6.19.18 City of Owensboro hiring an Assistant City Mgr.



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6.19.18 City of Bowling Green hiring firefighters.



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6.19.18

Company: Townsquare Media

Title: Account Executive

Details:

The Account Executive is the individual who will be responsible for selling advertising for his/her specified stations to local businesses in the Tri-State area.

Mission:

Our mission is to attract and retain talented loyal employees. We want Regent to be not only a good place to work but also a good place to grow. We feel this is the key to the sucess of our organization.

Benefits:

WE PROVIDE GREAT STATIONS, ONGOING

TRAINING, COMPETITIVE COMPENSATION AND BENEFITS THAT PUT YOU ON TOP.

Contact Info:

Steve Cooke

[steve.cooke@townsquaremedia.com](mailto:steve.cooke@townsquaremedia.com)

Fax: 812-423-3398

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6.19.18 **Vice President of Finance**

Kentucky Wesleyan College invites applications for the full-time, executive position of Vice President of Finance.  This vice-president is responsible for the financial, facilities, and business functions of the college and leads a broad range of business-related services that support the academic and administrative functions of employees, students, and other constituents.  The institutional budget is approximately $18 million with an endowment value of over $30 million.

**Major Responsibilities**

* Works with the President, Cabinet of Officers, Board of Trustees, employees, and others toward fulfilling the institution’s mission, strategic priorities, and operational plans.
* Serves as a member of the senior management team.
* Leads in the development of multi-year fiscal planning forecasts and activities followed by review and analysis of outcomes.
* Compiles various financial decision-making data and reports.
* Leads initiatives and analysis of revenue generating strategies as well as cost reviews for optimal allocation of resources.
* Ensures compliance with generally accepted accounting principles, government accounting standard boards, and other applicable guidelines.
* Oversees financial audits and tax returns.
* Maintains compliance and recordkeeping for the college’s accrediting agencies.
* Serves as the campus risk manager and primary contact for property and liability issues.
* Provides leadership for campus safety and security programs pertaining to facilities (e.g., fire safety, emergency egress, workers compensation).
* Acts as a liaison and resource for externally contracted services (e.g., facilities, dining).
* Plans, implements, and evaluates support for academic, co-curricular, and administrative functions relative to campus facilities, vehicle fleet, and equipment inventory.
* Supervises and provides direction for budgeting, internal auditing, accounting, human resources, payroll, accounts payable, campus store, and college-owned apartments.
* Manages special projects and capital projects.
* Works closely with external financial entities to ensure that business and fiscal transactions are in compliance and optimized for the benefit of the college.
* Serves as staff liaison on the College Board of Trustees’ Finance Committee, Investment Sub-Committee, and Audit Sub-Committee.

**Qualifications and Characteristics**

* Bachelor’s degree in business, finance, accounting, or higher education administration.  Master’s degree and/or CPA preferred.
* Minimum of five years of managerial experience in business or finance with progressively increasing responsibilities.  Experience in a not-for-profit setting and higher education preferred.
* Ability to read, analyze, and interpret financial statements, ledgers, and legal documents.
* Strong accounting, mathematical, and computer skills.
* Demonstrated leadership capabilities.
* Exceptional interpersonal, communication, and relationship-building skills.
* Strategic and analytical thinking skills with sound decision-making and problem-solving abilities.
* Excellent organizational skills with the ability to manage multiple priorities in a demanding, fast-paced environment.

**Employee Benefits**

This senior leadership position has access to a full range of employee benefits.  Insurance offerings include health, dental, and vision, with coverage starting on the first date of the month after hire.  The college provides no-cost life and AD&D coverage.  Contributions to the retirement plans are immediately, 100% vested.  There are several continuing education tuition plans, as well as a generous benefit time program.

**Application Process**

Application materials should include a cover letter detailing interest in and qualifications for the position, a current resume, and the contact information for at least five professional references.  Materials should be submitted to Human Resources at Kentucky Wesleyan College via [csublett@kwc.edu](mailto:csublett@kwc.edu).  Applicants will receive an email confirming receipt of materials.

The review of applications will begin on June 20.  Applications will be accepted until the position is filled.

An official transcript for highest degree awarded will be required of the successful candidate, as will a background check.  The College will not sponsor applicants for work visas.

Kentucky Wesleyan College is an equal opportunity employer.

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6.19.18

**Earle C. Clements Job Corps Academy**

**2302 U. S. Hwy. 60 East**

**Morganfield, KY 42437**

**Phone: 270-389-5578 Human Resources**

**Fax: 270-389-5374**

**Website: http://earlecclements.jobcorps.gov**

**JOB LINE: 270-389-5360**

**External Postings: 6/15/2018**



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6.19.18

**Visiting Assistant Professor of English**

Kentucky Wesleyan College, a private four-year, Liberal Arts College in Owensboro, is seeking a dynamic Visiting Assistant Professor of English.  This position will start in August 2018 and has the potential to become a tenure-track position after the initial year.

**Major Responsibilities**

The successful candidate will teach an array of courses (e.g., Writing Workshop, Survey of American Literature, World Literature, etc.) in multiple formats as well as establish and maintain a program of scholarly work in collaboration with undergraduates.  The teaching load is four courses (12 credit hours) per semester. Additional responsibilities include advising students, engaging in professional/scholarly work, and service.  A commitment to both teaching and scholarship is essential.

**Minimum Qualifications**

1. An ABD in English with an emphasis in Literature (PhD preferred).
2. Some collegiate teaching experience.
3. A strong commitment to teaching, mentoring, and working with undergraduate students and a passion for providing an exceptional class room experience for our students.
4. Evidence of scholarly activity.
5. Effective communication skills.
6. Ability to work collaboratively.
7. A desire to be of service to the college and to the external community.

**Application Process**

Please submit a letter of application, curriculum vitae, statement of teaching philosophy, transcripts, and contact information for references to Ms. Cindy Sublett in Human Resources at [csublett@kwc.edu](mailto:csublett@kwc.edu).  Applicants will receive an email confirming receipt of materials.  Applicants will not be sponsored for work visas by the college.  Review of materials will begin immediately and will continue until the position is filled.  An official transcript for the highest degree awarded will be required of the successful candidate, as will a background check.  Kentucky Wesleyan College is an equal opportunity employer.

Questions may be directed to Mr. Raju Chenna, Interim Co-Chair Professional Studies Division ([rajuch@kwc.edu](mailto:rajuch@kwc.edu)) or to Dr. Paula Dehn, VP of Academic Affairs ([pdehn@kwc.edu](mailto:pdehn@kwc.edu)).

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6.19.18

City of Owensboro is starting the process for hiring police officers.



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6.19.18

Kentucky Career Center

3108 Fairview Drive

Owensboro, KY 42303



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6.8.18

ResCare is currently hiring a Talent Development Specialist to be housed within the Kentucky Career Center in Owensboro, although travel is required through the GRADD region (Daviess, Hancock, Henderson, McLean, Ohio, Union and Webster counties). See attached for a job description and requirements.



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6.7.18

Kentucky Career Center

3108 Fairview Drive

Owensboro, KY 42303



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6.7.18

**Earle C. Clements Job Corps Academy**

**2302 U. S. Hwy. 60 East**

**Morganfield, KY 42437**



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5.31.18

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| [**Security Officer (Full-time)**](https://www.indeed.com/rc/clk/dl?jk=76d14a4728a64290&from=ja&qd=RnZhMybXSk4M3QtTVGXWobhDKXVNajwo4qRE85jznPykqbokv9hFhe06z37Os3HxDnsTlmSIACyHxU7MLEWVjfM-2dUubDpVJTg19B354Ec&rd=x5SUCvphgkEZUN6bPKxzIl_MKnaSAFGAsD6kfERFt3g&tk=1cepcujun36oo82b&alid=57575b49e4b0d72084d902b0) |
| RMI International Inc. - Rockport, IN |
| RMI International is seeking \*FULL **TIME** and **PART** **TIME**\*Security Officers at an industrial facility in Rockport, IN.... |
| Easily apply |
| May 30 |

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5.30.18 Owensboro Police Dept. is taking applications for Evidence Collection Unit Tech



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| [**Human Resources Generalist (PT)**](https://www.indeed.com/rc/clk/dl?jk=7321aa83cbe0447f&from=ja&qd=RnZhMybXSk4M3QtTVGXWobhDKXVNajwo4qRE85jznPykqbokv9hFhe06z37Os3HxDnsTlmSIACyHxU7MLEWVjdW77IQYRj1--PdIGLOkBCw&rd=kIQXBvJF6_ylKP9nXwSypXEwqdD0vnOb9P51Phyha6c&tk=1cemqivhm36ooasj&alid=57575b49e4b0d72084d902b0) |
| Audubon Area Community Services, Inc [20 reviews](https://www.indeed.com/cmp/Audubon-Area-Community-Services,-Inc/reviews?utm_source=jobseeker_emails&utm_medium=email&utm_campaign=job_alerts) - Owensboro, KY |
| $12.89 an hour |
| Two years college with four years experience in human resources or related field is desired. Human Resources Generalist (PT).... |
| Easily apply |
| May 29 |

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5.30.18 **Instructor of Exercise Science**

**Kentucky Wesleyan College’s Kinesiology and Health Promotion program** ([www.kwc.edu/khp](http://www.kwc.edu/khp)) is **seeking an Instructor who is dedicated to creative teaching, student engagement, and the cultivation of critical thinking skills and dispositions.  This is a one year position.**

**Responsibilities and Duties:**

The teaching load is four courses each semester within the three programs of study: Exercise Science, Fitness and Sports Management, and P - 12 Teacher Certification.  Additional academic responsibilities include serving as an academic advisor.

**Minimum Qualifications:**

* Master’s in Exercise Science or a related field.
* A strong commitment to teaching, mentoring, and working with undergraduate students and a passion for providing an exceptional class room experience for our students.
* A desire to be of service to the college and to the external community.
* Effective communication skills.
* Ability to work collaboratively.

**To Apply:**

Applicants should submit a letter of interest, a detailed vitae, transcripts, and the contact information of references to Cindy Sublett in Human Resources at [csublett@kwc.edu](mailto:csublett@kwc.edu).  The College will not sponsor applicants for work visas.  Application review will begin immediately and will continue until the position is filled.

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5.29.18

General Assignment Reporter/Staff Writer Scottsboro, Alabama. journalismjobs.com

Jackson County Sentinel, an award-winning community newspaper, is seeking a top-notch reporter to round out its small but talented staff in Scottsboro, Alabama. The ideal applicant is an enthusiastic self-starter with a can-do attitude who can juggle a variety of beats and assignments (government/public affairs, breaking news, enterprise, features, etc.) in our history-rich region of Northeast Alabama. The right person is an AP style ninja, has a few years of full-time reporting experience and the proven ability to produce a high volume of compelling, polished, accurate stories on deadline for both print and digital platforms. Journalism degree (or equivalent experience), and page design experience using Adobe InDesign preferred. Bonus skills: proficiency with popular social media platforms, solid photography and/or video skills. If you meet the requirements above, please send a cover letter, resume, references and work samples to managing editor [dewayne.patterson@jcsentinel.com](mailto:dewayne.patterson@jcsentinel.com) . **Please type “Reporter” in the subject line. No calls, please**. We offer attractive, competitive compensation and benefits including, medical, dental, life, STD, paid vacation, personal days and 401k. Our company owns several newspapers in Alabama, Texas and Oklahoma where opportunities for advancement exist. We work to hire, train and keep the best people in community journalism. Jackson County Sentinel and Southern Newspapers, Inc. is a drug-free workplace and an Equal Opportunity Employer.

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5.29.18

Kentucky Career Center

3108 Fairview Drive

Owensboro, KY 42303



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5.24.18 **Director of Career Development**

**Kentucky Wesleyan College, a private four-year liberal arts college in Owensboro, KY has an opening for a full-time Director of Career Development.**  The Director guides Wesleyan students on career planning and development initiatives and assists alumni in finding career placements.

Major responsibilities include long-range planning for the office, offering supervision and professional development for students, and building collaborations with other College units and with the external community. The Director is the College's key liaison with corporate employers on local, regional, and national levels.

The Director develops and administers the College's career programs and services, including managing recruitment, developing and maintaining employer relations, and career planning and events. She/he will develop and administer career, job search, and other workshops; develop and implement a recruitment program, including on and off campus recruiting, internships, career fair opportunities and special events; as well as manage existing employer relationships. The job description is available on the College’s employment opportunities webpage.

Qualifications:

* Bachelor’s degree (master’s degree preferred).
* Experience in one or more aspects of higher education and/or career development.
* Knowledge of post-baccalaureate education options and trends in employment.
* Enthusiasm for and ability to travel to off-campus events and engage in some weekend activities.
* Excellent writing and interpersonal communication skills as well as public relations/marketing abilities.
* Well-developed skills to think critically, solve problems, multi-task, and delegate responsibility.
* Ability and enthusiasm to work collaboratively and embrace new ideas.
* Understanding and appreciation of growing role technology and social media play in career services.
* Proficiency with Microsoft Office and experience with databases and websites.

Benefits

This full-time position has access to a full range of employee benefits, including health, dental, vision, and life insurance; retirement plans; tuition plans; and a generous benefit time program.

To Apply

Please submit a letter of application, resume, and contact information for three professional references to Cindy Sublett in Human Resources at [csublett@kwc.edu](mailto:csublett@kwc.edu).  The College will not sponsor applicants for work visas. Please submit application materials in a single PDF file if possible.

Review of applications will begin immediately and will continue until the position is filled.

The start date is in August 2018.

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5.23.18 Graphic Designer Full-time Temporary Working Remotely



This is a great opportunity for a recent graduate or senior who has at least 3 years of professional design experience. It will involve maybe 1-4 short trips to

La Farge, WI over the next 5 months as they fulfill a **temporary fulltime position,** working remotely from their home.



Please share with anyone you feel would be a good fit. If interested, have them get in touch with Jenny by the end of the month.

[Jenny.Bernhardt@organicvalley.coop](mailto:Jenny.Bernhardt@organicvalley.coop)

Work: 608-625-3325

**Ideal start date is June 7 for an in-person meeting at La Farge.**

# Organic Valley/CROPP Cooperative

**Title**: Graphic Designer (contract 20-30 hours/week)

**Reports to**: Farmer Communications & Outreach Manager

**Department**: Pools/Member Affairs

**Timeframe**: June through October (est.)

**Date Updated**: 5/09/18

# Summary of Role

The Graphic Designer is responsible for laying out content and design for Organic Valley’s print newsletters for farmers, as well as advertisements and graphics as needed. The Farmer Communications & Outreach staff will provide edited content to the designer, who will create the publications within Organic Valley’s brand standards and established designs. Designer will have access to a large collection of internal images and resource staff.

# Essential Duties and Responsibilities

* Manage design and content layout for the following newsletters:
  + **CROPP Forum** (16-page monthly): Primary communication vehicle for CROPP’s 2,000+ farmer-members.
  + **Organic Trader** (20-page biweekly): Black-and-white, buy-and-sell newsletter for CROPP’s 2,000+ farmer-members and subscribers. Includes classified and display ads.
  + **Produce Newsletter** (average 8-page monthly): Newsletter for CROPP’s produce farmer-members.
  + **The Cluck** (2-page bimonthly). Newsletter for CROPP’s egg farmer-members.
* Maintain external printer relationships for CROPP Forum and Organic Trader. Other publications are printed internally.
* Work closely with Farmer Communications team members and Organic Valley staff for design, layout and editing.
* Handle confidential information with discretion.

# Additional Duties and Responsibilities

* Design ads or graphics as needed for Organic Valley-sponsored farmer events, event campaigns, Farmers.coop or e-blasts.
* Attend Farmer Communications editorial meetings (monthly) as needed.
* Other design-related responsibilities as assigned by manager.

# Knowledge, Skills, and Abilities

* Adept in Adobe Creative Cloud Suite (esp. InDesign, Photoshop and Illustrator)
* Strong design aesthetic and attention to detail
* Excellent communication and proofing skills
* Ability to work successfully in a remote environment
* At least 3 years of professional design experience

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5.22.18

Kentucky Career Center

3108 Fairview Drive

Owensboro, KY 42303



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5.18.18 Jason Crandall WKU Exercise Science Professor

My Western Kentucky University colleague, [Matthew Shake](https://www.facebook.com/profile.php?id=1956322&fref=mentions) and I just received a National Institutes of Health-Institute on Aging R15 grant to fund a clinical trial of our new [Bingocize](https://www.facebook.com/bingoexercise/?fref=mentions) mobile app. We are looking for an exceptional graduate assistant to help us with our research. If you are interested in pursuing a Masters degree in Kinesiology and qualify, we can offer you a fully-funded graduate assistantship. Message me if you or someone you know might be interested. Must start this fall! [WKU Exercise Science](https://www.facebook.com/WKUEXS/?fref=mentions) [Exercise Science Club of WKU](https://www.facebook.com/groups/wku.exercise.science/?fref=mentions)

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5.18.18 Owensboro Police Dept. is taking applications for Evidence Collection Unit Tech



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5.16.18 **Director of Counseling Services**

**Kentucky Wesleyan College seeks a full time Director of Counseling Services** to provide counseling services and educational programming to students.

Responsibilities

Major responsibilities include but are not limited to:

* Provide individual and group counseling services to students including clinical services, outreach and consultation services, and training (internship and practicum students).
* Design and implement outreach and intervention programs as needed.
* Serve as Student Services point of contact for the provision of interventions and services for students determined to be “at risk”.
* Collects and evaluates student requests for mental health withdrawals and emotional support animals.
* Develops and presents workshops designed to meet student and staff needs on a variety of subjects, as needed.
* Provides on-call services to residence life staff to evaluate and assess student mental health needs.

Qualifications

Applicants must be a Licensed Professional Counselor in the state of Kentucky with a genuine interest in students and in developing programs to benefit them.  Excellent communication skills, a high level of energy, and a sense of humor are a must, as is the ability to relate to a variety of groups and work independently.

Benefits

This full-time position has access to a full range of employee benefits, including health, dental, vision, and life insurance; retirement plans; tuition plans; and a generous benefit time program.

Schedule – While this position will receive compensation and benefits over 12 month a year, the working period will be August through April (summers off), following the academic calendar.

To Apply

Please submit a cover letter, resume, and the contact information for at least three professional references to Cindy Sublett in Human Resources at [csublett@kwc.edu](mailto:csublett@kwc.edu). The College will not sponsor applicants for work visas.

Review of applications will begin immediately and will continue until the position is filled.

The anticipated start date is August 2018.

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5.16.18 **Director of Athletic Marketing and Operations**

**Kentucky Wesleyan College seeks a full-time Director of Athletic Marketing and Operations** to oversee game and event operations while working to generate revenue for the Athletic Department through corporate sponsorship, ticket sales, licensing, and other non-gift sources.  The Director will work to increase event attendance and engagement through the development of marketing and promotional activities.

Responsibilities

Major responsibilities include but are not limited to:

* Organizing and overseeing all home athletic event operations, including the recruitment and scheduling of game management staff, proper care of game officials and visiting teams, and the safety and security of participants and fans.
* Managing relationships with existing corporate sponsors and actively developing relationships with prospective sponsors to maximize revenue generation.
* Ensuring the fulfillment of corporate sponsor benefits as specified by contract and managing the effective utilization of resources provided by “in-kind” sponsorships.
* Organizing and executing season ticket campaigns.
* Developing and executing strategies to increase attendance and engagement by fans and students at home events.
* Maintaining a current knowledge of and ensuring compliance with game management protocols and best practices as well as institutional policies and procedures and conference rules and regulations.
* Administering the licensing program for Athletics in conjunction with official licensing partner.

Qualifications

Applicants should have a bachelor’s degree from an accredited institution and two or more years of relevant experience in a professional setting, preferably within college athletics.  Outstanding relationship-building skills, strong organizational and communication skills, the ability to work independently and think critically, and attention to detail are required, as is the ability and willingness to work nights and weekends.

Benefits

This full-time position has access to a full range of employee benefits, including health, dental, vision, and life insurance; retirement plans; tuition plans; and a generous benefit time program.

To Apply

Please submit a cover letter, resume, and the names and contact information for at least three professional references to Cindy Sublett in Human Resources at [csublett@kwc.edu](mailto:csublett@kwc.edu).  The College will not sponsor applicants for work visas.

