain hands-on experience in human resources within an healthcare setting.

Responsibilities may include assisting with:

• open enrollment,

• review of applications,

• new employee orientation,

• point of entry customer service,

• and more.

Individuals in this role will gain exposure to Human Resource Information Systems (HRIS), confidential information, HR law and much more.

**Just for your information when speaking with students… We have six current staff members in our department who began as an intern while in college. This just goes to show how valuable of an opportunity this can be if someone comes willing to learn and demonstrates a positive attitude and work ethic. However, there is not promise of employment at the conclusion of the internship.**

Please let me know if you need any additional information or would like something more formal.

Thank you,

Daniel Blandford

Employment Supervisor

Owensboro Health

Phone: (270) 685-7722 Internal ext. 27722

Fax: (270) 685-7742

E-mail: [Daniel.Blandford@OwensboroHealth.org](mailto:Daniel.Blandford@OwensboroHealth.org)

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9.27.16 Dynamic Directions has an immediate opening for an outgoing paid intern with great communication skills. This position offers 10 flexible hours per week performing entry level administrative office duties. Must effectively perform duties with little supervision and be proficient with Microsoft Office applications most importantly Excel. No experience is necessary.

*To join our team submit resume to:*

*Dynamic Directions*

*C/O Yvette Nelson*

*401 Frederica St., Suite 201-B*

*Owensboro, KY 42301*

[*ynelson@dynamicdirections-d2.com*](mailto:ynelson@dynamicdirections-d2.com)

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9.19.16 **The Borgen Project is an innovative, national campaign that works with U.S. leaders to improve their response to the global poverty crisis.**

**We have several internship and volunteer openings** that may be of interest to your students, these range from HR, PR/Marketing to Writing and Editing. All of the details of the different positions can be found on our website here, but I have included an overview of our Political Affairs and Writer positions below as examples of our programs.

Internship Location: The programs are based online, so can be undertaken from any location.

Internship Start Dates: We have new programs starting every month, as such applications can be received at any time, through our website. Interns chose the start date that is most appropriate for them.

Mentoring and Supervision: All of our internships have a designated manager who will ensure that our interns are offered an induction to the program and then support throughout the internship with regular catch up Skype meetings, training/discussion sessions, and are a point of contact for any questions or concerns throughout the program.

Our internships are unpaid, however we are happy to work with you to be able to offer the intern college credit, if you feel it would be appropriate.

Feel free to contact me with any questions you may have, or alternatively I would be more than happy to chat with you about The Borgen Project and our internship programs.

Lynsey Alexander Borgen Project [outreach@borgenproject.org](mailto:outreach@borgenproject.org)

**Political Affairs Internship**

This is a part-time 14-hours per week, unpaid telecommuting internship. The internship is 4-months and responsible for leading public and political outreach in the state and district assigned to.

– Meet with members of Congress and/or Congressional staffers in your State and District.

– Represent The Borgen Project at various business, political and community events.

– Assist with fundraising. Create a personal fundraising campaign and meet targets.

– Mobilize individuals to contact their members of Congress in support of key poverty-reduction legislation.

– As needed, speak to groups, classes and organizations.

– Write letters of support for key programs to political leaders, media and other groups.

Qualifications:

– Outstanding writing skills.

– Self-starter who can produce great results with limited supervision.

– Strong oral communication skills and ability to lead meetings and give speeches.

**Writer Internship**

This is a 12-week, part-time, unpaid internship. The selected candidate will be able to work from home and pick their own schedule, but must meet weekly deadlines. Articles submitted will appear on BORGEN Magazine or The Borgen Project Blog.

– Write 2 articles per week.

– Research topics.

– Assist with advocacy efforts.

– Assist with fundraising. Create a personal fundraising campaign and meet targets.

– Attend training and orientation the first and third Monday of the internship, at 4pm PST.

Qualifications: Strong research and writing skills. Must be able to work independently and meet deadlines with very little supervision. Experience writing SEO friendly content is helpful, but not required.

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9.14.16 Have two opportunities to intern/volunteer in the HR departments at two large corporations.

Don’t have the details yet, but if you would like to gain some experience in a HR office, email me and

I will keep your name on a list. [mcambron@kwc.edu](mailto:mcambron@kwc.edu)

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9.13.16

**Painting with a Twist Owensboro is looking for a high energy intern** to help out with our promotion and marketing. This will strictly be a non compensated internship opportunity. Does involve some travel in and around the Owensboro area (within 50 miles).