Review of applications will begin immediately and will continue until the position is filled.

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5.16.18

My name is Carol and our organization is Promise Opens Doors. We are an online English language instruction company, based in Missouri. Since 2004, we have provided high quality online English language instruction to over 13,000 students, mostly in South Korea. We are online at: [www.promiseopensdoorstesol.org](http://www.promiseopensdoorstesol.org) .

**We are also a third party recruiter for an education company in China,** [**www.kiddieedu.com**](http://www.kiddieedu.com) **. They are seeking to hire teachers for students ages 3-12 years, at their over 75 satellite centers in Shanghai, Foshan and Changzhou, China.**

I have attached the job description and the parameters for this position. I am asking you to post this position with an expiration date of May 31, 2018.

Thank you for your help.

Have a wonderful day,

Carol

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5.15.18 KYUMH/Mary Kendall Campus is having open interviews



Phone (270) 683-6481,

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5.15.18



Job Opening

Housing Administrator, Full-time

KCADV is seeking a full-time (40 hours a week) Housing Administrator to oversee the implementation of several federally funded housing grants that provide rental assistance and supports to survivors of domestic violence across Kentucky. Duties include:

• Participating in coordinated entry efforts,

• Screening potential housing clients,

• Connecting survivors to resources and housing,

• Mediating landlord/tenant issues,

• Issuing rental payments each month,

• Overseeing client case management services,

• Ensuring clients remain eligible and are compliant with program requirements,

• Monitoring grant spending,

• Data entry,

• Creating grant reports,

• Grant writing,

• Other duties as assigned. Moderate in-state travel,

with some out of state travel periodically.

Desired candidates must:

• Be able to work independently,

• Be able to manage multiple projects simultaneously,

• Have effective interpersonal skills,

• Have high level of organization and attention to detail,

• Experience in social services preferred.

|  |
| --- |
| For more job opportunities with KCADV,  including part-time Housing Case Manager, [**click here**](http://r20.rs6.net/tn.jsp?f=001rMNvu5BrKp5Tx44w1xmGM9vNCjKkJ6JtC0vVHnQ_el5WG0Ef2lU5DbUHhloPnzYWybv4JJAzpOJ2W_emUhaMHnNedN2q5mYSAnXbfqVuNh49ZmCfjJnbuyaJi-36qZY9oiJ-yi0l5F3oI0Wj5EFnblc7yDbxTVantuz6p38DrUvoWW4r2iPkCEmR4M8pVdUXAIe9OnfmL-U=&c=re6xP8GT2HRF3UM2ZdCQFQupsNb8lCpUoSoWUPtzGRDRpTHm0M7i2Q==&ch=NEubqwQ4dTvQ9KGUvwDXyIVyI-SHyqxRYhNK5OTlC8fYw42zezoOYg==) |

Interested applicants should send a resume and cover letter with salary requirements to amiller@kcadv.org by May 21st.

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5.15.18

Kentucky Career Center

3108 Fairview Drive

Owensboro, KY 42303



\_The following hiring events will be held at the KCC:

Monday                              Gabe’s                                                  8:30-4:00              Small Conference Room

                                              Innovative Staff Solutions             8:30 – noon        Room 101

                                                Perdue                                                 8:30 – noon        Resource Room

Tuesday                               Gabe’s                                                  8:30 – 4:00         Small Conference Room

                                                HireLevel                                             8:30 – noon        Room 101

Wednesday                        Gabe’s                                                  8:30 – 4:30         Room 140

                                                5 Star                                                    8:30 – 3:30         Small Conference Room

                                                HireLevel                                             12:30 – 3:00       Room 101

Thursday                             Innovative Staff Solutions             8:30 – noon        Room 101

Friday                                    Gabe’s                                                  8:30 – 4:00          Room 101

Gabe’s is hiring for Cashiers, Stockers.

Innovative Staff Solutions is hiring for Production.

Perdue is hiring for Production and Maintenance Electricians.

5 Star is hiring for Production.

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5.15.18 Unifirst is hiring: National Account Customer Service Representative



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5.15.18

I am writing to enquire whether you have any recent graduates who might be interested in applying for our vacant Graphic Designer Position.

Thank you,

Brian R. Strunk

Make a gift that empowers the future – Here’s where

Executive Director of Development

Union College | 310 College Street | Barbourville, KY 40906

606-546-1276 (Office)

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5.15.18

**Earle C. Clements Job Corps Academy**

**2302 U. S. Hwy. 60 East**

**Morganfield, KY 42437**



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5.15.18

This position is for an on site processor at Owensboro Health Regional Hospital in Owensboro, KY. The Client Site Liaison II works at the client site and acts as a liaison between the client and ARUP’s Client Relations Training, Business Development, Technical, Marketing and Support Services division to include Specimen Processing, Information Technology, Logistics and Transportation, Quality and Compliance, and Exception Handling. The Client Liaison II interacts with clients to resolve issues related to specimen submissions and acts as a resource for client questions. Aliquot, label and process ARUP specimens as they become available in accordance with the specimen handling section of the ARUP test directory. Prepare ARUP specimens for transport to ARUP in accordance with DOT and IATA guidelines.

To apply go to [www.aruplab.com/careers](http://www.aruplab.com/careers) and look for Opportunity # CLIEN05874.

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5.7.18

Earle C. Clements Job Corps Academy

2302 U. S. Hwy. 60 East

Morganfield, KY 42437



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5.7.18 City of Owensboro is accepting applications for the positon of Police Officer



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5.7.18

Kentucky Career Center

3108 Fairview Drive

Owensboro, KY 42303



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5.7.18 **Visiting Assistant Professor of Management**

Kentucky Wesleyan College is a private four-year, liberal arts college in Owensboro, KY.  Serving approximately 700 students, the College provides a challenging and supportive academic experience that produces highly qualified graduates who become successful professionals in their careers and valuable members of their communities.  Kentucky Wesleyan is seeking a dynamic, innovative Visiting Assistant Professor of Management to join our IACBE accredited program.  This position has the potential to become a tenure-track position after the initial year.

The successful candidate will teach an array of courses (e.g., Management, MIS, and Project Management) in multiple formats and establish and maintain a program of scholarly work in collaboration with undergraduates.  The teaching load is four courses (12 hours) per semester.  A commitment to both teaching and scholarship are essential.  Additional responsibilities include advising students, engaging in professional/scholarly work, and service.

Minimum qualifications include:

1. An MS in Marketing or a related discipline (PhD, DB, or ABD are preferred.
2. A strong commitment to teaching, mentoring, and working with undergraduate students and a passion for providing an exceptional class room experience for our students.
3. Evidence of scholarly activity.
4. Effective communication skills.
5. Ability to work collaboratively.
6. Some collegiate teaching experience.
7. A desire to be of service to the college and to the external community.
8. Prior professional service related to Management is preferred.

Additional information about Kentucky Wesleyan and the Owensboro Community may be found at:

* <http://www.kwc.edu/>
* <http://www.owensboro.org/>
* <http://edc.owensboro.com/>

Please submit a letter of application, curriculum vitae, statement of teaching philosophy, transcripts, and contact information for references to Cindy Sublett in Human Resources at [csublett@kwc.edu](mailto:csublett@kwc.edu).  The College will not sponsor applicants for work visas.  Application review will begin immediately and continue until the position is filled.

Questions about the position may be directed to Mr. Raju Chenna, Interim Co-Chair Professional Studies Division at [rajuch@kwc.edu](mailto:rajuch@kwc.edu) or to Dr. Paula Dehn, VP of Academic Affairs, at [pdehn@kwc.edu](mailto:pdehn@kwc.edu).

Application review will begin immediately and continue until the position is filled.

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5.4.18 Leisure Hut looking for a Graphic Designer ASAP!

Here are the qualifications we need for the Graphic Designer position:

I. Immediate working knowledge of Illustrator, or immediate ability to produce computer generated art in whatever program you use

II Willingness to learn and use Corel if necessary and to access art resources

III.Design ability and ingenuity

IV Flexibility and ability to multitask

**Job entails:**

\* Graphic Design primarily in Illustrator and/or Corel

\* Using vinyl cutting plotter to make lettering for sports shirts

\* Working on multiple jobs simultaneously

\* Small shop atmosphere; offers flexibility

\* Potential overtime - not often, but this is a job that is deadline oriented

**Jim Luckett** LEISURE HUT 2565 West Fourth Street Owensboro, KY 42301

Ph: 270-684-4244 Fx: 270-685-1530 [www.theleisurehut.com](http://www.theleisurehut.com)

or

**Alison Luckett**

Alison&Associates DBE - Promotional Products

ASI 116998 (Distributor)

ASI 700817 (Decorator)

Leisure Hut Screen Print and Embroidery

2565 West Fourth Street

Owensboro, KY 42301

Ph. 270-684-4244

Ce. 270-570-1740

Fx. 270-685-1530

[www.alisonandassociates.com](http://www.alisonandassociates.com) [1]

[www.theleisurehut.com](http://www.theleisurehut.com) [2]

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5.4.18 City of Owensboro is hiring.



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5.4.18

**Vice President of Human Resources**

**JOB SUMMARY:**

The Vice President of Human Resources (HR) serves as the lead staff expert and consultant on human resources and employee development issues at Wendell Foster (WF), partnering with the senior management team to foster the recruitment, development and retention of qualified employees in all WF operations. The Vice President of HR writes, administers and interprets WF personnel policies and procedures, negotiates and administers employee benefits programs, maintains current and accurate personnel records, assures organizational compliance with all applicable labor laws, works cooperatively to assure effective employee recruitment and retention efforts and serves on the WF senior management team. The Vice President for HR supervises other human resources and employee development employees.

**CLIENT SUPPORT FUNCTION:**

The Vice President of Human Resources supports the mission of WF leading efforts that effectively promote the recruitment, satisfaction, growth, and performance of qualified employees.  In doing so, the Vice President of Human Resources helps to foster a supportive work environment that embraces person-centered values so that individuals who receive supports from WF may develop and reach their desired, personally meaningful outcomes.

**QUALIFICATIONS:**

* Bachelor’s degree in human resources or a related field and at least three (3) years of experience in the area of personnel and management. Master’s degree and additional experience preferred.
* Human Resource (HR) Generalist Certification through HR Certification Institute approved provider.  Professional in Human Resources (SHRM-CP) or Senior Professional in Human Resources (SHRM-SCP) certification preferred.
* Other experience and specialized training may be considered in lieu of master’s degree and/or certifications
* Professional in appearance and presentation
* Excellent verbal and written communications skills
* Capable of representing WF organization publicly and professionally in variety of settings

*Knowledge, Skill and Abilities:*

* Capable of writing, interpreting and administering personnel policies.
* Knowledge of personnel law and state and federal regulations
* Possess good human relations and conflict resolution skills.
* Possess a good understanding of the basics of all inter-departmental policies and procedures.
* Possess good organizational skills, especially in training and supervision.
* Knowledge of employee benefit programs including medical, life and retirement programs.

*Interested applicants should submit a resume and transfer application to Human Resources no later than* ***Friday May 11, 2018***

**Molly Welch** | Human Resources Assistant

**Wendell Foster**

815  Triplett Street, P.O. Box 1668

Owensboro, KY 42302-1668

270-683-4517 Ext: 407

[www.wendellfoster.org](http://www.wendellfoster.org/)

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5.3.18

**Visiting Assistant Professor**

**Organismal Biology/Zoology**

Kentucky Wesleyan College, a private four-year Liberal Arts College in Owensboro, KY has a position for full-time Visiting Assistant Professor in organismal biology/zoology for the 2018-2019 academic year.  This is a nine-month position, with the potential to extend the appointment for an additional year or become permanent. The start date is August 15, 2018. Responsibilities include teaching courses in general biology and zoology, supervising faulty-student research, and working with other faculty to develop the zoology degree to its full potential. Applicants must have a commitment to undergraduate teaching.

**Responsibilities**

* Help develop the zoology major to its full potential.
* Teach a variety of courses to Zoology and Biology majors including but not limited to General Biology, Invertebrate Zoology, and other courses appropriate to the major at the upper level based on the applicants’ expertise.
* Encourage and oversee relevant faculty-student research.
* Advise students.
* Contribute your professional expertise to the college and larger external community.

**Minimum Qualifications**

* MS with graduate coursework in Biology or Zoology or a related discipline (ABD’s or PhD preferred)
* A strong commitment to teaching, mentoring and working with undergraduate students and a passion for providing an exceptional classroom experience for students.
* A commitment to involving undergraduates in research.
* Enthusiastic and dynamic personality.
* Effective communication skills.
* Ability to work collaboratively.
* Some collegiate teaching experience.

Additional information about the College, the Division of Natural Science and Mathematics**,** the Chemistryprogram, and theOwensboro community may be found at:

* [http://www.kwc.edu](http://www.kwc.edu/)
* [http://www.owensboro.org](http://www.owensboro.org/)
* [http://edc.owensboro.com](http://edc.owensboro.com/)
* [http://www.owensboromls.com](http://www.owensboromls.com/)

Please submit a letter of application, curriculum vitae, statement of teaching philosophy, unofficial transcripts, and list of references to Cindy Sublett in Human Resources at [csublett@kwc.edu](mailto:csublett@kwc.edu) or mail to Kentucky Wesleyan College, Cindy Sublett, 3000 Frederica Street, Owensboro, KY 42301. Please submit application materials in a single PDF file when applying via email. The College will not sponsor applicants for work visas.

Review of applications will begin immediately and will continue until the position is filled.

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Plant Management Trainee ProgramIf interested in this opportunity, please email your resume Staffing Recruiter, Inga @ [inga.tillman@perdue.com](mailto:inga.tillman@perdue.com)

Description/Job Summary

The Plant/Operations Management Trainee (OMT) program provides relevant experience to acquire management skills (leadership, teambuilding, interpersonal), technical skills (production management controls, operational processes, and metrics) as well as contribute to the organization through projects to improve production, reduce waste, or the like.  
  
The program is 12 months and includes rotations through various roles within the facilities you are assigned.  Our OMT's participate in several activities through the program including social events, philanthropy activities, networking and team building events.  We are focused on building future leaders and provide hands on and classroom training for all of our participants.  
  
**Our OMT program offers competitive pay, benefits and tuition repayment for current student loans, as well as a $5,000 SIGN ON BONUS!**

Responsibilities/Duties

1. Functions as a salaried member of the management team.   
   
2.  Acquires knowledge to include administrative functions, manpower reports, disciplinary procedures, budget, production processes and requirements while contributing ideas and recommendations for continuous improvement.  
   
3. Develops an understanding of the team process using the criteria: establishing common mission/goals of all team members; providing clear role definition of team members;  encouraging shared accountabilities; implementing effective team procedures and processes,  giving and receiving feedback, problem solving, decision making, employing coaching and effective communications; ensuring  team “spirit”; and providing recognition for team accomplishments.  
   
4. Implements the policies of the Quality Improvement Process with the team/department.  
   
5. Monitors the performance of the team to ensure goals are attained and graphs results for display and presentation at briefings and/or meetings.  
   
6. Develops self-awareness and consistently applies best practices in communications, emotional intelligence, integrity, and exhibits other Perdue values.  
   
7. Rotates  through various functions in fresh or cook plants which may include the Hatchery, Feed Mill, Live Production, Live Haul, Wastewater, Accounting, Human Resources, Receiving, Dressing, Evisceration, Giblet Packing, Grading, Cut Up, Stretch Bag, Deboning, 28 Degree Cooler, Box Room, Weight/Price/Label and Shipping departments.  
   
8. Completes projects related to cost-reduction or improved performance.  
   
9. Attends learning events/activities including on-ground classes, web-based instruction, and e-learning platforms.  
Required Education

Bachelors degree or equivalent work experience is required.  
  
  
The environmental factors and/or physical requirements of this position include the following:  
   
1. May need to move light equipment or supplies from one place to another.  
2. May need to access files, supplies and equipment.  
3. When in a plant environment:

        Exposure primarily consists of wet and moist floors which include metal and plastic grating surfaces.

        May be exposed to temperatures of 28 degrees to 100 degrees Fahrenheit with both ambient and 100% humidity.

        May handle product 25 degrees to 50 degrees Fahrenheit.

        May be exposed to noise ranges of 50 db to 110 db.

        May be exposed to all chemicals used in poultry, food, processing facility.

        Must wear and use protective and safety equipment required for the job as directed by the Company.

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5.2.18

**Regional National Sales Assistant**

Details:

Make your mark in Broadcasting and Digital Media. Sinclair Broadcast Group and Sinclair Digital Solutions are dedicated to making Sinclair a communications powerhouse! We are the largest and most diversified television broadcasting company in the country. Sinclair owns and operates, programs or provides services to more television stations than anyone and has affiliations with all major networks. Sinclair Digital group is focused on bringing the most engaging content to web, mobile and over-the-top broadcasting to audiences all over the country! Our success is the result of extraordinary employees and an exemplary management team who believe in a vision and are dedicated ensuring a great future for our employees. Whether you are an industry veteran or a just starting out, you can find it at Sinclair! We are advancing the world of Broadcasting and we want YOU to join our winning team!

Sinclair Broadcast Group has an exciting opportunity for a Regional Sales Assistant. If you would like to work in the exciting business of Television Sales, this could be the job for you.

Full Time

Closing Date: 6/1/2018

City: Lexington Kentucky

<http://www.wdky.com>

**Responsibilities:**

• Entering orders received from our national advertisers

• Regular communication with the National Sales Manager, with National Agencies, and with other station departments

• Other duties as assigned

**Requirements:**

• A high level of organizational skills and the ability to prioritize

• Proficient in Microsoft Word, Excel, and PowerPoint

• Administrative support and 1-2 years experience is preferred

• Broadcast Sales, media buying or agency experience is a plus

• Strong attention to detail and the ability to handle multiple tasks under a deadline

**Contact:**

Sinclair Broadcast Group is proud to be an Equal Opportunity Employer and a Drug Free Workplace.

Please apply online by going to: <http://sbgi.net/sbgi-careers/>

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4.30.18

[](http://hampton.tagworldwide.com/core/index.cfm/assetlib.assetlibcontroller.assetBrowser?resetParams=true&categoryid=509764#%23)

Hampton Inn by Hilton Owensboro-South

615 Salem Drive

Owensboro, KY 42303

We are hiring for both part-time and full-time breakfast host/hostess. This is an early morning shift that begins at 5 and/or 6am and ends anywhere between 11a-1p.

It can be 2 part-time positions or 1 full-time position. Job duties include preparing breakfast, keeping it stocked and well-presented from 6a-10a, cleaning up after breakfast (dishes, cleaning, sweeping, mopping, trash, etc.) and then prepping for the next day. Interacting with our guests is a major part of this job as well. Additional duties would include, but are not limited to, Wal-Mart shopping, keeping inventory of and ordering food/supplies.

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4.30.18

Kentucky Career Center

3108 Fairview Drive

Owensboro, KY 42303



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4.26.18

This would be a great job for a new graduate who wants to work in Marketing, Advertising, Communications, etc...



4.24.18

Earle C. Clements Job Corps Academy

2302 US Hwy 60 E

Morganfied, Ky 42437

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4.24.18 **Job Announcement**

**Director of Development & Marketing**

We are looking for a talented leader to fill the position of **Director of Development & Marketing for Boulware Mission.**  In collaboration with the Executive Director, the Director of Development & Marketing provides strategic and operational leadership for the organization’s annual development and marketing efforts.  In concert with the Executive Director, the Director of Development & Marketing develops and executes comprehensive plans aligned with the organization’s operational and strategic plans, including management of both annual revenue expectations and planned giving campaigns.

Our ideal candidate has experience in fundraising, plus knowledge of organizational marketing and branding, and a Bachelor’s degree in communications, business management or a related field.  **Writing and communications skills are a must**.  This position reports directly to the Executive Director.

**About Boulware Mission:**  Boulware Mission is a private, nonprofit organization that has been serving Owensboro and its surrounding counties since 1921.  We are committed to helping displaced individuals identify and overcome obstacles to their financial well-being and independence.  Our Self Sufficiency program assists individuals with employment skills, financial literacy, general education, substance abuse treatment, healthy living, general life skills, faith-building and more... providing our clients with the tools they need to become independent, contributing members of the community.