**Contact**

**Mihir Paranjape** [**studio290@paintingwithatwist.com**](mailto:studio290@paintingwithatwist.com)

***Painting With a Twist - Owensboro***

**812-470-3495**

**5010, Wildcat Way, Suite #4, Owensboro, KY 42303**

[**https://www.facebook.com/pwatOwensboroKY/**](https://www.facebook.com/pwatOwensboroKY/)

***“It’s a little bit of paint, a little bit of wine, and a whole lot of fun!”***

[**Check out what it means to Twist**](https://www.youtube.com/watch?v=QWlAj7svWdY)

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9.10.16 **Interested in HR?**

We are looking for an intern/volunteer to do the following in our HR Department:

File, sort, copy, assist in developing training programs and more…

If you have anyone who is interested, please have them contact me.

Lisa McCarty, MS, PHR

Chief Operating Officer for Human Resources and Support Services

450 Griffith Ave

Owensboro, KY 42301

[lisa.mccarty@owensboro.kyschools.us](mailto:lisa.mccarty@owensboro.kyschools.us)

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9.10.16 Daviess County Republican Party is looking for interns/volunteers to help during the election season.

. David York is the contact person [dayassoc@bellsouth.net](mailto:dayassoc@bellsouth.net) 270 684-4111 or cell 270 316-8881

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9.10.16

**Wendell Foster’s Campus For Developmental Disabilities**

Benefit Dinner And Auction

Saturday September 10, 2016

The Wendell Foster Campus **has an urgent need for volunteers for its annual fundraiser**. If you have a couple hours or so that you can give, please contact Pamela Bates in CETL (in the Library) or at pbates@kec.edu or 270-852-3254.

Morning Transport & Set Up Team

8:00 – 10:00am (transport only)

8:00am – 12:00pm (transport and setup) Evening Clean Up Team

8:00pm – midnight (at latest)

• load & transport supplies for the event from Wendell Foster to the Owensboro Convention Center

• set up (moving tables, hanging signs, arranging center pieces, etc) • “runners” – assist guests with auction items to cars

• breakdown (signs, center pieces, etc.)

• load and transport supplies back to WFC

**KWC Contact: Pamela Bates pbates@kwc.edu 270-852-3254 Greenwell Library**

**Wendell Foster Contact: Bro. Mark Adkins MAdkins@wendellfoster.org 270-315-0377**

Wendell Foster Campus – 815 Triplett St, Owensboro

Owensboro Convention Center - 501 W 2nd St, Owensboro, KY 42301

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9.8.16 Dream Riders Therapeutic Riding Program runs April through October on Tuesdays and Thursdays where we need Volunteers starting as early as 12pm going through 7pm. With the most needed times 3-7pm. We also have occasional group rides on Wednesdays and Friday mornings from 8-11am.



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9.8.16 **AIKCU is pleased to announce the continued offering of the Frankfort Semester Internship Program – paid internships during the Spring 2017 semester - and will be accepting applications through mid to late October for the new intern class.**

Beginning in mid-January, students accepted to this program will arrive in Frankfort for 12 weeks and share in an experience that more than 150 student interns have found extremely valuable in planning their futures. Attached is an internship promotional flyer to inform students, as well as faculty and staff, of this advantageous opportunity. Details and an application can be found on AIKCU's web site - www.aikcu.org. If you have any questions, please do not hesitate to contact me at rjour40601@yahoo.com.

We do not yet know how many internship slots will be available; that will depend on the number of agencies requesting an intern and able to pay the $2,500 stipend. We’ll share that information as it becomes available.



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8.30.16 Intern Abroad - <http://studyabroad.sit.edu/why-sit/internships/>

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8.26.16 **Western Kentucky Botanical Garden is seeking some youthful volunteers** for this event, September 10th. . We want the kids who are especially invited to be here (kids who might not otherwise be able to come to The Garden) to have contact with youthful volunteers that they can emulate. The volunteers will be helping with the activities listed on the flyer --- ie. the train, the inflatable, games, face painting, the food court.

Thanks for any help you can give us. 

Susie Tyler [swtyler@gmail.com](mailto:swtyler@gmail.com) 270-852-8925

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8.23.16 Repost

Worth Insurance Group is looking to hire a student during the school year as a paid intern. We are looking for an individual with enhanced organizational skills and experience in Microsoft Office (including Outlook, Word, and Excel). The job duties for this position will be data entry, scanning and posting items to the data base, filing, and assisting in the day to day activities of our fast paced office. Intern position will pay $10 per hour and will work approximately 20 hours per week. The applicants can submit their resumes to me. Niki Cassell niki@worthins.com

Thank you,

Niki Cassell

Employee Benefit Advisor

270.663.6254

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8.23.16 We are looking for a part-time Jr. level student, Physics, computer, electronics related person as an assistant Security System Installer.  This would be paid position that could work through next summer and into their Sr. year for the right person.  Your help is appreciated!  Thank You, Bill Lynch     [Lynch1236@att.net](mailto:Lynch1236@att.net)

8.16.16 Regional Land Title Company is taking applications for a paid intern position.

We are accepting resumes through Labor Day. Wants to start interviewing around mid-September.



**Tabitha Arnold**

**Regional Land Title Company**

**Wilson, Hutchinson & Littlepage**

**611 Frederica Street**

**Owensboro, Kentucky 42301**

**270-926-9146 phone**

**270-926-9394 fax**

[**tabitha@whplawfirm.com**](mailto:tabitha@whplawfirm.com)

**Like Regional Land Title Company on Facebook**

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8.16.16 A Career like no other....... **The FBI will be at the Internship fair on Sept 7th from 10-2.**

**That's the FBI.** The following is an overview of the FBI hiring initiatives for Fiscal Year 2017 and we would like your students to have the opportunity to apply to our organization. The FBI has core values that consist of: dignity, leadership, integrity, bravery, accountability, diversity, compassion, respect, fidelity and competence. The FBI has locations across the globe and offers many specialized career paths. The career paths include Operations and Intelligence; Legal; Administration; Arts and Communications; Security; Business, Accounting and Finance; Medicine and Counseling; and Human Resources.

The FBI has opportunities for new graduates and students. We hire interns and entry-level employees. The competencies the FBI looks for are flexibility/adaptability, initiative and motivation, critical thinking, interpersonal skills, ability to organize/plan/prioritize, as well as good written and oral communication skills. While working for the FBI, employees can choose different career paths, gain a variety of skills and real-world experience, have opportunities for upward mobility and management positions, maintain a work-life balance and to be a part of the FBI family. There are also opportunities to work internationally.

The eligibility requirements to be considered for a position include being a U.S. Citizen, have an overall 3.0 GPA or higher on a 4.0 scale and one of the following degree requirements must be met: enrolled or graduated from an accredited college or university; pursued an undergraduate of higher-level degree by May 2016; received an undergraduate or higher-level degree within the past two years; or an eligible veteran who has received an undergraduate or higher-level degree within the past six years. The candidate must be able to pass a FBI employment background investigation in order to receive a Top Secret clearance. The FBI has the following factors for disqualification: felony convictions; failure of a polygraph examination; failure of a FBI-administered urinalysis drug test; default on a student loan insured by the U.S. Government; failure to register with Selective Service System; and the use of illegal drugs in violation of the FBI Employment Drug policy.

One of the primary focuses of the FBI's recruiting efforts include the internship and collegiate hire applications for the FBI. The application will be posted to the FBIJOBS.gov website. There will be three separate postings; one for Honors Internship - Undergraduate, one for Honors Internship - Graduate, and one for full time employment - Collegiate hires. The postings are planned to be available from August 26, 2016 through October 14, 2016. The applicants will be required to provide their GPA, graduation timeframe, veteran status and their specific backgrounds/experience.

The Intern program is a 10 week program that runs from June through August with the intern working 40 hours a week within the FBI office. Once the intern returns to school, an obligation of 16 hours a month is required if the intern chooses to stay employed with the FBI and maintain their security clearance. The internship can continue as long as the GPA is a 3.0 or higher. In addition, students must sign an "FBI Honors Internship Program (HIP) Program Term Acknowledgement form", submit a completed FD-956 "Honors Internship Program School Certification", submit a resume and unofficial transcript at the time of application (an official transcript if they receive a job offer), and must possess the required educational level at the time of application.