Resumes should be sent to:

Boulware Mission

Attn: Leigha Taylor

609 Wing Avenue

Owensboro, KY 42303

Or email: [ltaylor@boulwaremission.org](mailto:ltaylor@boulwaremission.org)

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4.24.18

**Kentucky Wesleyan College seeks applicants for a full-time Director of Advancement Services** to oversee day-to-day operations for processing, acknowledging, and reconciling charitable gifts for the Development office as well as providing data analysis of current and prospective donors.

Responsibilities

• Managing the day-to-day functions and administrative processes of the Advancement office.

• Processing and receipting of charitable gifts, including reconciliation to the general ledger in accordance with Generally Accepted Accounting Principles (GAAP).

• Conducting prospect research and providing relevant information on prospects.

• Coordinating electronic communications and occasional mailings.

• Managing the database for alumni, donor, and prospect information and preparing reports.

• Providing attentive customer service as the primary day-to-day contact for the Office of Advancement.

• Work with Alumni Relations to manage stewardship efforts for specific donor constituencies, with an emphasis on the President’s Circle and Homecoming.

Qualifications

Applicants must have a bachelor’s degree and at least two years of experience in higher education or the non-profit sector. Previous experience in fundraising or alumni relations is a plus. Excellent written and verbal communication skills, proficiency with MS Office, and the ability to learn new software programs quickly are required. A passion for accuracy and sharp attention to detail are critical, as is the ability to handle confidential information appropriately.

Benefits

This full-time position has access to a full range of employee benefits, including health, dental, vision, and life insurance; retirement plans; tuition plans; and a generous benefit time program.

To Apply

Please submit a cover letter, resume, and the names and contact information for at least three professional references to Cindy Sublett in Human Resources at [csublett@kwc.edu](mailto:csublett@kwc.edu) . The College will not sponsor applicants for work visas.

Review of applications will begin immediately and will continue until the position is filled.

Kentucky Wesleyan College is an equal opportunity employer.

4.23.18

Kentucky Career Center

3108 Fairview Drive

Owensboro, KY 42303



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4.18.18 **Criminal Justice seniors and alumni**

The position is not yet listed, but will be listed on the Kentucky Personnel job site very soon. I have copied the job description below:

A. Public Advocate Investigator I

1. Personnel Cabinet’s Job Description:

CLASS TITLE: Public Advocate Investigator I

CHARACTERISTICS OF THE CLASS: Assists in investigating and planning of cases in which the Department of Public Advocacy or local attorneys acting under a public advocacy program are involved; and performs other duties as required.

EXAMPLES OF DUTIES: Locates and interviews witnesses to obtain necessary information pertinent to the client's case. Prepares reports regarding witness interviews and efforts involved in locating, viewing, and testing evidence. Provides or enters information into the case management system. Assists attorney in preparation of the case including preparation of exhibits and during trial as needed. Serves subpoenas. Testifies in Trials and Hearings as needed. Obtains records, maintains confidential records, secures releases for obtaining records, and attends training sessions as required by the Department of Public Advocacy. Other duties as assigned.

MINIMUM REQUIREMENTS:

a) EDUCATION: High school graduate;

b) EXPERIENCE: Two years experience in law enforcement, general investigation or a related field of investigation;

c) SUBSTITUTION CLAUSE: An associate's or bachelor's degree in law enforcement will substitute for the required education and experience.

d) Must possess and maintain a valid driver’s license.

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4.18.18

**Kentucky Wesleyan has a full-time Controller position available.**

Kentucky Wesleyan College seeks applicants for a full-time Controller. Reporting to the Vice President of Finance, this position has responsibility for the College’s financial activities including not-for-profit fund accounting.

**Responsibilities**

Major responsibilities for the Controller include but are not limited to:

• Recording and ensuring the accuracy of financial transactions in the general ledgers in accordance with accounting standards and regulations of not-for-profit fund accounting.

• Preparing and analyzing financial statements for internal and external utilization.

• Monitoring the College cash management and endowment, gift, plant, and investment accounting.

• Assisting with budget administration including forecasts, analysis, and reporting.

• Overseeing the financial accounting system integrity and internal control.

• Leading and coordinating the annual external audits and statement preparation.

• Directing accounts payable, student accounts, and collection functions.

• Monitoring the financial policies and procedures for the College.

**Qualifications**

Applicants must have at least five years of accounting experience, a bachelor’s degree in accounting, a working knowledge of integrated databases, and excellent organizational, interpersonal, and communication skills. A strong work ethic and attention to detail while working on multiple tasks in a fast-paced environment are essential. CPA certification, not-for-profit fund accounting, or higher education financial experience is preferred, as is a master’s degree.

**Benefits**

This full-time position has access to a full range of employee benefits, including health, dental, vision, and life insurance; retirement plans; tuition plans; and a generous benefit time program.

**To Apply**

Please submit a cover letter, resume, and the contact information for at least three professional references to Cindy Sublett in Human Resources at [csublett@kwc.edu](mailto:csublett@kwc.edu) . The College will not sponsor applicants for work visas.

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4.17.18

**Kentucky Wesleyan has a full-time Assistant Registrar position available.**

Assistant Registrar

Kentucky Wesleyan College seeks applicants for a full-time Assistant Registrar. We are looking for a dynamic colleague with a passion for serving students and faculty, while upholding the highest standards of academic integrity. Reporting to the Registrar, the Assistant Registrar is responsible for the managing the online bookstore in addition to maintaining student academic records for the College. Responsibilities include but are not limited to:

• Maintaining accurate institutional records.

• Managing registration.

• Evaluating prospective and entering transfers’ college transcripts and awarding credit.

• Assisting students, faculty, and staff with questions and providing information as needed.

**Qualifications**

Applicants should have at least three years of previous experience in data and/or records management and a bachelor’s degree. Previous experience in a college Registrar Office and a master’s degree are preferred. Excellent communication and organizational skills are required, as is the ability to provide excellent customer service to a diverse population. Strong computer skills and technological experience are essential, as is attention to detail and the ability to work independently. Previous experience with the CAMS Enterprise system is a plus. The full job description is posted at https://kwc.edu/about-wesleyan/employment-opportunities/.

**To Apply**

Please submit a letter of applications, resume, and the contact information for three professional references to Cindy Sublett, Human Resources, at [csublett@kwc.edu](mailto:csublett@kwc.edu) . The College will not sponsor applicants for work visas. If possible, please submit materials as a single PDF file.

Review of applications will begin immediately and will continue until the position is filled.

The start date is August 1, 2018

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4.17.18

Promise Opens Doors is an online English language instruction company, based in Missouri. Since 2004, we have provided high quality online English language instruction to over 13,000 students, mostly in South Korea. We are online at: [www.promiseopensdoorstesol.org](http://www.promiseopensdoorstesol.org) .

We are also a third party recruiter for an education company in China, [www.kiddieedu.com](http://www.kiddieedu.com) . They are seeking to hire teachers for students ages 3-12 years, at their over 75 satellite centers in Shanghai, Foshan and Changzhou, China.

I have attached the job description and the parameters for this position. I am asking you to post this position with an expiration date of May 31, 2018.

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4.16.18 The Daviess County Detention Center is conducting interviews for Deputy Jailer – Floor Deputy and plan to hire during the month of May or June. I have attached a flyer about the opportunity. Please post, or distribute, the flyer as you see fit. We have full-time and part-time positions.



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4.13.18

Earle C. Clements Job Corps Academy

2302 U. S. Hwy. 60 East

Morganfield, KY 42437



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4.11.18

* **COURT DESIGNATED WORKER**

Location: Daviess  
Deadline: 04/20/2018  
Salary : $25,732.99 - $33,966.72 (MIN TO MAX HOURLY RANGE)  
Funding Type : State Funded Full-time

[**Full Description**](javascript:__doPostBack('ctl00$ContentPlaceHolderMain$rptJobs$ctl10$lbFullDescription',''))**|**[**Apply**](javascript:__doPostBack('ctl00$ContentPlaceHolderMain$rptJobs$ctl10$lbApply',''))

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4.11.18

Life Plan Investments

Henderson, KY



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4.10.18

We currently have **over 1,400 teaching, coaching, and administrative positions** listed with us at nearly **600 private/independent, PreK-12 schools around the South–from Maryland to Miami to Midland, Texas**. These private schools are actively hiring teachers for the next academic year, and candidates for middle and upper school positions do **NOT** need a teaching license or education major to be considered. The best part? Partnering with Southern Teachers to find a position is **completely free** for candidates!

Please encourage your students who you believe will be good [**teachers**](http://r20.rs6.net/tn.jsp?f=001VPXlscTAAyuVWt66K0YLbRu80rGYXCTT-8baKkgWRrDG7M0sDViUHDwFdwd3TqZAzus16IAxWSyWnKzwsxfxyn5mUfULAJm2DNDxvS8YQdB1uK0otki-hBh_-z2_vMh0S_zAZfCXMKc=&c=Jx7nxPM7xcyqxMFynosriAlSJl9QjY2RJV9R_pT_8YNODT1RfSHqDg==&ch=oEhmyf04gibRfQVOCEX0bTW4u8l5u50moztYfk8uDWd2AlQ0NfZKyw==) to complete our [**online application**](http://r20.rs6.net/tn.jsp?f=001VPXlscTAAyuVWt66K0YLbRu80rGYXCTT-8baKkgWRrDG7M0sDViUHNeO9CNM4EIRXeFGLoxYB_o1YpkKbFnhSEOxAd39npxKntipjcXJa6Wzvc2BYiG3yNewTLc-R4XbwxhtJnxYHJs=&c=Jx7nxPM7xcyqxMFynosriAlSJl9QjY2RJV9R_pT_8YNODT1RfSHqDg==&ch=oEhmyf04gibRfQVOCEX0bTW4u8l5u50moztYfk8uDWd2AlQ0NfZKyw==) to become a candidate. You can simply forward this email to them.

As always, if you have questions about Southern Teachers, please feel free to call or email me anytime. You can read more about us [**here**](http://r20.rs6.net/tn.jsp?f=001VPXlscTAAyuVWt66K0YLbRu80rGYXCTT-8baKkgWRrDG7M0sDViUHNeO9CNM4EIRLXCWWqdEp21tWWYJxDIkOUTweT3dBpB_SV6h-DP_SJ3p6ZUU45dLF2sQJkFucs2qGvOK_5u5WBE=&c=Jx7nxPM7xcyqxMFynosriAlSJl9QjY2RJV9R_pT_8YNODT1RfSHqDg==&ch=oEhmyf04gibRfQVOCEX0bTW4u8l5u50moztYfk8uDWd2AlQ0NfZKyw==).

**Michele Jarman** | *Director of College Recruitment*

**434-295-9122** | [**SouthernTeachers.com**](http://r20.rs6.net/tn.jsp?f=001VPXlscTAAyuVWt66K0YLbRu80rGYXCTT-8baKkgWRrDG7M0sDViUHGRgfuRIGIIfhLaYxznXPhEO4qXb56nZsYeU1yrnpYsRGBj7kAsolld47DNxqL7dpqVY84unrVMpQD2E53SeJu2-IStDTgKNsqOaVsPEg1bn&c=Jx7nxPM7xcyqxMFynosriAlSJl9QjY2RJV9R_pT_8YNODT1RfSHqDg==&ch=oEhmyf04gibRfQVOCEX0bTW4u8l5u50moztYfk8uDWd2AlQ0NfZKyw==)

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4.10.18 **Assistant Director of Housing**

Audubon Area Community Services, Inc.

1700 W. 5th Street

Owensboro, KY 42301



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4.10.18 Old National Bank is hiring multiple positions in several locations:

<https://oldnational.hodesiq.com/joblist.asp>

RELATIONSHIP BANKER (2 POSITIONS AVAILABLE)

Job Number : **13887**

Job Location : **Clarksville, IN**

Job Category : Retail Banking Center

Job Type : Full Time

RETAIL CENTER MANAGER

Job Number : **13890**

Job Location :  **Clarksville, IN**

Job Category : Retail Banking Center

Job Type : Full Time

RELATIONSHIP BANKER FLOAT

Job Number : **13712**

Job Location : **Owensboro, KY**

Job Category : Retail Banking Center

Job Type : Full Time

RELATIONSHIP BANKER FLOAT (2 POSITIONS AVAILABLE)

Job Number : **13712**

Job Location : **Louisville, KY**

Job Category : Retail Banking Center

Job Type : Full Time

RELATIONSHIP BANKER, N. HURSTBOURNE PARKWAY

Job Number : **13778**

Job Location : **Louisville, KY**

Job Category : Retail Banking Center

Job Type : Full Time

RETAIL CENTER MANAGER

Job Number : **13657**

Job Location : **Morganfield, KY**

Job Category : Retail Banking Center

Job Type : Full Time

RETAIL CENTER MANAGER, SOUTHTOWN

Job Number : **13675**

Job Location : Owensboro, KY

Job Category : Retail Banking Center

Job Type : Full Time

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4.9.18

Kentucky Career Center

3108 Fairview Drive

Owensboro, KY 42303



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4.9.18 Program Officer Corporation for National and Community Service

[https://www.usajobs.gov/GetJob/ViewDetails/496174600#](https://www.usajobs.gov/GetJob/ViewDetails/496174600)



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4.6.18

Earle C. Clements Job Corps Academy

2302 Us 60 East

Morganfield, KY 42437



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4.5.18

New Job listing from Lexington,KY

Sales and Marketing Consultant

WDKY, in Lexington, KY, is looking for an enthusiastic, motivated Sales and Marketing Consultant. The ideal candidate will be able to meet or exceed revenue goals by designing creative client campaigns that drive desired business results. We are looking for someone who can connect with clients and help them achieve their business objectives through effective TV and digital advertising.

**In this position, you will:**

Generate revenue for the station and meet monthly goals through effective outside sales techniques

•Develop new business and create results for clients through creative and effective targeted campaigns

•Research and build campaign solutions, including overall branding and creative and ensure campaign execution meets client expectation

•Establish trusting relationships with clients, the community, and Sinclair to meet all commitments with adequate preparation, delivery, and follow-through

•Grow your book of business in alignment with goals, while identifying companies that are expanding, relocating, and hiring

•Meet or exceed revenue targets for existing, new, and digital business, as well as corporate initiatives and develop a strategy to support achievement of goals

•Grow share of clients’ advertising spend while increasing their overall spend

•Support quality deliverables to drive client results

•Support collection of receivables

•Build and enhance sales skills

•Develop capabilities to produce creative and effective campaigns

**Requirements:**

The ideal candidate will have the following skills:

•Passion for contributing to a sales team with a positive mindset

•Driven by practical results, opportunities to learn, and opportunities to assist others with intention

•Effective relationship building, customer service, communication, and negotiation skills

•Media sales experience is preferred

•Superior knowledge of new media, digital interactive, and social media is required

•Excellent understanding of media planning, the advertising marketplace, and key competition

•Ability to effectively communicate, build rapport, and relate well to all kinds of people

•Professional appearance is a must

•Reliable transportation and a good driving record

**Contact:**

Please apply online by going to: <http://sbgi.net/sbgi-careers/>

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4.5.18 **Four full time positions open at Kentucky Wesleyan College**

**Assistant Director of Financial Aid**

Kentucky Wesleyan College is a leader in liberal arts and professional education with a long-standing reputation for quality and academic excellence.  Currently serving approximately 700 students, Kentucky Wesleyan provides a challenging and supportive academic experience, a positive work environment, and a stimulating culture.  Kentucky Wesleyan produces highly qualified graduates who become successful professionals in the career of their choice and valuable members of their communities.

Kentucky Wesleyan College invites applications for the full-time Assistant Director of Financial Aid.  This position is responsible for providing superior customer service to college students and their families and providing key operational support and leadership to the Office of Admissions and Financial Aid.

Responsibilities

* Meeting with, counseling, and assisting students and their families on matters related to the college financial aid process.
* Analyzing and assessing financial aid need.
* Awarding and processing federal, state, and institutional financial aid for students.
* Managing the Federal Work Study Program, the Financial Literacy Program, and other grant and scholarship programs.
* Remaining current with federal, state, and institutional financial aid regulations, including Title IV and FERPA regulations.
* Assisting with the evaluation, development, and implementation of policies and best practices for awarding institutional grants and scholarships.
* Maintaining highly sensitive and confidential academic and financial information in accordance with appropriate regulations and guidelines.

Qualifications

Applicants must have a bachelor’s degree and at least three years of previous experience in a college or university financial aid office.  Additional years of experience are preferred.  Experience working with complex regulations and policies and a current good standing in all Federal Title IV programs are required, as are excellent interpersonal, communication, and organizational skills.  Proficiency with Microsoft Office is a must.  Previous experience with CAMS and other Student Information Systems is preferred.  Applicants must be self-motivated, able to work independently in a fast-paced, time sensitive environment, and able to handle confidential information appropriately and with discretion.

Benefits

This full-time position has access to a full range of employee benefits, including health, dental, vision, and life insurance; retirement plans; tuition plans; and a generous benefit time program.

To Apply

Please submit a cover letter, resume, and the contact information for three professional references to Cindy Sublett in Human Resources at [csublett@kwc.edu](mailto:csublett@kwc.edu).  If possible, please submit materials as a single PDF file.  The College will not sponsor applicants for work visas.

Review of applications will begin immediately and

will continue until the position is filled.

Kentucky Wesleyan College is an equal opportunity employer.

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**General Chemistry Instructor**

Kentucky Wesleyan College, a private four-year, Liberal Arts College located in Owensboro, is seeking a dynamic Chemistry Instructor to teach General Chemistry with Lab and Inorganic Chemistry.  This is a full-time, nine-month position for the 2018-2019 academic year, with the potential to extend the appointment for an additional year.  The start date is August 15, 2018.

**Minimum Qualifications**

* M.S. with graduate coursework and/or research in inorganic chemistry.  ABD for PhD will be considered.
* A strong commitment to teaching, mentoring, and working with undergraduate students and a passion for providing an exceptional classroom experience for students.
* Enthusiastic and dynamic personality.
* Effective communication skills.
* Ability to work collaboratively.
* Some collegiate teaching experience.

Additional information about the College, the Division of Natural Science and Mathematics**,** the Chemistryprogram, and theOwensboro community may be found at:

* [http://www.kwc.edu](http://www.kwc.edu/)
* <http://www.owensboro.org/>
* <http://edc.owensboro.com/>
* <http://www.owensboromls.com/>

To apply, please submit a letter of application, curriculum vitae, statement of teaching philosophy, unofficial transcripts, and list of references to [csublett@kwc.edu](mailto:csublett@kwc.edu) or mail to Cindy Sublett/Human Resources, Kentucky Wesleyan College, 3000 Frederica Street, Owensboro, KY 42301.  Please submit application materials in a single PDF file when applying via email.  The College will not sponsor applicants for work visas.  Review of applications will begin immediately and will continue until the position is filled.  Kentucky Wesleyan College is an equal opportunity employer.

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**4.5.18 Visiting Assistant Professor of Criminal Justice**

Kentucky Wesleyan College, a private four-year, Liberal Arts College in Owensboro, is seeking a dynamic and talented Visiting Assistant Professor of Criminal Justice for AY 2018-2019.  This position has the potential to become a tenure-track position after the initial year.  A commitment to both teaching and scholarship is essential.  The successful candidate will teach an array of courses in multiple formats, among them Introduction to Criminal Justice, Corrections, Criminal Law or Criminal Procedures among others.  The teaching load is four courses (12 hours) per semester.  Additional responsibilities may include advising students, engaging in professional/scholarly work, and service.

Kentucky Wesleyan currently serves approximately 700 students and provides a challenging and supportive academic experience that produces highly qualified graduates who become successful professionals in their careers and valuable members of their communities.

Minimum qualifications include:

1. A Ph.D. in Criminal Justice or a related discipline is preferred (ABD will be considered).
2. A strong commitment to teaching, mentoring, and working with undergraduate students and a passion for providing an exceptional classroom experience for our students.
3. Evidence of scholarly activity.
4. A desire to be of service to the college and to the external community.

Additional information about Kentucky Wesleyan and the Owensboro community may be found at:

* <http://www.kwc.edu>
* <http://www.owensboro.org>
* <http://edc.owensboro.com>

Please submit a letter of application, curriculum vitae, statement of teaching philosophy, transcripts, and names and contact information for references to Cindy Sublett in Human Resources at [csublett@kwc.edu](mailto:csublett@kwc.edu).  The College will not sponsor applicants for work visas.  If possible, please submit materials as a single PDF file.  Application review will begin immediately and continue until the position is filled.  Kentucky Wesleyan College is an equal opportunity employer.  Questions may be directed to Dr. Ken Ayers, Chair of the Social and Behavioral Sciences Division, at [kenay@kwc.edu](mailto:kenay@kwc.edu).

**4.5.18 Visiting Assistant Professor of Psychology**

Kentucky Wesleyan College, a private four-year, Liberal Arts College located in Owensboro, is seeking Visiting Assistant Professor in Psychology for the 2018-2019 academic year.  This is a nine-month position, with the potential to extend the appointment for an additional year.  The starting date is August 15, 2018.  The successful candidate will teach an array of courses in multiple formats, e.g., Personality Theories, Abnormal Psychology, Counseling Psychology, and Introduction to Psychology.

**Minimum Qualifications**

* MS with graduate coursework in psychology (ABD or  PhD in Psychology preferred).
* A strong commitment to teaching, mentoring and working with undergraduate students and a passion for providing an exceptional classroom experience for students.
* An interest in incorporating service-learning experiences relevant to coursework.
* Enthusiastic and dynamic personality.
* Effective communication skills.
* Ability to work collaboratively.
* Some collegiate teaching experience.

Additional information about the College, the Division of Social & Behavioral Sciences, the Psychology program, and the Owensboro community may be found at:

* [http://www.kwc.edu](http://www.kwc.edu/)
* <http://www.owensboro.org>
* <http://edc.owensboro.com>
* <http://www.owensboromls.com>

Please submit a letter of application, curriculum vitae, statement of teaching philosophy, unofficial transcripts, and list of references to [csublett@kwc.edu](mailto:csublett@kwc.edu) or mail to Cindy Sublett/Human Resources, Kentucky Wesleyan College, 3000 Frederica Street, Owensboro, KY 42301.  Please submit application materials in a single PDF file when applying via email.  The College will not sponsor applicants for work visas.  Review of applications will begin immediately and will continue until the position is filled.  Kentucky Wesleyan College is an equal opportunity employer.

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4.2.18

Kentucky Career Center

3108 Fairview Drive

Owensboro, KY 42303



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3.26.18

Kentucky Career Center

3108 Fairview Drive

Owensboro, KY 42303



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\_3.23.18

**Earle C. Clements Job Corps Academy**

**2302 U. S. Hwy. 60 East**

**Morganfield, KY 42437**

**Phone: 270-389-5578 Human Resources**

**Fax: 270-389-5374**

**Website: http://earlecclements.jobcorps.gov**

**JOB LINE: 270-389-5360**

**External Postings: 3/23/2018**



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3.22.18 EPA Environmental Research

**For program eligibility and a full list of current opportunities :**

[**www.orau.org/epa**](http://www.orau.org/epa)

**The purpose of the EPA Environmental Research and Business Support Program is to address EPA’s need to increase the supply of promising scientists, engineers, and administrative personnel in disciplines related to the EPA mission. This program provides opportunities for exceptional undergraduate and graduate students and recent bachelor’s, master’s, and postdoctoral graduates to work in the U.S. Environmental Protection Agency’s (EPA) Office of Research and Development (ORD) research and administrative projects at multiple EPA laboratories and research centers.**

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3.21.18 State Farm Agent Ryan Vincent is a Full Time Sales job, or a Part Time Sales caller. I am hiring for both. If you think of anybody, or know somebody that would be interested, I would love to talk to them.

Thanks,

**Ryan Vincent**

**Agent**

207 West 2nd St, Ste B

Owensboro, KY 42303

[ryan.vincent.wz9m@statefarm.com](mailto:ryan.vincent.wz9m@statefarm.com)

Phone: (270) 684-2081

Fax: (270) 231-8002

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I recruit for Kentucky Campus Compact, an AmeriCorps sponsor. We have over 50 VISTA (Volunteers in Service to America) position openings at nonprofits across the state, primarily in northern, central, and eastern Kentucky. We do offer relocation allowance if necessary. Our program is Toward a Sustainable Kentucky (TASK) and supports three opportunity areas: education, healthy futures, and economic opportunities.

**These positions can all be found and applied to**[**HERE**](https://www.indeedjobs.com/americorps---kentucky-campus-compact/jobs)**.**

More information on Kentucky Campus Compact and TASK VISTA can be found on our website: <http://kycompact.org/>

**Could you please post this to your campus job board and share with seniors and recent graduates? Please contact me when it has been posted and feel free to give me a call at any time at**[859-468-8362](tel:(859)%20468-8362)**. Thank you for your assistance!**

Some key points for interested applicants:

·         VISTA is a full-time, one-year commitment

·         VISTA living allowance is $945/month, approx. $11,340/year

·         VISTAs will receive an education award ($5,730) or cash award ($1,500) upon completion of a one-year service term

·         VISTAs who need to relocate, and who live 50 miles or more from the service site are eligible for a relocation allowance

·         VISTAs are permitted 10 sick days and 10 personal days during the service term

·         VISTAs are permitted to have part-time employment and to take educational courses during the service term, pending approval from the program administrators

--

***Tori Vogelgesang, MPA***

*AmeriCorps Recruiter*

Kentucky Campus Compact

[recruiter@kycompact.org](mailto:recruiter@kycompact.org)

cell: [859-468-8362](tel:(859)%20468-8362)

----------------------------------------------

Northern Kentucky University

[90 Campbell Drive](https://maps.google.com/?q=90+Campbell+Drive+Campbell&entry=gmail&source=g)

[Campbell](https://maps.google.com/?q=90+Campbell+Drive+Campbell&entry=gmail&source=g) Hall Room 270

Highland Heights, KY 41099

[**Indeed Careers Page**](https://www.indeedjobs.com/americorps---kentucky-campus-compact/_hl/en_US)

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3.21.18



***Bob Olson* | Regional Vice President - Kentucky | Republic Finance, LLC**

: 502-445-9543 | **:** 225-364-3240 | : [rolson@republicfinance.com](mailto:rolson@republicfinance.com)

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3.16.18

**Earle C. Clements Job Corps Academy**

**2302 U. S. Hwy. 60 East**

**Morganfield, KY 42437**

**Phone: 270-389-5578 Human Resources**

**Fax: 270-389-5374**

**Website: http://earlecclements.jobcorps.gov**

**JOB LINE: 270-389-5360**





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3.15.18

**Company: Townsquare Media Title: Account Executive**

Details:

he Account Executive is the individual who will be responsible for selling advertising for his/her specified stations to local businesses in the Tri-State area.

Mission:

Our mission is to attract and retain talented loyal employees. We want Regent to be not only a good place to work but also a good place to grow. We feel this is the key to the sucess of our organization.

Benefits:

WE PROVIDE GREAT STATIONS, ONGOING

TRAINING, COMPETITIVE COMPENSATION AND BENEFITS THAT PUT YOU ON TOP.

Contact Info:

Steve Cooke

[steve.cooke@townsquaremedia.com](mailto:steve.cooke@townsquaremedia.com)

Fax: 812-423-3398

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3.12.18

Kentucky Career Center

3108 Fairview Drive

Owensboro, KY 42303



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3.1.18

Owensboro Grain has a full time position for a laboratory technician for an individual who has lab experience and some college in related field. B.S. in Chemistry or Biology helpful but not required. Must be able to work 12 hour rotating shifts and flexible. Competitive wages based on experience, health insurance, 401k Plan and other benefits available. Interested applicants can email their resume to [Jobs@owensborograin.com](mailto:Jobs@owensborograin.com) or mail resume to Owensboro Grain Company, P. O. Box 1787, Owensboro , Ky 42302-1787.



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2.19.18

Workforce Development

Kentucky Career Center

Office of Employment and Training

3108 Fairview Drive

Owensboro, KY 42303



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2.16.18 City of Owensboro has several openings:

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2.16.18

**Earle C. Clements Job Corps Academy**

**2302 U. S. Hwy. 60 East**

**Morganfield, KY 42437**



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2.15.18

City of Bowling Green’s Human Resources is currently accepting applications for the following:

* **Police Officer**

**Application Deadline:**  **Friday, March 16**

Please see attached document for additional details.

Interested applicants can apply online at [www.bgky.org/hr/jobs](http://www.bgky.org/hr/jobs) or at the computers available in Human Resources.



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2.15.18

**University of Kentucky is Accepting Police Officer Applications**.

Click [here](https://uky.us14.list-manage.com/track/click?u=2c4cc6bed66dd2a3f4ec58234&id=d7a84e73f0&e=cd39a130e9) to view the job posting.  The application deadline is  
**Sunday, March 4th.**  
Learn more about UKPD by viewing our departmental brochure [here](https://uky.us14.list-manage.com/track/click?u=2c4cc6bed66dd2a3f4ec58234&id=80a44c33c9&e=cd39a130e9) or social media outlets below.

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2.15.18 Chicago Police Department hiring

Application Deadline: 2/28/18

Starting Salary: $48,078 ($72,510 after 18 months)

**For Complete Position Details Visit:  
  
Entry-Level Police Officer**<http://www.theblueline.com/feature/ILchicago2.html>

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2.14.18 City of Owensboro is hiring Firefighters



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2.6.18

Promise Opens Doors is an online English language education company based in Missouri. We have been teaching English to students in South Korea and East Asia since 2004. **We are currently acting as a third party recruiter for an education company in China, www.kiddieedu.com, which is hiring teachers**.



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2.5.18



Office of Employment and Training

3108 Fairview Drive

Owensboro, KY 42303



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2.3.18 **Visiting Assistant Professor of Chemistry**

**Minimum Qualifications**

* Ph.D. with specialization in inorganic chemistry or closely related field; ABD’s will be considered.
* A strong commitment to teaching, mentoring, and working with undergraduate students and a passion for providing an exceptional classroom experience for Wesleyan students.
* Enthusiastic and dynamic personality.
* Effective communication skills.
* Ability to work collaboratively.
* A desire to contribute professional expertise to the college and larger external community.
* Evidence of successful collegiate teaching experience.

Additional information about Kentucky Wesleyan, the Division of Natural Science and Mathematics, the Chemistry program, and the Owensboro community may be found through the following links:

* <http://www.kwc.edu/>
* <http://www.owensboro.org/>
* <http://edc.owensboro.com/>
* <http://www.owensboromls.com/>

Please submit a letter of application, curriculum vitae, statement of teaching philosophy, a plan for undergraduate research, unofficial transcripts, and list of references to Cindy Sublett in Human Resources at [csublett@kwc.edu](mailto:csublett@kwc.edu) or to Kentucky Wesleyan College, Attn: Cindy Sublett, 3000 Frederica Street, Owensboro, KY 42301.  **Please submit application materials in a single PDF file when applying via email.**  The College will not sponsor applicants for work visas.

Review of applications will begin immediately and will continue until the position is filled.

Kentucky Wesleyan College is an equal opportunity employer.

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2.3.18

**Earle C. Clements Job Corps Academy**

**2302 U. S. Hwy. 60 East**

**Morganfield, KY 42437**



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1.31.18 Cromwell Radio

Owensboro Digital • Hancock Communications •

1115 Tamarack Road, Suite 500 • Owensboro, KY 42301 •

Telephone 270.683.5200 • Cell phone 270.925.5360 • [www.owensbororadio.com](http://www.owensbororadio.com) •



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1.31.18

These opportunities are similar to how AmeriCorps works:

Stipend, housing, meals, insurance and education award, great experience.

Paid internships and full-time positions available

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1.31.18

**City of Owensboro PURCHASING AGENT**

Professional/technical position responsible for procurement functions, such as but not limited to, coordinating the activities involved with procuring materials, equipment, tools, parts, supplies, and services for the City of Owensboro. Performs procurement procedures, such as assisting departments in determining when bids are required, assisting departments in developing specifications, approving sole sources, making written determinations, preparing advertisements, conducting pre-bid meetings, preparing requests for proposals, analyzing and recommending bids, meeting with vendors, negotiating contracts; Disposes of surplus City property via an annual City auction, to salvage any possible revenue from such property. Starting pay $47,218/yr. Provided benefits include but are not limited to; health insurance, group life insurance, and wellness program. Paid time off including; vacation, sick time, and holidays (for eligible employees).

QUALIFICATIONS

Requires Bachelors Degree in Business Management or other related field, AND minimum 4 yrs. experience as professional full-time Buyer, or Purchasing Agent, or equivalent. Governmental purchasing experience a plus. Equivalent amount of education and/or experience is acceptable. Valid driver’s license required. Resume is required.

TO APPLY

To ensure your application will be considered, it must be received no later than Friday, February 16, 2018. The City reserves the right to accept applications after deadline, at its discretion. Applications are available at www.owensboro.org. Click on “Employment Opportunities;” click the position; follow directions on how to apply (i.e., in upper right corner, click “Download Application” to complete application electronically; Save; Click arrow in very upper left corner to go back to previous page; Click “Submit Application” and complete required information; Click Submit; You should receive a message telling you if your application was successfully submitted). If you experience difficulty, you may also email your job application and any related documentation directly to timmelme@owensboro.org. Applications can also be obtained by calling (270) 687-8540; or toll-free (888) 616-8540. Hearing impaired, call TDD/Voice (270) 687-4459. Paper applications can be mailed to Elaine Timmel, City of Owensboro Personnel Dept., P.O. Box 10003, Owensboro, KY 423029003. Resume alone is NOT sufficient. To confirm receipt of your application, please call the above number(s) prior to application deadline.

The City of Owensboro is an Equal Employment Opportunity Employer. EEO/AA-M/F/V/D ADA accommodations may be requested by calling (270) 687-8542.

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1.31.18 **Kentucky Wesleyan College** **Admissions Counselor**

Kentucky Wesleyan College is a leader in liberal arts and professional education with a long-standing reputation for quality and academic excellence.  Currently serving approximately 700 students, Kentucky Wesleyan provides a challenging and supportive academic experience, a positive work environment, and a stimulating culture.  Kentucky Wesleyan produces highly qualified graduates who become successful professionals in the career of their choice and valuable members of their communities.

Kentucky Wesleyan College seeks applications for a full-time Admissions Counselor.  The Admissions Counselor assists in the development and implementation of a comprehensive marketing and recruitment program.  Major responsibilities include but are not limited to:

* Traveling to and recruiting students from a specific region through school visitations, college fairs, personalized communications, etc.
* Interviewing, counseling, and assisting prospective students and their families on admission-related matters, including the admissions process, financial aid and scholarship opportunities, housing options, and co-curricular activities.
* Developing and nurturing relationships within the recruiting areas.
* Actively participating in Admissions’ events.

Applicants must have excellent communication and interpersonal skills, the ability and willingness to travel extensively, and strong organizational and computer (MS Office) skills, as well as a bachelor's degree, the ability to work independently, and a valid driver's license.  Social media experience is preferred.  Applicants must be able to work some evenings and weekends.

To apply, please submit a cover letter and resume to Cindy Sublett in Human Resources at [csublett@kwc.edu](mailto:csublett@kwc.edu).  The College will not sponsor applicants for work visas.  Review of applications will begin immediately and will continue until the position is filled.  Kentucky Wesleyan College is an equal opportunity employer.

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### The Energy & Environment Cabinet, Dept for Environmental Protection is [#hiring](https://twitter.com/hashtag/hiring?src=hash) a CHEMIST I to perform analysis of water & waste samples, organic compounds & pesticides.🔬 Details: [http://bit.ly/2DNmm4r](https://t.co/G09kJYSizU) Closes Feb 8. [#chemist](https://twitter.com/hashtag/chemist?src=hash) [#kyjobs](https://twitter.com/hashtag/kyjobs?src=hash) [#healthscience](https://twitter.com/hashtag/healthscience?src=hash) [#laboratory](https://twitter.com/hashtag/laboratory?src=hash)

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### 1.29.18

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Workforce Development Facilitator

Kentucky Career Center

Office of Employment and Training

3108 Fairview Drive

Owensboro, KY 42303



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1.27.18 Position: Brand Manager

Company: Townsquare Media

Station(s): WKDQ-FM

Job Type: fulltime

Compensation: Negotable / year

**POSITION OVERVIEW:**

A Townsquare Media Brand Manager is the brand captain for their radio station. You will develop relationships with your on air team, the sales department and sales management and your Operations Manager. You will carry your radio station’s brand forward on air, in the digital world and in the community. You will lead WKDQ on-air, online and on site. As the Brand Manager you will perform the following duties:

**ESSENTIAL DUTIES AND RESPONSIBILITIES:**

• Quickly become proficient on Zetta in both in studio’s and production rooms

• Take complete ownership of the station’s brand both on air and in the digital space

• Update the Operations Manager weekly on terrestrial and digital progress of the property

• Attend periodic meetings with the Townsquare Brand Captain for your format

• Attend regularly scheduled meetings with the station consultant to discuss Programming

• Host a daily air shift on the station (AM DRIVE).

• Spend time each day doing daily show prep

• Do commercial production daily/as necessary

• Attend other programming/sales meetings as requested

• Work with station “voice” to keep station’s imaging fresh including timely promo’s for upcoming events

• Total responsibility for the overall sound of your radio station

• Provide good local content ideas for your show as well as other shows

• Scheduling: Board ops for remotes to include yourself, talent for client remotes

• Weekend coverage including board operations, station events, set-up/tear-down and emceeing

• Learn the Townsquare blogging procedures

• Blog a minimum of 10 blogs per week on the station website – local and regional content

• Facebook daily posts before and during your show (this does not count towards blogging requirements) and maintain and oversee station’s other social media platforms.

• Create videos for, manage content and maintain the WKDQ YouTube channel

• Able to voice track or go live on one or more Townsquare radio stations when needed, vacation relief, sick days or in case of emergency

**Benefits:**

• Medical/Dental/Vision insurance package

• 3 weeks paid vacation and 9 paid holidays per year

• Career advancement opportunities

**SUGGESTED QUALIFICATIONS/EDUCATION:**

• Participate in a variety of digital assets the company offers for our listeners/digital users

• Prepare and be on air each Monday-Friday (AM DRIVE) and handle other necessary tasks within the radio station when called upon

• Must demonstrate dependability, passion, strong communication and problem-solving skills

• Business acumen, open-mindedness and a sense of what it takes to win are essential

• Previous on-air programming required

**About Us**

Townsquare is a media, entertainment and digital marketing solutions company principally focused on small and mid-sized markets across the U.S. Our assets include 310 radio stations and more than 325 local websites in 66 U.S. markets, a digital marketing solutions company serving thousands of small to medium sized businesses, approximately 550 live events with nearly 18 million attendees each year in the U.S. and Canada, and one of the largest digital advertising networks focused on music and entertainment reaching more than 60 million unique visitors each month. Our brands include iconic local media assets such as WYRK, KLAQ, K2 and NJ101.5; acclaimed music festivals such as Mountain Jam, WE Fest and the Taste of Country Music Festival; unique touring lifestyle and entertainment events such as the America on Tap craft beer festival series, the Insane Inflatable 5K obstacle race series and North American Midway Entertainment, North America’s largest mobile amusement comp!

any; and leading tastemaker music and entertainment owned and affiliated websites such as XXLmag.com, TasteofCountry.com, Loudwire.com, JustJared.com and BrooklynVegan.com.

Date Available: 01/26/2018

Contact Info:

Chad Benefield

[chad@wbkr.com](mailto:chad@wbkr.com)

Fax: (270)-683-1558

Instructions: Please send resume by e-mail or drop off at the office. **No phone calls please.**

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### 1.26.18 Wendell Foster is hiring

### [Direct Support Professional (DSP)](https://www.indeed.com/cmp/_/job?jk=06de092c2027d871&tk=1c4pp0j1mak5tf1q&directia=1)

Owensboro, KY

\*Job Summary\* Wendell Foster is currently hiring Direct Support Professionals to expand our growing residential team in our Intermediate Care Facility...

Easily Apply

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1.23.18 Daltile is seeking an EHS Technician for their safety program



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1.23.18 **Head Men’s Basketball Coach**

Kentucky Wesleyan College seeks applicants for the full-time position of Head Men’s Basketball Coach.  Reporting to the Director of Athletics, the Coach will provide leadership and be responsible for the coaching and management of the men’s basketball program.  Kentucky Wesleyan College is an NCAA Division II institution and member of the Great Midwest Athletic Conference (G-MAC).