The Collegiate hire program is similar, however this program is for full time employment for those students who will earn an Undergraduate or Graduate degree in May 2017 or those that have graduated within the previous two years. The applicant would apply to the posting on FBIJOBS.gov and the posting timeframe is the same as that of the Internships.

Bridget Lampton

Administrative Officer

Louisville Division

Federal Bureau of Investigation

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8.11.16 3 **Monkeys Pub**

We are launching a significantly larger marketing presence very soon for 3 Monkeys Pub.

I have a good team of partners and will need help with directing our **marketing and social media efforts**. I am seeking someone to help.

A senior or even a recent grad from business communications or marketing might find this a great opportunity. Must be 21 as we'll do a lot of promotions from the pub.

Please send any potential candidates directly to me at this email or call/text to 270-993-5255.

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**8.11.16** The Office of Governor Matt Bevin is now accepting applications for our Fall Internship Program. As part of the program you will be exposed to the inner workings of state government and the Governor’s Office. We are seeking motivated individuals who are eager to learn and to better the entire Commonwealth of Kentucky. If you are interested in applying, you can find our online application [here](http://governor.ky.gov/office/Pages/internships.aspx) ->

<http://governor.ky.gov/office/Pages/internships.aspx>

The internships are unpaid, however we are able to work with your institution to ensure that you earn college credit for your work. If you have any questions please do not hesitate to reach out. The application deadline is August 12th at 5:00pm.

**Ben Goldey**

*Staff Assistant/Internship Program Coordinator*

*Office of Governor Matt Bevin*

*502-564-2611 ext. 343*

[Ben.goldey@ky.gov](mailto:Ben.goldey@ky.gov)

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**8.11.16 Wendell Foster Campus** would like to have a student work for us as part of a paid part-time internship.

The position would be 5-10 hours per week & would be considered a “contracted” position.  They would be helping our Vice President of Development with Fall Events & community contacts.  We thought this might be an ideal option for a Marketing or Business student who needed a little extra money & would like to get some experience.

If you would be interested, contact Mark Adkins and he would be glad to help set that up

Thanks for all your help!

God Bless!

Bro. Mark Adkins

Chaplain & Volunteer Coordinator

[madkins@wfcampus.org](mailto:madkins@wfcampus.org)

270-315-0377

*"The highest form of worship is the worship of unselfish Christian service." ~Billy Graham*



**8.11.16**

Worth Insurance Group is looking to hire a student during the school year as a paid intern. We are looking for an individual with enhanced organizational skills and experience in Microsoft Office (including Outlook, Word, and Excel).  The job duties for this position will be data entry, scanning and posting items to the data base, filing, and assisting in the day to day activities of our fast paced office. Intern position will pay $10 per hour and will work approximately 20 hours per week. The applicants can submit their resumes to me. Niki Cassell [niki@worthins.com](mailto:niki@worthins.com)

Thank you,

Niki Cassell

Employee Benefit Advisor

270.663.6254

cid:image001.png@01D1E683.A1A95B30

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**8.11.16**

**Rick Searcy (’04) from the Neblett Community Center called me Friday night to see if Wesleyan could provide some assistance with their free festival for kids on Saturday the 27th.**

**It sounds like he just needs bodies there for crowd control and to play with the kids – this is a community-wide deal.**



**I attached the flier he sent me. Feel free to contact him if you want to get involved volunteer for this cause.**

**Rick Searcy**

**931.302.5141**

[**kwcrick@yahoo.com**](mailto:kwcrick@yahoo.com)

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**8.3.16 Specialty Foods Group is still looking for a Sales and Marketing Intern for fall semester.** We have updated and tweaked the job description a little to hopefully widen the pool of prospects. We are looking for someone with a business major, marketing would be preferred but not required. We are hoping that this person will be able to go full time eventually so we are mainly looking at recent graduates or someone who graduates this school year (December or May). Please forward this to your students and please refer to the attached job description.