Responsibilities

The Head Men’s Basketball Coach is responsible for leading all phases and activities associated with operating a successful NCAA Division II program.  Major responsibilities include but are not limited to:

* Instructing and coaching student athletes.
* Recruiting and retaining student participants.
* Scheduling, organizing, and conducting practices and competitions.
* Overseeing student-athletes’ academic progress.
* Managing and supervising program’s coaching staff.
* Administering the program’s budget.
* Participating in and assisting with fundraising activities.
* Maintaining compliance with NCAA, G-MAC, and College rules and regulations.

Qualifications

Applicants must have at least five years of previous coaching experience, knowledge and understanding of NCAA Division II rules and regulations, and a bachelor’s degree in a related field.  Preferred qualifications include a master’s degree, head coaching experience at the collegiate level, and demonstrated on-court and recruiting success.

Benefits

This full-time position has access to a full range of employee benefits, including health, dental, vision, and life insurance; retirement plans; tuition plans; and a generous benefit time program.

To Apply

Please submit a cover letter, resume, and the contact information for at least three professional references to Cindy Sublett in Human Resources at [csublett@kwc.edu](mailto:csublett@kwc.edu).  No phone calls please.  The College will not sponsor applicants for work visas.  Review of applications will begin immediately and will continue until the position is filled.  Kentucky Wesleyan College is an equal opportunity employer.

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1.22.18

New Job listing from Lexington, KY

Category: Sales and Marketing

Position/Title: Automotive Sales / Marketing Consultant

Make your mark in Broadcasting and Digital Media. Sinclair Broadcast Group and Sinclair Digital Solutions are dedicated to making Sinclair a communications powerhouse! We are the largest and most diversified television broadcasting company in the country. Sinclair owns and operates, programs or provides services to more television stations than anyone and has affiliations with all major networks. Sinclair Digital group is focused on bringing the most engaging content to web, mobile and over-the-top broadcasting to audiences all over the country! Our success is the result of extraordinary employees and an exemplary management team who believe in a vision and are dedicated ensuring a great future for our employees. Whether you are an industry veteran or a just starting out, you can find it at Sinclair! We are advancing the world of Broadcasting and we want YOU to join our winning team!

WDKY in Lexington, KY is looking for experienced a Marketing Consultant with deep expertise in the operations and marketing of auto dealerships to become Sinclair local market subject matter experts. The people in these positions will become integral parts of our company-wide training and sales initiative focused on tier 3 auto business. In addition to training and coaching, we’re looking for closers with a proven record of developing business in the category, accurately forecasting revenue, and creating strategic business plans in this highly competitive vertical. The winning candidates will design and implement revenue growth strategies for their local market both as an independent seller and co-seller with local colleagues. Creating solid partnerships with dealers and Sinclair station leadership will be be keys to success. If you’re an industry leader, we’re interested in talking to you.

Lexington, Kentucky

URL: <http://www.wdky.com> Specific Duties include:

• Exceed expectations for market penetration, average deal size, and total revenue in assigned geography

• Maintain consistent presence in the field driving growth from all auto dealer

• Develop, implement, and manage business plans to exceed corporate objectives and sales goals

• Act as player/coach on in-person sales calls with key decision makers at dealerships

• Conduct immersive training sessions with sales team based on Sinclair auto philosophy

• Collaborate with in-market SBG leadership to set sales goals and objectives for each local account

• Provide the Regional Digital Automotive Manager with monthly outlook and revenue forecast

• Work closely with sales management and corporate staff to ensure coordination and cooperation in support of sales and operations

• Perform other related duties as assigned

Desired Skills/Experience:

• Demonstrated success in building and maintaining top-tier customer relationships

• Strong business acumen with a thorough understanding of marketing strategies, automotive business cycles and consumer behavior

• Real experience and success communicating and working directly with auto dealers on identifying and achieving their business goals

• Proven track record of developing and managing people and sales process

• Strength is running multiple unique strategic projects concurrently

Qualifications:

• Bachelor’s Degree

• 3+ years of experience in dealership operations and/or digital media sales

• Experience managing a large sales territory

• Proficient in the use of office software and CRM tools

• Excellent communication, presentation, planning, organizational, and problem-solving skills

• Previous sales management experience is not required but valued

Contact:

Sinclair Broadcast Group is proud to be an Equal Opportunity Employer and a Drug Free Workplace.

Please apply online by going to: <http://sbgi.net/sbgi-careers/>

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1.15.18

<www.FiveStarFoodMart.com>

FiveStar Logo PM

Interested in joining our team?

     Visit: <Jobs.GoFiveStar.net>

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1.11.18 Payroll Accountant

 Successful candidate will be a highly motivated and professional individual with:

         Bachelor’s degree in accounting required, CPA preferred

         Minimum of three years recent payroll experience

         GAAP financial experience

         Strong attention to detail and ability to learn new programs quickly

         Experience with general ledger reconciliations

         Proficient with Microsoft Excel.

Duties and Responsibilities include:

         Efficiently process high volume payroll

         General Ledger analysis, reconciliations, and researching exception items

         Prepare budget work papers

         Post payroll journal entries

         Bank reconciliations

         Primary contact for 403(b) audit inquiries

         Balance payroll runs, producing federal, state and local tax payments

         Provide ongoing support to staff regarding payroll procedures

         Current knowledge of ACA reporting requirements & State and Federal wage and hour laws

Email resume to:

**Beth Shepherd, CPA** | Chief Financial & Administrative Officer

BShepherd@wendellfoster.org

**Wendell Foster**

815  Triplett Street, P.O. Box 1668

Owensboro, KY 42302-1668

270-852-1425 (phone)| 270-852-1490 (fax)

[www.wendellfoster.org](http://www.wendellfoster.org/)



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1.9.18 <https://www.usajobs.gov/> Jobs and internships across the nation.

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1.9.18

**Earle C. Clements Job Corps Academy**

**2302 U. S. Hwy. 60 East**

**Morganfield, KY 42437**



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1.9.18 OMU is taking applications for an Electronic Systems Technician



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1.8.18





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1.5.18 The City of Owensboro is hiring for:

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12.22.17 **Associate/Assistant Director of Admissions**

Kentucky Wesleyan College seeks applicants for the full-time Associate/Assistant Director of Admissions to assume a leadership role within the Admissions Office. Reporting to the Vice President of Admissions and Financial Aid, the Associate/Assistant Director assists in mentoring and developing the Admissions staff, managing the Student Ambassador Program, and helping to monitor the admissions process from inquiry to registration. Specific responsibilities include:

* Assisting with the development and implementation of a comprehensive recruitment and travel program.
* Providing leadership for all admissions counselors in developing territory specific recruitment strategies.
* Assisting the V.P. of Admissions and Financial Aid in researching, analyzing, interpreting, and developing admissions policies and strategies.
* Developing and managing a comprehensive Student Ambassador Program.
* Assuming general admissions responsibilities such as travel for recruitment purposes, reviewing admissions files, and giving admissions presentations on and off campus.
* Assisting with the planning and execution of admissions events.
* Building and supporting relationship between the College and incoming students, counseling staff members (e.g., at high schools, community colleges), and other relevant parties.

Qualifications

Applicants must have a bachelor’s degree and at least three years of admissions experience (five years is preferred). Qualified applicants must value teamwork and innovation and demonstrate the ability to function independently with a high level of accountability. Excellent communication, organization, and computer skills are required, as is the ability to travel periodically.

Benefits

This full-time position has access to a full range of employee benefits, including health, dental, vision, and life insurance; retirement plans; tuition plans; and a generous benefit time program.

To Apply

Please submit a cover letter, resume, and the contact information for three professional references to Cindy Sublett, Human Resources, at [csublett@kwc.edu](mailto:csublett@kwc.edu). The College will not sponsor applicants for work visas. Review of applications will begin January 9, 2018 and will continue until the position is filled. Kentucky Wesleyan College is an equal opportunity employer.

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12.20.17 Soon to graduate or recent graduate? Eventually like to own your own business?

Don’t mind a little labor and being outside in the elements? Travel regionally? Physically able to climb around and over barges? Curious?

A local business owner, Jim Barton, is wanting to retire within the next few years. He is looking for someone to apprentice over the next 2-3 years to learn his grain inspection business. Farming background would be a plus.

Barton’s Grain Inspection Service is the business and you could become a licensed grain sampler. His business contracts with the Department of Agriculture. Travel as far as Chattanooga work between 5 river ports on the Ohio and Green Rivers. <https://www.gipsa.usda.gov/fgis/svc_provid/oa-fee-schedules/Barton.pdf>

<https://www.manta.com/c/mmgl66y/barton-grain-inspection-service>

Questions: Call Jim Barton 270-929-7620

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12.20.17

A Fortune 200 financial giant in the Owensboro area is looking to boost their staff for the new year! If you are looking to add to your resume, gain experience in a financial setting, or are just looking to get some extra money in your pocket for the new year, send your resume to Hanna at [hanna.waugh@modis.com](mailto:hanna.waugh@modis.com) for consideration.

Hours and pay vary based on experience and education.

Operations Associates: Reviews loan documents and other records for a specific loan. Performs input of modification terms and specific system coding to loan records.  Should have high attention to detail and must be accurate in data entry skills.  May perform other clerical duties. High school diploma required.

Management Support Associate: Responsible for providing a broad variety of administrative, operational and staff support services for an assigned group(s) or manager(s). Actively engaged in report, writing, tracking and compiling; data entry, record keeping, and data maintenance. Responsible for ensuring proper application of and compliance with internal and regulatory standards, guidelines, and procedures. May perform reviews and evaluations of work quality and productivity standards for assigned product line and/or work area. May have responsibility to review and finalize loan modifications, documentation and other policies and procedures to promote quality execution of the loan workout process. May be responsible for overseeing the decentralized vendor management unit within the loan workout department. Uses PC based software packages for word processing, graphics, spread sheets, etc. Specified job duties may vary by area.  Recent college grads and those getting ready to graduate are welcome.

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12.18.17

Workforce Development

Kentucky Career Center

Office of Employment and Training

3108 Fairview Drive

Owensboro, KY 42303

Phone (270) 686-2551



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12.15.17

The following recurring job order is sent to you courtesy of BCS on behalf of the listed station.

If you can identify a prospective applicant, please follow the contact information listed below.

Company: Townsquare Media

Title: Account Executive

Details:

The Account Executive is the individual who will be responsible for selling advertising for his/her specified stations to local businesses in the Tri-State area.

Mission:

Our mission is to attract and retain talented loyal employees. We want Regent to be not only a good place to work but also a good place to grow. We feel this is the key to the sucess of our organization.

Benefits:

WE PROVIDE GREAT STATIONS, ONGOING

TRAINING, COMPETITIVE COMPENSATION AND BENEFITS THAT PUT YOU ON TOP.

Contact Info:

Steve Cooke

[steve.cooke@townsquaremedia.com](mailto:steve.cooke@townsquaremedia.com)

or

Traci Davis

[traci.davis@townsquaremedia.com](mailto:traci.davis@townsquaremedia.com)

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12.14.17 The VISTA service **opportunity at ORR is** back up on the [www.my.americorps.gov](http://www.my.americorps.gov) site.  Please share.  To apply they must go to the [www.my.americorps.gov](http://www.my.americorps.gov) site, search the Americorps VISTA listings for Kentucky, and our position is on the 3rd page of listings.  If someone wants to apply and they have questions please have them call me.



# Sarah Adkins, BS, MS, LCADC Owensboro Regional Recovery Center 4301 Veach Road Owensboro, Ky. 42303 Office 270-689-0905 ext. 2113 Cell 270-302-5729 Fax 270-689-0903

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# 12.11.17

Kentucky Career Center

Office of Employment and Training

3108 Fairview Drive

Owensboro, KY 42303

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# 11.22.17 At Transamerica Agency Network-Career Agency we aren’t just insurance professionals, we are Tomorrow Makers®.

For more information contact (270) 478-5178

To apply now go to: <http://www.transamericaagencynetwork.com>

Tomorrow Makers with Transamerica Agency Network-Career Agency help make things that matter. Things like peace of mind and steady incomes. For us, tomorrow is about more than insurance policies. It’s about providing expert

dance and innovative solutions to individuals and businesses to help meet their financial goals and objectives. Above all, it’s about making tomorrow worth looking forward to for our growing customer base.

What does your tomorrow look like?

Tomorrow at Transamerica Agency Network-Career Agency is about helping create a better financial future for our customers while continuing to grow in size and strength. Our Insurance Representatives fulfill this mission by:

• Playing a vital role in helping individuals, families and businesses realize their financial dreams.

• Providing a diverse portfolio of financial products to help meet short and long-term goals.

• Working with new and current clients to help them reach their protection, savings and retirement goals by using our proven financial strategies.

• Networking with individuals throughout the community and continuously prospecting.

Additional responsibilities include:

• Participating in mentor-led appointments

• Asking clients for referrals

• Engaging in personal observation throughout the community

• Participating in community activities

• Continuing professional education as needed

• Supporting the company’s mission, vision and values statement

**Your tomorrows are worth more.Being an Insurance Representative with Transamerica Agency Network-Career Agency means a tomorrow worth more-a tomorrow where there’s unlimited income potential and job satisfaction.**

Plus, our eligible Insurance Representatives enjoy these valuable benefits:

• Competitive compensation

• Monthly / annual bonus programs

• Guaranteed level introductory pay

• Comprehensive benefits – medical, vision, dental, paid time off

• Company matched 401K and pension plan

• Established client base

• Professional training and development programs

• Personalized one-on-one training for the first 8 weeks

• Significant opportunities for growth and advancement through our Leadership Development Program

• Technology based sales presentations and productivity tools

• Opportunity for trips around the world

• Points-based reward program

Are you a Tomorrow Maker?

Transamerica Agency Network-Career Agency has the opportunity of a lifetime for the right person, regardless of prior occupation. Our ongoing comprehensive training program prepares our Insurance Representatives for a meaningful and rewarding future designed for long-term success. We’re looking for individuals with the following values:

• Is honest and has integrity

• Has leadership skills

• Is success driven, results focused

• Wants to build a business for themselves, not by themselves

• Can or has overcome adversity

• Is competitive

• Wants to grow themselves by helping others

• Enjoys building long-term relationships

Are you ready to Transform Your Tomorrow®?

For more information contact (270) 478-5178

To apply now go to: <http://www.transamericaagencynetwork.com>

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# 11.20.17

# Kentucky Career Center

# Office of Employment and Training

# 3108 Fairview Drive

# Owensboro, KY 42303

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# 11.20.17

# Earle C. Clements Job Corps Academy

# 2302 Us 60 East

# Morganfield, KY 42437

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# 11.15.17 Ireland Home Based Service LLC is hiring several positions including:

**Case Worker (Bachelor’s Degree) Evansville, IN**

Job Information CASE MANAGEMENT / SOCIAL WORK

COMMUNITY / HOME BASED SERVICES

Openings in the Counties of Vanderburgh, Warrick, Dubois, Knox, and 31 other Southern Indiana Counties.

Bachelors level staff needed to join our team of over 200 professionals providing cutting edge multi-modal interventions in Family Preservation and Social Work. Services provided to adolescents, children and families in the client’s homes. This opportunity could include working with youth on probation.

Generous pay and benefits including health, vision and dental insurance, retirement plan and paid time off starting at 90 days. Full time openings, hours will include evenings and potentially some weekends. Bachelors level staff work a 5 day schedule that includes a mandatory weekend day.

The base office for this location would be in Evansville. You would be required to travel to multiple counties per week. We currently offer mileage reimbursement and use of a company car after 6 months of employment.

EOE M/W/Vets/Disabled

**Licensed Therapist Evansville, IN**

Job Information Licensed or temporarily licensed therapists in LSW, LMHC, LMFT needed to join our team of over 200 professionals providing cutting edge multi-modal interventions in Family Preservation and Social Work. We are also seeking those without a degree but experience working in Human/Social Services. Services provided to adolescents, children and families in the client’s homes. This opportunity could include working with youth on probation.

Flexible schedule, extremely generous pay and benefits, including health and dental insurance, retirement plan, company provided tablet and cell phone, paid holiday and paid time off offered after 90 days of employment. Part and full time openings, hours will include evenings.   Supervision for licensure available.

Openings in the Counties of Vanderburgh, Warrick, Dubois, Knox, and 31 other Southern Indiana Counties.

The base office for this location would be in Evansville. You would be required to travel to multiple counties per week. We currently offer mileage reimbursement and use of a company car after 6 months of employment.

If you are interested “Building Positive Behavioral Change With Those We Serve!” please apply today.

Amanda Rice

Recruiting/Staffing Coordinator

Ireland Home Based Services

3231 N. Green River Rd

Evansville, IN 47715

812/454-0214

<https://www.linkedin.com/in/amanda-rice-49950474/>

[www.ihbs.us/jobs](http://www.ihbs.us/jobs)

[www.facebook.com/IrelandHomeBasedServices](http://www.facebook.com/IrelandHomeBasedServices)

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# 11.14.17 Owensboro Police Dept. is starting a hiring cycle.

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# 11.14.17

## Kentucky Career Center

## Office of Employment and Training

## 3108 Fairview Drive

## Owensboro, KY 42303

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# 11.14.17

# The Hampton by Hilton Owensboro-South is looking for smiling faces for both a 2nd (3-11) and 3rd shift (11-7) Front Desk position. Please apply in person at 615 Salem Drive (In-between Enterprise and All About You Salon & Spa). We offer competitive pay, travel discounts, and you’ll get to work with a fantastic team! \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# 11.13.17

# Earle C. Clements Job Corps Academy

# 2302 Us 60 East

# Morganfield, KY 42437

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# 11.9.17 The City of Owensboro is hiring.

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# 11.9.17

# The Henderson Police Department is starting a hiring cycle. The majority of hiring processes for law enforcement take a minimum of four months so this is a great time for graduating seniors to apply.

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# 11.6.17

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# 10.28.17

# The following job vacancy at AEP’s Rockport Plant:

# Title: Chemist Sr through Chemist Prin (Job Family)

# Req ID: 17110BR

Minimum qualifications are found on the job description. This job will be open for a minimum of ten (10) calendar days. To apply for this job, please go to www.aep.com and search for job openings under the “Careers” tab. AEP is an Equal Opportunity Employer, committed to provide a safe work environment that enables all of our employees to reach their full potential. AEP is also a member of a pilot effort to link veterans leaving military service to job openings in the energy industry. For more information on our Troops to Energy Jobs; please visit the website at: <http://www.troopstoenergyjobs.com/>

Laura M. Fischer, PHR . Administrative Associate Sr., HR . AEP Rockport Plant . Phone: 812-649-6528 . Fax: 866-201-4254

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10.27.17



T h e a t e a m i s a n a m e r i c o r p s p r o j e c t , c o m m i t t e d t o s e r v i n g

E l e m e n t a r y , m i d d l e , a n d h i g h s c h o o l s t u d e n t s o f k e n t u c k y i n

P a r t n e r s h i p w i t h s u p p o r t i v e s c h o o l s a n d i n v o l v e d

C o m m u n i t i e s t o p r o v i d e t u t o r i n g a n d m e n t o r i n g a s s i s t a n c e .

P o s i t i o n s A v a i l a b l e:

9 0 0 , 6 7 5 , 4 5 0 , a n d 3 0 0 h o u r P o s i t i o n s i n:

D a n v i l l e I n d e p e n d e n t S c h o o l s ;

Li v i n g s t o n C o u n t y S c h o o l s ;

M a y f i e l d I n d e p e n d e n t S c h o o l s ;

M e t c a l f e C o u n t y S c h o o l s ;

O w e n s b o r o P u b l i c S c h o o l s ; a n d

P u l a s k i C o u n t y S c h o o l s .

B e n e f i t s:

L i v i n g a l l o w a n c e

E l i s e g a l E d u c a t i o n A w a r d

S t u d e n t L o a n D e f e r m e n t

A n d a c c r u a l

Want to

KNOW MORE?