Danica Richardson

HR Intern

Specialty Foods Group

Kentucky Wesleyan College

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**7.7.16**

**Wilson, Hutchinson & Littlepage is currently looking for an college senior to intern for the upcoming school year. If you have any students who meet our requirements and are interested, please have them forward their resume. Attached is an overview of the internship.**



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**6.24.16 LEADERSHIP OPPORTUNITY/RESUME BUILDER**

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**6.23.16 Wendell Foster Center is hoping to get an intern over the summer .**

**It will be a part time paid position in marketing/fundraising.**

**For more information call or email:**

**Maggie Price**

**VP Development & Community Education**

**Wendell Foster**

**815 Triplett Street**

**Owensboro, KY 42303**

**Maggie Price** [**MPrice@wfcampus.org**](mailto:MPrice@wfcampus.org)

**(270) 852-1420 direct line**

**(270) 929-4078 mobile**

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**6.23.16 Wendell Foster’s is in need of a Human Resource intern/volunteer. Looking for someone to do some basic office work (data entry, filing) or we can develop a more project based internship if needed as well.**

**For more information call:**

**Alexandra (Alex) Hamilton**

**Employee Relations Specialist**

**Wendell Foster's Campus for Developmental Disabilities**

**815 Triplett Street, P.O. Box 1668**

**Owensboro, KY 42302-1668**

**270-683-4517**

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**6.23.16 Specialty Foods Group** is interested in hiring a fall intern for our Sales and Marketing Department, but are willing to let them begin working this summer instead of waiting for the fall semester to begin but it will be a fall internship.

Details are listed below.

The sales and marketing intern will directly assist the VP of Sales and Marketing with a wide range of projects related to assist with a variety of sales and marketing functions.  This internship is designed to be both educational and practical.  In this position, the intern will learn how to take skills she or he may have acquired in school related to his or her particular areas of interest, and apply them in a professional setting.  He or she will gain a better understanding of the role that Sales and Marketing can play in a manufacturing setting, and be better prepared to work in the arena of sales and marketing upon graduation.  The candidate will also have opportunities to network with staff in the operations, human resources, accounting, finance and quality assurance functions.

This internship will be a paid student internship and will be available during the fall months and potentially, continuing on a part-time basis through the academic year.

Reports to: Vice President, Sales and Marketing

Location: Owensboro, KY

The Sales and Marketing Intern will:

•             Assist in the creation of signage, circulars, mock-ups, email campaigns, on-line promotion, etc.

•             Assist in the distribution or delivery of marketing materials

•             Assist with fulfillment of marketing offers

•             Assist with execution of trade shows

•             Assist with the preparation and delivery of training materials

•             Perform analysis of marketing and sales data

•             Seek and analyze competitor marketing and sales materials both on and offline

•             Prepare presentations

•             Open and sort mail

•             Enter contact information into contact management systems

•             Provide support to social media efforts

•             Maintain tracking report of public relations activity

Requirements

•             Must be actively enrolled in an undergraduate program at an accredited local university, with a major in sales, advertising, marketing, or related field.  Junior or Senior level, with current GPA 3.0 or above.

•             Strong technical, interpersonal and organizational skills in addition to excellent written and verbal communication skills, in a professional environment

•             A high level of integrity, accuracy, dependability, enthusiasm, and confidentiality

•             Ability to prioritize tasks and handle numerous assignments simultaneously

•             Proficient in Microsoft Office applications (Excel, Word, and PowerPoint)

•             Position will require a minimum of 20 hours and a maximum of 40 hours per week

•             Must authorize to work in the U.S. without Visa sponsorship

Time Commitment:

Hours of operation are 8:00 am to 5:00 pm Monday through Friday

Must be available to work up to 40 hours per week during the summer (June – August)

Must be available to work up to 20 hours per week during the academic year

Rate of Pay:

$12 - $14 per hour depending on experience

Opportunity for increased pay based on performance

Submit resume to [employment@sfgtrust.com](mailto:employment@sfgtrust.com)

If you have any questions please let me know.

Thank you,

Danica Richardson

HR Intern

Specialty Foods Group

Kentucky Wesleyan College

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**6.23.16**

**Owensboro Riverport Authority is looking for an unpaid marketing intern for the rest of the summer and possibly into the fall semester. We are not in a position to pay but thought if someone needed to get some experience we have needs for web design, FB, LinkedIn, etc. upgrades. Flexible to a time schedule. Some on willing to help on projects for experience. The projects I would like to tackle are:**

**Web site improvement**

**40th Anniversary Videos / Displays**

**Facebook**

**LinkedIn**

**If you think these areas would interest you please give Ms. Hatfield a call to discuss.**

**Jane Hatfield**

**Director, Sales & Marketing**

**Owensboro Riverport Authority**

**270-663-4036 (Direct)**

**270-993-0045 (Mobile)**

**Experience … Performance … Excellence**

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