CONTACT INFO:

SHANNON BAILES 270.316.1005

shannon.bailes@owensboro.kyschools.us

DONNA MORGAN 270.404.1201

donna.morgan@barren.kyschools.us

AmeriCorps Is a cost effective solution to America's toughest problems, expands education and economic opportunity

Strengthens the impact of our nations nonprofits. The Corporation for National and Community Service (CNCS) is the federal agency

created to connect all Americans with an opportunity to serve their communities and their country, in partnership with state service

commissions. AmeriCorps provides thousands of Americans of all ages and backgrounds with intensive opportunities

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10.27.17

**Find Teaching Jobs in Kentucky-** [https://jobs.teacher.org/jobs/state/kentucky/](https://jobs.teacher.org/jobs/state/pennsylvania/)

I hope this helps! Would you be kind enough to include the above on: <https://intranet.kwc.edu/career-development/employment-opportunities/>?

Note: There are no associated costs. We simply work to enable and encourage teachers.

Let me know if you have any questions. I look forward to hearing from you either way.

Kindly,

Ally Thompson

Outreach Coordinator

[ally@teacher.org](mailto:ally@teacher.org)

cid:TeacherLogo.JPG@1508962800.3693

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10.23.17 **Visiting Assistant Professor of Teacher Education**

**(Elementary Education emphasis)**

Kentucky Wesleyan College, a private four-year, liberal arts college located in Owensboro, is seeking a dynamic and talented **Visiting Assistant Professor of Teacher Education (with an emphasis in elementary education**) for AY 2018-2019.  This position has the potential to become a tenure-track position after the initial year.

**Responsibilities**

* Coordinating course offerings and classroom observation experiences with local school districts to ensure that Teacher Education majors are able to fulfill all academic requirements related to teacher education.
* Teaching a variety of courses related to elementary education and/or common foundations of education courses including but not limited to courses in: Foundations of Education, Educational Psychology, Methods and Materials courses, literacy content courses, and Subject Area Methods and Materials courses.
* Advising students in elementary education and P-12 education major tracks.
* Engaging in service learning activities, leadership, and professional development.
* Working with students on PRAXIS tests.
* Working on national and state accreditation materials.
* Supervising student teachers.
* Representing the teacher education program at recruitment events.

**Qualifications**

* A terminal degree of PhD or EdD in Teacher Education with an emphasis in elementary education preferred; additional emphasis in literacy would be desired.
* Teaching expertise required in educational fields including educational foundations and elementary education as well as classroom instructional methods subjects including but not limited to literacy, language arts, mathematics, science, and/or social studies.
* A commitment to undergraduate teaching.
* Enthusiastic and dynamic personality.
* Ability to interact professionally with a diverse community including the local school districts.
* Drive and desire to develop a strong, high-quality program in elementary education that will expose students to a variety of educational opportunities.

Please submit a letter of application, curriculum vitae, statement of teaching philosophy, transcripts, and names and contact information for references to Cindy Sublett in Human Resources at [csublett@kwc.edu](mailto:csublett@kwc.edu).

Application review will begin immediately and continue until the position is filled.  Questions may be directed to Dr. Paula Dehn, VPAA, at [pdehn@kwc.edu](mailto:pdehn@kwc.edu).

**Visiting Assistant Professor of Teacher Education**

**(Middle Grades emphasis)**

Kentucky Wesleyan College, a private four-year, liberal arts college located in Owensboro, is seeking a dynamic and talented Visiting Assistant Professor of Teacher Education (with an emphasis in middle grades education) for AY 2018-2019.  This position has the potential to become a tenure-track position after the initial year.

**Responsibilities**

* Coordinating course offerings and classroom observation experiences with local school districts to ensure that Teacher Education majors are able to fulfill all academic requirements related to teacher education.
* Teaching a variety of courses related to middle grades education and/or common foundations of education courses including but not limited to courses in: Foundations of Education, Philosophy and Organization of Middle Schools, Methods and Materials courses, and Subject Area Methods and Materials courses.
* Advising students in middle grades education and P-12 education major tracks.
* Engaging in service learning activities, leadership, and professional development.
* Working with students on PRAXIS tests.
* Working on national and state accreditation materials.
* Supervising student teachers.
* Representing the teacher education program at recruitment events.

**Qualifications**

* A terminal degree of PhD or EdD in Teacher Education with an emphasis in middle grades education preferred.
* Teaching expertise required in educational fields including educational foundations and middle grades education as well as classroom instructional methods subjects including but not limited to literacy, language arts, mathematics, science, and/or social studies.
* A commitment to undergraduate teaching.
* Enthusiastic and dynamic personality.
* Ability to interact professionally with a diverse community including the local school districts.
* Drive and desire to develop a strong, high-quality program in middle grades education that will expose students to a variety of educational opportunities.

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10.23.17

Earle C. Clements Job Corps Academy

2302 Us 60 East

Morganfield, KY 42437

Phone: 270-389-5579

Fax: 270-389-5374

wolfe.miranda@jobcorps.org

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10.23.17 **Associate/Full Professor Criminal Justice and Criminology and**

**Division Chair Social and Behavioral Sciences**

Kentucky Wesleyan College’s Criminal Justice, Criminology and Law program is seeking a visionary leader who is energetic, collegial, enjoys significant faculty/student interaction, and is committed to developing a highly interactive teaching/learning environment that engages students in scholarly work.  The Criminal Justice, Criminology and Law program is a premier program at Wesleyan.  Expectations include maintaining and enhancing the local and regional reputation of the program and college, working with the community to expand service learning opportunities for students, and developing the future direction of the program.  The Division Chair for Social and Behavioral Sciences oversees faculty in CJC, Psychology, Exercise Science, and Political Science and History.  The Division Chair provides leadership in all areas of the administration of the academic division.  This is a nine month, tenure track position with a start date of August 15, 2018.

**Responsibilities and Duties:**

As the leader of the Criminal Justice program, duties include teaching core and elective courses, scholarly activity and publication, student advisement, assessment, and active participation in college committees.  Some instruction may be online.

The Division Chair is responsible for the overall strength and vitality of divisional programs, the support and guidance of divisional colleagues, and the academic well-being of the students enrolled in the divisions’ courses and programs.

**Minimum Qualifications:**

* A Ph.D. in Criminal Justice, Criminology, or closely related discipline.
* Scholarly record commensurate with appointment to Associate Professor.
* Leadership skills that will allow the candidate to work with various constituencies to continue the success of the program.
* Ability to foster creative methods of improving student outcomes.
* Supervisory/teaching experience in higher education.
* A strong commitment to teaching, mentoring, and working with undergraduate students.
* An active, independent research program that involves students.
* A desire to be of service to the college and to the external community.
* Effective communication skills.
* Ability to work collaboratively.

**To Apply:**

Applicants should submit a letter of interest, a detailed vitae listing qualifications and experience, transcripts, and names and contact information of references to Cindy Sublett in Human Resources at [csublett@kwc.edu](mailto:csublett@kwc.edu).  If possible, please submit all materials electronically in a single pdf document.  The college will not sponsor applicants for work visas.

Please contact Dr. Paula Dehn, VPAA, at [pdehn@kwc.edu](mailto:pdehn@kwc.edu) if you have questions.

Application review will begin immediately and will continue until the position is filled.

Kentucky Wesleyan College is an equal opportunity employer.

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10.23.17





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10.17.17

Kentucky Wesleyan College seeks applicants for a **full-time, hourly Bursar.** The Bursar is responsible for processing cash and electronic financial receipts for the College and for providing customer service for those conducting cash and deposit transactions with the College.

Responsibilities

Major responsibilities include but are not limited to:

* Receiving and recording payments in a variety of forms and from a variety of sources.
* Maintaining charges, refunds, and adjustments within current campus software systems.
* Processing student bills and refund checks.
* Preparing bank deposits for all cash activities campus-wide.
* Providing excellent customer service to students, parents, employees, and external agencies about student accounts and related financial activities.
* Preparing reports, analysis, and reconciliations for accounts.
* Managing the payment and collections process for student accounts.
* Managing the College’s petty cash fund.

Qualifications

Applicants must have an associate degree in accounting, finance, or a closely related field (bachelor’s degree preferred) and at least two years of previous experience in accounting and/or cash handling (or an equivalent combination of education and experience). Strong organizational, conflict-resolution, and computer skills are necessary, as is the ability to work independently and amid interruptions. Applicants must have a basic knowledge of accounting and be able to handle confidential information appropriately. Previous experience with accounting software is a plus.  Interpersonal communications skills and attention to detail are critical.

Benefits

This full-time position has access to a full range of employee benefits, including health, dental, vision, and life insurance; retirement plans; tuition plans; and a generous benefit time program.

To Apply

Please submit a cover letter, a resume, and the contact information for at least three professional references to Cindy Sublett in Human Resources at [csublett@kwc.edu](mailto:csublett@kwc.edu). The College will not sponsor applicants for work visas.

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10.12.17 Kentucky Legend is seeking a Sales Operation Analyst. Can be recent grad or December grad.

Description below. Submit resume and introduction to:

**Brooklyn Maple**

Brand Manager

Kentucky Legend®

*(a division of Specialty Foods Group, LLC)*

6 Dublin Lane

Owensboro, KY. 42301

[bmaple@kentuckylegend.com](mailto:bmaple@SFGTrust.com)

Direct: 270.926.2324 ext. 373

Cell:      270.244.4220



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10.10.17

**Career Opportunities**

KHC has the following positions available! Join us in helping Kentuckians find safe, quality, affordable housing.

**Contract Management Specialist I**  
Housing Contract Administration  
Salary Range: $37,908 - $47,384  
Please respond no later than **Friday, October 20, 2017**.  
   
Full details are available on [KHC's website](http://r20.rs6.net/tn.jsp?f=0019M-79h25Kmx0r3xS-9gWSuZFpuyZAa-Iw-WMjr3on1toI48g3HnvQ0lFWbfFU79WyHT3nyqWhLlHsHuZCxpjwuk789M2LxjfFRFUyk67SGAxhhC1TCcxLYnSUnouZSyYVrlgfx_XClM5kE-ZJZZ4XX3GcoldHLsFw1F74BJy4_8=&c=FkzfgLBIXdI_P9GRY6_JlVqCpU63IFnU3_7h7VvVJYipls-j0l0UCg==&ch=mrTbw-CfztDc_TGQ5BeqTTV6ZW5j60YCRfIAFAgIDzRg0lGMDGJfrw==), under About, [Careers](http://r20.rs6.net/tn.jsp?f=0019M-79h25Kmx0r3xS-9gWSuZFpuyZAa-Iw-WMjr3on1toI48g3HnvQw2_avGjpMX4KMLozKajV5wKif4hvkGD73PfNaSbmx_TmUHF1bOBWmrD2P6RD1u2oZ1ev74-Z60QIIW2CTYdnxD3TOAzQzyruzRNRKRBdBFvCbmrrp96j6HWPoN-KaVQ3Y5OwCJ9aRAzqbk5Qx-2THA=&c=FkzfgLBIXdI_P9GRY6_JlVqCpU63IFnU3_7h7VvVJYipls-j0l0UCg==&ch=mrTbw-CfztDc_TGQ5BeqTTV6ZW5j60YCRfIAFAgIDzRg0lGMDGJfrw==), Job Opportunities.

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10.10.17

**Owensboro ATT Retail Store Priority Hiring**

5115 Frederica Street, Owensboro, KY 42301

Thursday October 26, 2017

10am - 2pm (central)

**$1000 sign on bonus**

<http://work.att.jobs/OwensboroRetailHiring>

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10.09.17 Kentucky Career Center



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10.4.17 **KWC** **Head Wrestling Coach**

Kentucky Wesleyan seeks applicants for the **full-time, year-round position of Head Wrestling Coach.** Wrestling is being established as new sport at Kentucky Wesleyan, slated to begin competition in Fall 2018, and the successful candidate will establish and develop this program. Reporting to the Director of Athletics, the coach will provide leadership and be responsible for the coaching and management of the wrestling program. Kentucky Wesleyan College is an NCAA Division II institution and member of the Great Midwest Athletic Conference (G-MAC).

The Head Wrestling Coach is responsible for all phases and activities associated with operating a successful NCAA Division II program. Major responsibilities include but are not limited to:

* Instructing and coaching student athletes.
* Recruiting and retaining student participants.
* Scheduling, organizing, and conducting practices and competitions.
* Overseeing student-athletes’ academic progress.
* Budgeting and fundraising.
* Maintaining compliance with NCAA, G-MAC, and Kentucky Wesleyan rules and regulations.

Qualifications

Applicants should have prior experience as a student-athlete or coach in the sport of wrestling; a demonstrated knowledge and understanding of skills, techniques, and strategies of the sport; experience with recruiting student-athletes, fundraising, and budgetary management; a bachelor’s degree; and excellent communication and interpersonal skills.  College-level coaching experience and a master’s degree are preferred.

Benefits

This full-time position has access to a full range of employee benefits, including health, dental, vision, and life insurance; retirement plans; tuition plans; and a generous benefit time program.

To Apply

Please submit a cover letter, a resume, and the contact information for three professional references to Cindy Sublett in Human Resources at [csublett@kwc.edu](mailto:csublett@kwc.edu).  The College will not sponsor applicants for work visas.

Review of applications will begin immediately and will continue until the position is filled.

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10.4.17





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9.26.17

The Owensboro Sportscenter announced the addition of a new professional basketball team coming to the Sportscenter this winter in the NAPB (North American Premier Basketball League). They will be looking to hire someone as their **Director of Business Operations** who will handle their ticket and sponsorship sales along with promotions, public relations, etc.

If you have recent KWC graduates in sports management or marketing who would like the opportunity to interview with a professional sports team, please feel free to email me their resumes.

Thank you, in advance, for your assistance!

Jim Riggs

Director

Owensboro Sportscenter

Cell: 270-315-3047

Managed by Spectra

[James\_Riggs@comcastspectacor.com](mailto:James_Riggs@comcastspectacor.com)

<http://owensborosportscenter.com/>

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9.26.17

Owensboro Grain Company has a full time position for an entry level accounting position in accounts payable. This is a day time position. A Bachelor’s degree in Accounting preferred. Competitive wages based on experience. Health insurance, 401k plan and other benefits are available. Interested applicants can email their resume to [Jobs@owensborograin.com](mailto:Jobs@owensborograin.com).



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9.26.17 **Substance Abuse Program Director**

Henderson County Detention Center - Henderson, KY 42420



Ofc Kurt Wiesen

Human Resources Supervisor

Henderson County Detention Center

[kwiesen@hendersonky.us](mailto:kwiesen@hendersonky.us)

270-830-3140

C: 270-844-9881

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9.26.17 City of Owensboro is taking applications for: **Deputy Director of Public Works**.



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9.26.17 AT&T has a few upcoming events in KY for anyone that might be interested. All of these locations include a $1,000 Sign-On bonus if hired by 10/31/17 (see attached)

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Owensboro Retail Store Hiring Event

5115 Frederica Street, Owensboro, KY

Thursday September 28, 2017

10am - 2pm (central)

Louisville Retail Store Hiring Event

3014 Bardstown Road, Louisville, KY 40205

Monday October 2, 2017

10am - 2pm (eastern)

Lexington Retail Store Priority Hiring

3098 Richmond Road, Lexington, KY 40509

Wednesday October 11, 2017

10am - 2pm (eastern)

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9.26.17 Evansville Police Department is taking applications.

Closing date is Oct 30. $46,000 starting and every degree is $500 extra.

<http://evansvillepolice.com/careers/benefits>

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9.26.17 To,

New Job listing from Lexington,KY

Local Sales Assistant

Make your mark in Broadcasting and Digital Media. Sinclair Broadcast Group and Sinclair Digital Solutions are dedicated to making Sinclair a communications powerhouse! We are the largest and most diversified television broadcasting company in the country. Sinclair owns and operates, programs or provides services to more television stations than anyone and has affiliations with all major networks. Sinclair Digital group is focused on bringing the most engaging content to web, mobile and over-the-top broadcasting to audiences all over the country! Our success is the result of extraordinary employees and an exemplary management team who believe in a vision and are dedicated ensuring a great future for our employees. Whether you are an industry veteran or a just starting out, you can find it at Sinclair! We are advancing the world of Broadcasting and we want YOU to join our winning team!

WDKY-TV is seeking a detail-oriented Sales Assistant who has strong written and oral communication skills.

Full Time

Closing Date:

10/25/2017

<http://www.wdky.com> **Responsibilities include:**

• Creation of PowerPoint presentations, database management, and sales report maintenance

• Efficiently work with the team of Marketing Consultants/management team

• Assist with support on local and national business

• Various administrative duties and contract management

• Other responsibilities as assigned

**Requirements:**

• Skilled with Microsoft Excel, PowerPoint, and Word duties

• Able to utilize Wide Orbit, Wide Orbit Sales, Matrix, MediaLine, Outlook, and multi-line phone system

• Great attention to detail is essential

• Strong analytical ability

• Ability to meet strict deadlines while maintaining accuracy

**Contact:**

Sinclair Broadcast Group is proud to be an Equal Opportunity Employer and a Drug Free Workplace.

Please apply online by going to: <http://sbgi.net/sbgi-careers/>

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9.20.17 Paducah, KY and Madison, WI are hiring police officers

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9.19.17

WTVQ-TV

6940 Man O’ War Blvd.

Lexington, KY  40509



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9.19.17



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9.18.17





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9.15.17 *CITY OF OWENSBORO*

*Seeks qualified applicants for the following Full-time, Non-civil service position:*

**OFFICE MANAGER**

Administrative position responsible for managing the office for the Transit Department. The position is also a safety sensitive position regulated under the Dept. of Transportation. Primary essential functions include, but are not limited to: Conducts administrative, secretarial, and clerical work from basic to considerable difficulty level, such as but not limited to: typing; computer work; processing and administration of various paperwork; preparation of correspondence, reports, spreadsheets; answering phone and screening and relaying messages; files and maintains records in secured fashion; assists with the coordination, controlling, and monitoring of all programs mandated by the Federal Transit Administration. Starting pay $16.69/hr. Provided benefits include but are not limited to; health insurance, group life insurance, and wellness program. Paid time off including; vacation, sick time, and holidays (for eligible employees).

**QUALIFICATIONS *(Required at time of application):***

Associates Degree in Business Administration, Office Administration, or similar position, **or** 3 yrs. experience as secretary, office manager, or similar position (preferably to a top level position). Equivalent amount of education and/or experience is acceptable. Valid driver’s license required.

**TO APPLY:**

Applications must be received no later than **Friday, October 6, 2017.** The City reserves the right to accept applications after the deadline, at its discretion. Applications are available at **www.owensboro.org.** Click on “Employment Opportunities;” Click position; Follow directions on how to apply (in upper right corner, click “Download Application” to complete electronically; Save; Click arrow in very upper left corner to go back to previous page; Click “Submit Application;” Complete required information; Click Submit; You should get a message confirming if your application was submitted successfully). If you experience difficulty, you may also email your application and any related documentation directly to **timmelme@owensboro.org**. Applications also available by calling (270) 687-8540; toll-free (888) 616-8540; TDD/Voice (270) 687-4459. If you prefer, you can mail paper applications to *Elaine Timmel, City of Owensboro Personnel Dept., PO Box 10003, Owensboro, KY 42302-9003.* Resume alone is NOT sufficient*.* To confirm receipt of your application, please call the above number(s) **prior to** application deadline.

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9.15.17 **KHEAA/KHESLC Seek Outreach Counselor – Immediate Opening**

The Kentucky Higher Education Assistance Authority (KHEAA) and the Kentucky Higher Education Student Loan Corporation (KHESLC) have an immediate opening for an Outreach Counselor **position in the Far Western KY region**. This position will serve 13 counties in Far Western Kentucky **including: Ballard, Caldwell, Calloway, Carlisle, Crittenden, Fulton, Graves, Hickman, Livingston, Lyon, Marshall, McCracken and Trigg Counties.**

The position represents KHEAA and KHESLC through outreach contacts to increase awareness about financial aid programs, resources, publications and services. The counselor will represent KHEAA and KHESLC at college nights, career fairs, workshops, professional student financial aid meetings and training sessions, providing free information about career choices, postsecondary options and financial aid opportunities to students and families. The counselor will help administer Kentucky College Application Campaign, Close the Deal and College Decision Day in their region and serve as agency liaison with KY College Coaches Program representatives, as applicable. They will promote kheaa.com and KHEAA’s ILP and Getting the Facts tools. In addition to explaining how, when and where to apply for student financial aid, the counselor will assist students and families with the financial aid application and admissions processes and promote a variety of agency tools and resources.

Candidates must be a graduate of a college or university with a bachelor’s degree and must have three years’ experience in student financial aid, the student loan industry, client relations, marketing, educational administration, public administration, college and career counseling, college admissions or financial administration. Excellent public speaking, diplomacy, interpersonal and time management/scheduling skills are required, along with the ability and willingness to travel frequently.

Minimum starting salary is $35,823, plus health insurance, retirement and other benefits. Related prior work experience will be evaluated to determine the final salary amount offered to the successful candidate.

**Resumes should be submitted by close of business Wednesday, September 27, 2017 to** [**hr@kheslc.com**](mailto:hr@kheslc.com) **.**

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9.15.17 **Substance Abuse Program Counselor**

**Henderson County Detention Center - Henderson, KY 42420**

**Henderson County Detention Center is seeking a Counselor for a female substance abuse program.**

Candidate must have at a minimum:

At least 21 years of age

A Bachelor’s degree in a social service field with clinical experience in substance abuse treatment and/or counseling.

Preferred candidates would have a BA, BS, BSW and/or CADC.

Must have a valid driver’s license

This is a full time, 40 hours per week position with county benefits.

**Applicants may:**

**Mail, email, or fax:**

Henderson County Detention Center,

Attn: Human Resources Supervisor

P.O. Box 979 Henderson, KY 42419

Phone: (270) 827-5560 ext: 140

Fax: (270) 827-0890

Email: [kwiesen@hendersonky.us](mailto:kwiesen@hendersonky.us)

**Application deadline: 4:00 pm CDT September 29, 2017**

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9.15.17

Company: Townsquare Media has 2 opportunities!

**Title: Account Executive**

Details:

The Account Executive is the person who sells advertising and works closely with marketing businesses to the station listeners

**Position: Receptionist/Traffic Coordinator**

Company: Townsquare Media

Station(s): WBKR-FM, WOMI-FM

Job Type: fulltime

Job Description:

ESSENTIAL DUTIES AND RESPONSIBILITIES:

• This position will be supporting our Owensboro, KY location

• Monday – Friday 8am – 5pm

General Office Duties

• Answer phone and be able to handle multiple incoming calls at one time

• Maintain supply room including ordering supplies, organize and keep tidy

• Open, Scan and distribute Mail to appropriate departments and associates

• Process and maintain STD inventory and orders

• Order entry and revisions and other general traffic duties

• Generate, edit and download daily commercial logs

• Assist programming and promotions with giveaway’s and promotional items as needed

• Greet customers and clients as they arrive

• Fill daily prizes and maintain prize log spreadsheet

• Other general office duties as needed

Monthly Projects

• Sorting, stuffing and mailing monthly invoices and statements

SUGGESTED QUALIFICATIONS/EDUCATION:

• Team-oriented

• Excellent computer, organizational, and interpersonal skills

• Demonstrated ability to work with minimal supervision

Benefits:

**BENEFITS:**

• Medical/Dental/Vision insurance package

• 3 weeks paid vacation and 9 paid holidays per year

• Career advancement opportunities

• Medical/Vision/Dental

• Basic & Voluntary Life Insurance/Accidental Death & Dismemberment

• 401(k) Savings Plan

• Short and Long-Term Disability

• Employee Assistance Program

• Flexible Spending Account

• Commuter Reimbursement Accounts

• Employee Referral Program

• Fun Contests – Opportunity to Win Prizes

• Great Work Environment, Great Products to Sell

**POSITION OVERVIEW:**

As an integral member of the radio station’s administrative support staff, the Receptionist/Traffic Coordinator position requires an outgoing personality and professional but friendly demeanor, with the ability to be flexible and multi-task in a busy atmosphere.

Date Available: 09/14/2017

Contact Info:

Traci Davis

[traci.davis@townsquaremedia.com](mailto:traci.davis@townsquaremedia.com)

Fax: (270)-683-1558

**Instructions: Please send resume by e-mail or drop off at the office. No phone calls please.**

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9.8.17





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9.8.17

Courtyard Marriott of Owensboro is currently looking for full time front desk agents available to work 2nd and 3rd shifts; 3PM-11PM and 11PM-7AM.

**Job Description**

As a Front Desk Agent your responsibilities will be to greet and welcome guests upon arrival. Register guests into the computer, verifying registration, address, and credit information. You will need to promote the Marriott Rewards program and provide recognition and benefits to all present members and accept payment for guests accounts both at time of registration and check out. Specifically, you would be responsible for performing the following tasks to the highest standards:

* Greet guests and complete the registration process to include, but not limited to, inputting and retrieving information from the computer, confirmation of guest information and room rate, selection of rooms, coding electronic keys, promoting marketing programs, providing a welcome packet and ensuring guest knows location of room and/or has a bell person accompany him/her
* Assist guests with check-out including, but not limited to, ensuring rooms and services are correctly accounted, using the point-of-sale system, handling money, processing credit and debit cards, accepting and recording various forms of payment, making change and processing gift certificates
* Demonstrate a thorough knowledge of hotel information including, but not limited to, room categories, room rates, packages, promotions, the local area and other general product knowledge and answer guest questions and inquiries
* Respond to guest inquiries and requests and resolve issues in a timely, friendly and efficient manner
* Field guest complaints, conduct research and resolve and negotiate solutions for guest satisfaction
* Receive, input, retrieve and relay messages to guests

**Stop by the hotel and fill out an application in person. 3120 Highland Pointe Dr. (off Hwy 54)**



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**8.31.17Assistant Professor of Inorganic Chemistry**

Kentucky Wesleyan College seeks a dynamic and energetic Assistant Professor of Inorganic Chemistry who is committed to both teaching and involving undergraduates in scholarly work. The successful applicant will develop a successful undergraduate research program, participate in developing Chemistry curriculum, work on developing appropriate pedagogy, and contribute to the Pre-Professional Health Science programs in the Division of Natural Sciences and Mathematics. Teaching responsibilities include General Chemistry with lab, Inorganic Chemistry, and additional advanced courses in the area of specialization, as well as courses in the General Education curriculum. Preference will be given to individuals who also can teach Physical Chemistry courses. Additional responsibilities include advising students, mentoring undergraduate research, and service. The position will start in August 2018.

**Minimum Qualifications**

* Ph.D. with specialization in inorganic chemistry or closely related field. ABD will be considered but degree must be completed prior to the start of the 2018 Fall semester.
* A strong commitment to teaching, mentoring, and working with undergraduate students and a passion for providing an exceptional classroom experience for our students.
* An interest in involving undergraduates in relevant scholarly work.
* Effective communication skills.
* Ability to work collaboratively.
* A desire to contribute your professional expertise to the college and larger external community.

**Preferred Qualifications**

* Ability to teach Physical Chemistry.
* Post-doctoral experience in inorganic chemistry, or closely related field.
* Evidence of successful collegiate teaching experience.

**To Apply**

Please submit a letter of application, a curriculum vitae, a statement of teaching philosophy, a plan for undergraduate research, unofficial transcripts, and a list of references to Cindy Sublett, Human Resources, at [csublett@kwc.edu](mailto:csublett@kwc.edu) or mail to Kentucky Wesleyan College, 3000 Frederica Street, Owensboro, KY 42301. Please submit application materials in a single PDF file when applying via email. The College will not sponsor applicants for work visas.

Review of applications will begin **September 18, 2017** and will continue until the position is filled.

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# 8.30.17 Graphic Designer-

[**Liquor Barn**](https://www.ziprecruiter.com/c/Liquor-barn)**in**[**Louisville, KY USA**](http://maps.google.com/?q=Louisville%2C%20KY%2C%20USA&z=9)

As a Graphic Designer for LSNA, you will develop the overall layout, and production design for various media based on the needs of the business including signage, newspaper flyers, magazines, direct mail pieces and online as needed. This role will allow for much collaboration with the Marketing and Merchandising teams, and reports to the U.S. Marketing Coordinator located in the Store Support Centre in Louisville KY.

The ideal candidate is a creative and detailed professional with an acute ability to determine the message a design should portray and then create images that convey that same message to captivate our customers.

**Primary Responsibilities:**

* Develop layouts and designs for print flyers and other printed materials.
* Will work with the U.S. Marketing Coordinator on all briefs and creative initiatives
* Partner closely with Marketing and Merchandising teams to ensure cohesion with brand messaging across the business.

**Job Requirements:**

* Bachelor's Degree in Marketing or Graphic Design.
* 1-3 years of Graphic Design experience in a corporate environment.
* Must possess superb communication skills as a personable and professional spokesperson for the brand.
* Ability to meet tight deadlines and balance multiple priorities simultaneously, while executing against key deliverables with excellence.
* Strong interpersonal and collaboration skills to work effectively with employees across all levels of the organization.
* Demonstrated interest in the industry.

\* This role is a 6-month temporary full time position, which will be reassessed for permanency near the end of this period.

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8.28.17   
The following department has announced that it

is recruiting:

|  |
| --- |
| **For Complete Position Details Visit:  Police Officer**<http://www.theblueline.com/feature/ILchicago1.html> |

Chicago Police Department  
Chicago, IL  
  
  
Application Deadline: 10/16/17

Salary: $48,078 ($72,510 after 18 months)

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8.28.17

**Want to know more about the positions below?**

Go to focuscareer.ky.gov and log in with your email and password 1. Click "Search for Jobs"

2. Click "Start or Continue a Job Search Without a Resume"

3. Input the Job Number in the "Job ID" Box





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8.28.17

Earle C. Clements Job Corps Academy

2302 Us 60 East

Morganfield, KY 42437



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8.28.17 The Pearl Club is seeking a full time chef. Apply to:

[Terry@tpcowensboro.com](mailto:Terry@tpcowensboro.com)

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8.22.17



**Mary Beth Monroe, *Talent Acquisition***   
***Remedy Intelligent Staffing***  
1030 Monarch Street Suite 300 • Lexington, KY 40513  
859.224.4455 office • 859.396.9346 cell • 859.223.2979 fax

[marybeth.monroe@remedystaff.com](mailto:marybeth.monroe@remedystaff.com)

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8.22.17

New Job listing from Lexington,KY

Category: Management

Position/Title: Digital Sales Manager

WDKY-TV is seeking a Digital Sales Manager who will ensure that all digital objectives, including internet and mobile, maintain or exceed company revenue growth goals.

Vacancy Type: Full Time

Date Posted: 8/22/2017

Closing Date: 9/22/2017

City: Lexington

State: Kentucky

URL: <http://www.wdky.com>

Responsibilities:

• Meet with staff regularly to provide digital platform training, support and innovative integrations and develop new growth and revenue for Sinclair markets

• Maintain high level communications with all station and corporate management, sales staff, as well as vendors

• Execute training for sales management, account executives and content producers

• Meet with vendors and potential vendors to improve existing and develop new programs as well as find and develop new initiatives and programs to advance the digital team

• Assist with implementation of programs and create revenue streams as opportunities arise

• Gather new media technology and content information and research to provide the station with the most competitive advantage

Requirements:

• Ability to lead, train and direct professionals successfully

• Working knowledge of new media, digital interactive initiatives, social media and content

• Five years management experience, preferable in a TV sales environment

• Strong organizational, written and communication skills

• Hands on experience developing new business as a skilled negotiator and motivator

• TV background or digital management experience a plus

Contact:

Sinclair Broadcast Group is proud to be an Equal Opportunity Employer and a Drug Free Workplace.

Please apply online by going to: <http://sbgi.net/sbgi-careers/>

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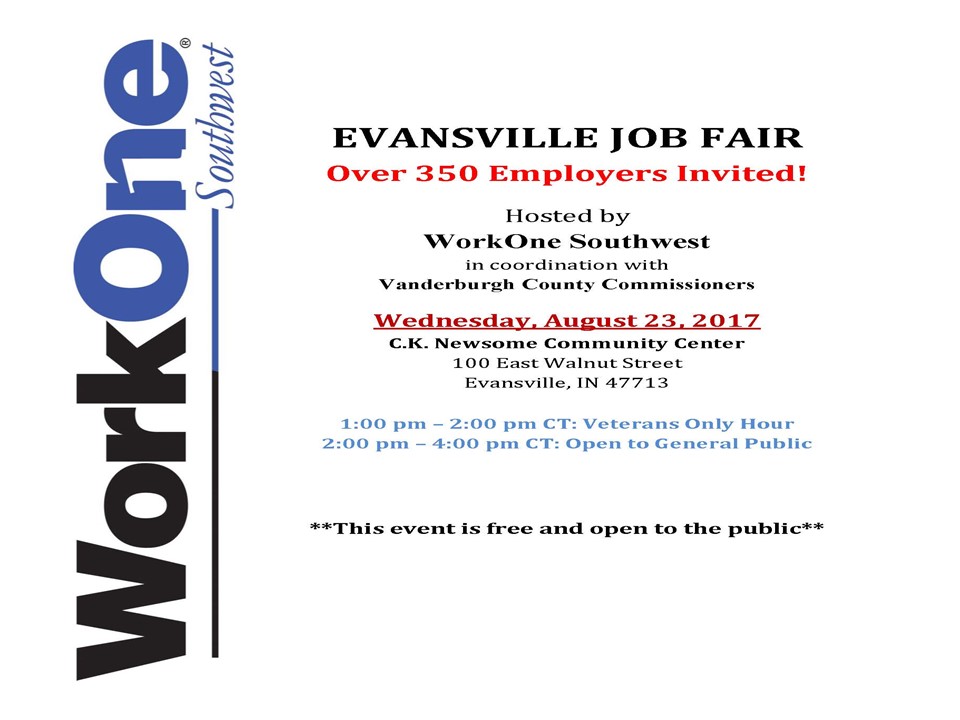
8.22.17 The City of Owensboro is giving exams and taking applications for police officer and Evidence Collection Unit Technician.

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8.22.17 **Alumni!**

Career Fair tomorrow in Evansville, IN .

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8.22.17

**Want to know more about the positions below?**

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2. Click "Start or Continue a Job Search Without a Resume"

3. Input the Job Number in the "Job ID" Box





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8.22.17 Daramic will be hiring a recent chemistry major for a lab position. It has not been publicly posted yet. If interested contact:

“ My husband's company here in town, Daramic, is hiring a chemistry major for a position. If you have any recent graduates who are looking for a job let me know and I will get the details from him.”

Naomi Golovin

Access Services Librarian

Kentucky Wesleyan College

270-852-3262

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8.14.17

DESK SIDE SUPPORT TECHNICIAN

**Owensboro Grain Company has a full time position for a Desk Side Support Technician**. This is a day time position. Work experience and/or Associates Degree in **Computer Science** required.

Competitive wages based on experience, health insurance, 401K plan and other benefits available. Interested applicants can email their resume to [Jobs@owensborograin.com](mailto:Jobs@owensborograin.com) E.O.E.

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8.817 **Ashley Home Store is hiring for CSR.** Can be part time or full time. Will work around class schedule if student. Process sales, paperwork, phone, and other office responsibilities. $10/hour. Must have availability during the following times, M-TH 10-7; Fri & Sat 10-8; Sun 12-5; Evenings and weekends expected. Stop in store to apply or go online to Indeed.com Call Kim Hendricks with questions 812-471-2090

Als**o has FT sales position available.**

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8.8.17 Mary Kendell Campus is having open interviews for Youth Care Workers





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8.8.17 City of Owensboro is taking applications for:

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8.8.17



**Want to know more about the positions below?**

Go to focuscareer.ky.gov and log in with your email and password 1. Click "Search for Jobs"

2. Click "Start or Continue a Job Search Without a Resume"

3. Input the Job Number in the "Job ID" Box



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8.4.17 Mentor Kids has an opening:



**Contact:**

Maria Shyver

Mentor Coordinator

MentorKids KY

2815 Veach Road

Owensboro,KY 42303

Phone: [(270) 926-6893](tel:%28270%29%20926-6893)

Fax:[(270) 926-3783](tel:%28270%29%20926-3783" \t "_blank)

[mariashyver@mentorkidsky.org](mailto:mariashyver@mentorkidsky.org)

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8.4.17 Earle C. Clements Job Corps Academy is hiring



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8.4.17 KYUMH/Mary Kendall Campus is hiring.



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8.4.17 Swedish Match has a FT/ Temporary/Intern Lab position through December.



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8.3.17





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8.3.17 The City of Owensboro is hiring.

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8.3.17 Multiple AmeriCorps openings with Louisville Metro Parks



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8.3.17 Audubon Area Locations/Community Groups/Employment Offices is hiring:

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8.2.17

**Director of Student Involvement**

Kentucky Wesleyan College seeks applicants for a full-time Director of Student Involvement. The Director is responsible for working with the Student Services staff to plan, implement, oversee, and assess the effectiveness of student programming and Greek life. Major responsibilities include:

* Managing all aspects of student activities for the College.
  + Advising the Student Activities Programming Board and managing its budget.
  + Working collaboratively with campus program entities to ensure holistic programming.
  + Coordinating the collection and organization of information for various student-related materials.
* Managing all aspects of Greek Life for the College.
  + Advising and assisting to the five national Greek organizations and one local sorority.
  + Coordinating Greek Week events and functions.
  + Promoting Greek Life at Kentucky Wesleyan.
* Working to engage commuter students.
  + Developing, recruiting, and advising the Commuter Student Association.
  + Planning, implementing, and overseeing activities designed to engage commuter students.
* Serving as a positive role model for and being accessible to students.

Qualifications

* Bachelor’s degree (master’s degree in a related field preferred).
* Previous experience with Greek life.  One to two years of professional experience in Student Activities and Leadership Development is preferred.
* Knowledge of the literature in Student Affairs and the ability to use theory to guide practice.
* Excellent communication skills with the ability to relate to a variety of groups.
* Ability to independently organize and manage multiple tasks and responsibilities.
* A high level of energy and a sense of humor.

Benefits

This full-time position has access to a full range of employee benefits, including health, dental, vision, and life insurance; retirement plans; tuition plans; and a generous benefit time program.

To Apply

Please submit a cover letter, resume, and the names and contact information for at least three professional references to Cindy Sublett in Human Resources at [csublett@kwc.edu](mailto:csublett@kwc.edu) or mail to Kentucky Wesleyan College, Cindy Sublett/HR, 3000 Frederica Street, Owensboro KY 42301. The College will not sponsor applicants for work visas.

Review of applications will begin immediately and will continue until the position is filled.

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8.2.17 CocaCola Bottling Company Owensboro Branch

Has the following positions:

We have **two** openings for Merchandisers.

One is a nightshift position (3:00PM-11:00PM Mon-Fri);

One day shift. Hours vary. Weekends required.

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8.2.17 Menards of Owensboro Professional Building Estimator position has come open.

The Professional Estimator will be responsible for estimating everything for building projects including suggesting materials the Guest did not specifically request to make their project run smoothly. Menards can supply the entire project and every estimate should reflect the broad line of products Menards has to offer. Our professional estimator must possess computer and building trades knowledge. Previous experience estimating residential and light commercial projects a plus. Anyone being considered for the Estimator position must take and pass the Estimator Eligibility Exam.

Apply in person at the Owensboro Menards 3001 Heartland Crossing Blvd, Owensboro, KY 42303

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7.21.17

**YOUTH CARE WORKER POSITIONS**

**OWENSBORO CAMPUS (MARY KENDALL) OF KY UNITED METHODIST HOMES FOR CHILDREN AND YOUTH**

A Youth Care Worker provides nurturing, therapeutic support and supervision of our children and youth throughout the course of all daily activities and responsibilities.

We are currently hiring for full-time and substitute positions.

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7.21.17

Owensboro Digital • Hancock Communications •

1115 Tamarack Road, Suite 500 • Owensboro, KY 42301 •



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7.21.17





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7.20.17 Owensboro Regional Recovery is taking applications.



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7.20.17 City of Bowling Green’s Human Resources Department will begin accepting applications on **Friday, July 21** for the following positions at the Police Department:

* **Police Officer  – Application Deadline: Friday, August 11**
* **Communications Dispatcher -** **Application Deadline: Friday, August 18**
* **Communication Center Supervisor -** **Application Deadline: Friday, August 18**

Interested applicants can apply online at [www.bgky.org/hr/jobs](http://www.bgky.org/hr/jobs) or at the computers available in Human Resources.

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7.13.17 **Director Institutional Effectiveness and Research**

Kentucky Wesleyan College seeks a strategic-minded Director of Institutional Effectiveness and Research who will provide leadership in supporting institution-wide data collection and analysis used in decision-making. Reporting to the Vice President of Academic Affairs, this full-time position will be charged with

* Overseeing the institutional data and analytics infrastructure.
* Creating college dashboards and reports.
* Benchmarking.
* Handling all internal and external requests for institutional data, including governmental agency reporting requirements, ranking entities, IPEDS and all other accrediting or reporting agencies.
* Working with faculty to create a culture of continuous improvement of undergraduate student learning outcomes assessment and degree program evaluation.
* Working with vice presidents and the president to plan, assess, and achieve the college's strategic plan.
* Assisting with the Southern Association of Colleges Commission on Colleges reaffirmation of accreditation of the College.
* Assist in the program evaluation process reviews of academic programs.
* Managing an assessment system to document, monitor, and evaluate the productivity and effectiveness of student learning outcomes.
* analysis for institutional areas such as staffing patterns, planning, process improvement, services review, student and staff characteristics, enrollment management, data integrity, and applying quantitative and qualitative research designs.
* Filling a critical role in linking planning, budget, and assessment within academic affairs, enrollment management, student affairs, external affairs, and athletics.

Minimum Qualifications:

* A bachelor’s degree (master’s degree in an appropriate academic discipline preferred).
* At least five years of experience in higher education administration, preferably institutional effectiveness, research, and/or planning.
* Personal integrity and a strong work ethic.
* Experience with standard statistical procedures relating to sampling, correlation analysis, projections, instrument design, quantitative and qualitative measures applied to educational and social research.
* Demonstrated ability to multi-task and prioritize projects.
* Exemplary written, verbal, and presentation skills, that results in an ability to communicate data driven information to internal and external audiences in both informative and engaging manner.
* Strong interpersonal skills and an ability to establish and maintain excellent working relationships across College constituencies.
* Demonstrated ability to work independently.
* Demonstrated ability to meet deadlines.
* Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form.
* Working knowledge of a variety of Microsoft software applications (Word, Excel, Access, and PowerPoint) and knowledge of or ability to learn College specific programs.
* Ability to work with continuous attention to detail in composing, typing, and proofreading material.

To apply, please submit a letter of application, curriculum vitae/resume, transcripts, and the names and contact information for references in a single PDF file to Cindy Sublett in Human Resources at [csublett@kwc.edu](mailto:csublett@kwc.edu) or mail to Kentucky Wesleyan College, Attn: Cindy Sublett, 3000 Frederica Street, Owensboro, KY  42301. The College will not sponsor applicants for work visas.

The anticipated start date is August 14, 2017.  Application review will begin immediately and will continue until the position is filled.  Questions may be directed to Dr. Paula Dehn, VPAA, at [pdehn@kwc.edu](mailto:pdehn@kwc.edu).

Kentucky Wesleyan College is an equal opportunity employer.

Please visit [www.kwc.edu](http://www.kwc.edu) for additional information about the College.

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7.13.17



Want to know more about the positions below?

1. Go to focuscareer.ky.gov and log in with your email and password 1. Click "Search for Jobs"

2. Click "Start or Continue a Job Search Without a Resume"

3. Input the Job Number in the "Job ID" Box



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7.2.17

The Kentucky College Coaches program is seeking to fill full-time vacancies at the following high schools throughout Kentucky.  Do you mind to post the vacancies on the KWC’s career services page?  Attached is a detailed description of the positions.

* Anderson County High School
* Calloway County High School
* Christian County High School
* Casey County High School
* Fleming County High School
* Gallatin County High School
* Grant County High School
* Holmes High School
* North Bullitt High School
* Marion County High School
* McCracken County High School
* McCreary Central High School
* Ohio County High School
* Pendleton County High School
* West Carter High School
* Whitley County High School

**AmeriCorps Service/Job Opportunity Information for Host Schools**

**Position Title:** Kentucky College Coach

**Location:** Varying

**Duration:** September 1, 2017 – June 30, 2018 (10 months)

**Living Allowance/Pay:** $1,210 per month, depending on start date for term of service, in living allowance, less FICA and other applicable taxes

**Benefits:** AmeriCorps healthcare and childcare eligibility, education award at the end of contract (approx. $2900), federal student loan forbearance eligibility, professional development, college access, and mentoring training events

**Minimum Qualifications:** Bachelor’s degree, excellent communication and organizational skills, mentoring experience

**Application Process:**

1. Create a My AmeriCorps account and Application [HERE](https://my.americorps.gov/mp/login.do).
2. Apply for the KCC position [HERE](https://my.americorps.gov/mp/listing/viewListing.do?id=57564&fromSearch=true).
3. Required Screening Survey: <https://www.surveymonkey.com/r/CTTB675>
4. Email a professional resume to Summer Gortney ([sgortney@kheaa.com](mailto:sgortney@kheaa.com)) and Megan Morris ([megan.morris@kycompact.org](mailto:megan.morris@kycompact.org)).

**Position Description:**

Kentucky College Coaches are AmeriCorps State service members tasked with assisting high school students to think, apply for and get accepted to college. This will involve doing whole-school activities, as well as one-on-one mentoring with core students from each grade level (9th-12th grade) designated by the member’s school-site supervisor. These priority students will be students who 1) will likely get through high school, but who are unlikely to go to college; 2) who would be first-generation college attendees; and/or 3) who are from low-income families.

Thanks,

Summer

**Summer Gortney, MPA**

Kentucky College Coaches Program Advisor

Kentucky Higher Education Assistance Authority

 PO Box 798 | Frankfort, KY  40602

 502-330-4711|  502-696-7458

 [sgortney@kheaa.com](mailto:sgortney@kheaa.com)

[www.kheaa.com](http://www.kheaa.com)

[www.kygoestocollege.com](http://www.kygoestocollege.com)

[AmeriCorpsKENTUCKY logo](https://www.facebook.com/kentuckycampuscompact)Get Social!

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7.2.17

Earle C. Clements Job Corps Academy

2302 Us 60 East

Morganfield, KY 42437



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6.29.17

Henderson Family Court has an immediate job opening as a Court Case Manager which we would like to publicize to persons with degrees (Associates at a minimum) in human services, counseling, sociology or psychology. Apply: courts.ky.gov



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6.26.17

**Want to know more about the positions below?**

1. Go to focuscareer.ky.gov and log in with your email and password 1. Click "Search for Jobs"

2. Click "Start or Continue a Job Search Without a Resume"

3. Input the Job Number in the "Job ID" Box



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6.22.17 The City of Owensboro is taking applications for police officers:



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6.19.17





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6.19.17 Franey’s Markets at 3611 Frederica (Lee Franey) and 215 East 25th Street ( Calvin Payne) are taking applications for the 1-7PM and 4-11PM (midnight on Fri & Sat) PT and FT shifts. If interested pick up application at either location.

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6.16.17

**Earle C. Clements Job Corps Academy**

**2302 U. S. Hwy. 60 East**

**Morganfield, KY 42437**

**Phone: 270-389-5578 Human Resources**

**Fax: 270-389-5374**

**Website: http://earlecclements.jobcorps.gov**

**JOB LINE: 270-389-5360**

**External Postings: 6/19/2017**



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6.16.17

The 1 year temporary

**Park Ranger position with possibility of an extension for a second year.....opens TOMORROW on June 13th and will be open until the 17th at** [**https://www.usajobs.gov/GetJob/ViewDetails/471944700**](https://www.usajobs.gov/GetJob/ViewDetails/471944700)

**USAJOBS - Job Announcement**

[www.usajobs.gov](http://www.usajobs.gov)

This position is located in **Mammoth Cave National Park**, in the Division of Interpretation and Visitor Services. Please visit find a park for additional park information.

This position is a Full-Time, Temporary appointment not-to-exceed one year with potential to be extended for an additional one year, for a maximum of two years based on agency needs and potential funding.

Travel, transportation, and relocation expenses will not be paid. All travel, transportation, and relocation expenses associated with reporting for duty in this position will be the sole responsibility of the selected employee.

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6.16.17

Position: Receptionist/Traffic Coordinator

Company: Townsquare Media

Station(s): WBKR-FM, WDKS-FM, WGBF-AM, WGBF-FM, WJLT-FM, WKDQ-FM, WOMI-FM Job Type: fulltime

Hours: Full-Time Owensboro, KY

Compensation: Open / year

Job Description:

The duties of the receptionist vary according to the size of the station. This position is ideal for understanding all the aspects of how a station operates.

Benefits:

BENEFITS:

• Medical/Dental/Vision insurance package

• 3 weeks paid vacation and 9 paid holidays per year

• Career advancement opportunities

• Medical/Vision/Dental

• Basic & Voluntary Life Insurance/Accidental Death & Dismemberment

• 401(k) Savings Plan

• Short and Long-Term Disability

• Employee Assistance Program

• Flexible Spending Account

• Commuter Reimbursement Accounts

• Employee Referral Program

• Fun Contests – Opportunity to Win Prizes

• Great Work Environment, Great Products to Sell

Education Required:

SUGGESTED QUALIFICATIONS/EDUCATION:

• Team-oriented

• Excellent computer, organizational, and interpersonal skills

• Demonstrated ability to work with minimal supervision

Experience Required:

BACKGROUND:

Townsquare Media Group is a diversified media, entertainment, and digital marketing services company that owns and operates radio, digital, and live event properties. The Company specializes in creating and distributing original entertainment, music, and lifestyle content. Our assets include 312 radio stations and over 325 local companion websites in 66 small to mid-sized markets, a national portfolio of music and entertainment digital properties reaching over 50 million US unique visitors monthly, including Taste of Country, Diffuser.fm, Ultimate Classic Rock, Loudwire, The FW, GuySpeed, ScreenCrush and PopCrush, and approximately 600 live music and non-music events annually, including the Taste of Country Music Festival, Mountain Jam, and Country Jam. Funds managed by Oaktree Capital Management are the Company’s largest equity holder.

More information is available at: [www.townsquaremediagroup.com](http://www.townsquaremediagroup.com)

Other Requirements:

ABOUT US

Townsquare Media Group is a diversified media, entertainment and digital marketing services company that owns and operates radio, digital and live event properties. The Company specializes in creating and distributing original entertainment, music and lifestyle content. Its assets include 312 radio stations and over 325 local companion websites in 66 small to mid-sized markets, making it the third largest owner of radio stations, a national portfolio of music and entertainment digital properties reaching over 50 million US unique visitors monthly, including Taste of Country, Diffuser.fm, Ultimate Classic Rock, Loudwire, The FW, GuySpeed, ScreenCrush and PopCrush, approximately 500 live music and non-music events annually, and Seize the Deal, an E-commerce business.

Date Available: June 26, 2017

Contact Info:

Traci Davis

[traci.davis@townsquaremedia.com](mailto:traci.davis@townsquaremedia.com)

Fax: (270)-683-1558

**Instructions: Please send resume by e-mail or drop off at the office. No phone calls please.**

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6.16.17

I’m pleased to announce that we have posted the following job vacancy at AEP’s Rockport Plant:

**Title**: Human Performance Specialist   
**Req ID**: 16104BR

Minimum qualifications can be found on the job description.  This job will be open for a minimum of three (3) calendar days. To apply for this job, please go to [www.aep.com](http://www.aep.com) and search for job openings under the “Careers” tab.

AEP is an Equal Opportunity Employer, committed to provide a safe work environment that enables all of our employees to reach their full potential.   AEP is also a member of a pilot effort to link veterans leaving military service to job openings in the energy industry. For more information on our Troops to Energy Jobs; please visit the website at: <http://www.troopstoenergyjobs.com/>

Your help in sending qualified candidates is deeply appreciated!

*Laura M. Fischer, PHR . Administrative Associate Sr., HR  .  AEP Rockport Plant . Phone: 812-649-6528 . Fax: 866-201-4254*

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6.16.17

The following recurring job order is sent to you courtesy of BCS on behalf of the listed station.

If you can identify a prospective applicant, please follow the contact information listed below.

Company: Townsquare Media

Title: Account Executive

Details:

The Account Executive is the person who sells advertising and works closely with marketing businesses to the station listeners

Mission:

To serve the community as a profitable and vibrant business interest.

Benefits:

WE PROVIDE GREAT STATIONS, ONGOING TRAINING, COMPETITIVE COMPENSATION AND BENEFITS THAT PUT YOU ON TOP!

Contact Info:

Traci Davis

[traci.davis@townsquaremedia.com](mailto:traci.davis@townsquaremedia.com)

or

Steve Cooke

Steve Cooke [steve.cooke@townsquaremedia.com](mailto:steve.cooke@townsquaremedia.com)

Fax:

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6.16.17

The Kentucky Career Center in Owensboro is looking to fill a Workforce Development Specialist position. Please read below for more information. Applicants can apply through Focus Career **focuscareer.ky.gov** through the **Job ID KY0917954**. Please let me know if you have any questions.

Job locations:

Owensboro, Daviess, KY (42301)

Job description:

\* Interview job seekers to determine training and qualifications.

\* Provide assistance to job seekers in need of intensive services.

\* Enroll job seekers into special programs and monitor their progress.

\* Interview and assess job seekers to determine employment services needs, such as testing, counseling, job development and training.

\* Make referrals to other local one-stop partners for services.

\* Assist job seekers in obtaining labor market information.

\* Assist customers with finding suitable employment through various job search programs (mainly Focus Career).

\* Ensure customers' Focus Career account is acceptable, providing resume preparation assistance.

\* Provide career guidance.

\* Assist customers with filing claims on the internet.

\* Ensure Unemployment customers are fully registered with Focus Career.

\* Provides administrative support services to unemployment insurance claimants, employers and job seekers.

\* Informs applicants, claimants, participants and employers of their rights, responsibilities and program services under provisions of the Workforce Investment Act, Wagner-Peyser Act, Unemployment Insurance and other workforce programs, laws and regulations; and performs other duties as required.

EDUCATION:

Graduate of a college or university with a bachelor's degree.

EXPERIENCE:

Must have two years of experience in reviewing, monitoring, determining eligibility for and/or administering employment service or unemployment insurance programs, or experience in education, public administration, military or human resources.

Substitute EDUCATION for EXPERIENCE:

A master's degree will substitute for one year of the required experience.

Substitute EXPERIENCE for EDUCATION:

Work experience in workforce programs such as WIA, employment services, unemployment insurance, education, public administration, military or human resources will substitute for the required college on a year for year basis.

This is a Federally Funded Time Limited Position.

Job requirements

\* Applicants preferred to have at least a Bachelors degree or equivalent

\* Applicants are preferred to have had at least 2 years experience

\* Applicants preferred to hold a Regular Operator (Class D) driving license

\* Applicant must have two years of experience in reviewing, monitoring, determining eligibility for and/or administering employment service or unemployment insurance programs, or experience in education, public administration, military or human resources.

Job salary and benefits

\* Actual salary $2427.44 monthly

\* Normal working days: weekdays

\* 37.5 hours per week

\* Normal work shifts: First (day)

\* The hours for this role are Full-time, Regular

\* Leave benefits include Paid holidays, Vacation/paid time off and Sick

\* Retirement benefits include 401K

\* Insurance benefits include Health and Life

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6.16.17 Southern Recycling LLC is currently seeking a full time position as a cashier.

Cindy Kasinger

General Manager

Southern Recycling LLC

2401 Grimes Ave.

Owensboro, Ky. 42303

Office (270)926-6611

Cell (270) 392-5654

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6.16.17



**Want to know more about the positions below?**

1. Go to focuscareer.ky.gov and log in with your email and password 1. Click "Search for Jobs"

2. Click "Start or Continue a Job Search Without a Resume"

3. Input the Job Number in the "Job ID" Box



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6.16.17

City of Bowling Green’s Human Resources Department will begin accepting applications on **Friday, June 16, 2017** for the following full-time position:

* ***Firefighter***

**APPLICATION DEADLINE:**  **Friday, July 21, 2017**

Please see attached documents for additional information.

Interested applicants can apply on line at [**www.bgky.org/hr/jobs**](http://www.bgky.org/hr/jobs) or at the computers available in Human Resources.



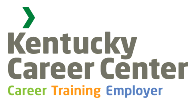
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6.16.17 City of Owensboro is now hiring an accounting clerk.



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6.10.17





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6.10.17

Cincinnati Police Department, Recruitment and Background Squad is excited to announce that we are currently accepting applications to take the upcoming Police Recruit Exam.  The exam will be held on Saturday, August 19th, at the Duke Energy Center located in the heart of downtown Cincinnati. criminal justice students and alumni that are looking for a career in law enforcement.

The position of Cincinnati Police Recruit is a highly sought after title and the hiring process is extremely competitive.  So having an advantage, such as a certificate or degree, will certainly make an applicant stand out!  I have attached the job announcement and information about upcoming open houses for you to get to your students.

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6.10.17

**Administrative Assistant**

Kentucky Wesleyan College seeks applicants for a full-time Administrative Assistant in the Teacher Education Department. This is a 10-month per year position that will be off work during June and July.

Responsibilities

Primary responsibilities include office management and administrative support, serving as a liaison between the Wesleyan Teacher Education Department and area principals and teachers, preparing and submitting reports and forms, managing the departmental database and information management system, and maintaining files.

Qualifications

Applicants must have at least two years of previous experience as an administrative assistant and/or equivalent experience in the public school setting; an associate’s degree (bachelor’s degree preferred); proficiency with MS Office including Word, Excel, and Access; and excellent organization and communication skills. Applicants must be self-motivated and have the ability to work independently and with close attention to detail.

Benefits

This full-time position has access to a full range of employee benefits, including health, dental, vision, and life insurance (including coverage during the summer months); retirement plans; tuition plans; and a generous benefit time program.

To Apply

Please submit a cover letter, resume, and the contact information for three professional references to Cindy Sublett at [csublett@kwc.edu](mailto:csublett@kwc.edu).

Review of applications will begin June 19, 2017.

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6.10.17

**Financial Aid Counselor**

Kentucky Wesleyan College invites applications for a full-time Financial Aid Counselor. Reporting to the Director of Financial Aid, the Counselor supports the day to day operations of the Financial Aid Office and assists students and their families with the financial aid process.

Responsibilities

Major responsibilities include but are not limited to:

* Assist new and continuing students and their parents with the financial aid process and completing the Free Application for Federal Student Aid.
* Build and adjust financial aid packages according to the policies of the College and funding requirements.
* Manage and support various financial aid programs (e.g., Federal Work Study Program, Direct Loan Program, loan certifications, ISIRS).
* Learn and remain current with federal, state, and institutional financial aid regulations.
* Assist with various events when requested by the Director of Financial Aid (e.g., high school visits, College Goal Kentucky, financial aid audits).

Qualifications

Applicants should have a bachelor’s degree and previous experience working in higher education. Previous experience in financial aid is preferred.  Excellent interpersonal, communication, and organizational skills are required, as is proficiency with all Microsoft Office Suite software. Applicants must be self-motivated and able to handle confidential information appropriately and with discretion.

Benefits

This full-time position has access to a full range of employee benefits, including health, dental, vision, and life insurance; retirement plans; tuition plans; and a generous benefit time program.

To Apply

Please submit a cover letter, resume, and the contact information for three professional references to Cindy Sublett in Human Resources at [csublett@kwc.edu](mailto:csublett@kwc.edu). Review of applications will begin immediately and will continue until the position is filled. Kentucky Wesleyan College is an equal opportunity employer.

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6.10.17

**Earle C. Clements Job Corps Academy**

**2302 U. S. Hwy. 60 East**

**Morganfield, KY 42437**

**Phone: 270-389-5578 Human Resources**

**Fax: 270-389-5374**

**Website: http://earlecclements.jobcorps.gov**

**JOB LINE: 270-389-5360**

**External Postings: 6/9/2017**



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6.7.17 **Admissions Counselor**

Kentucky Wesleyan College seeks applications for a full-time Admissions Counselor. The Admissions Counselor assists in the development and implementation of a comprehensive marketing and recruitment program. Responsibilities include but are not limited to:

* Traveling to and recruiting students from a specific region through school visitations, college fairs, personalized communications, etc.
* Interviewing, counseling, and assisting prospective students and their families on admission-related matters, including the admissions process, financial aid and scholarship opportunities, housing options, and co-curricular activities.
* Developing and nurturing relationships within the recruiting areas.
* Actively participating in Admissions’ events.

Applicants must have excellent communication and interpersonal skills, the ability and willingness to travel extensively, and strong organizational and computer (MS Office) skills, as well as a bachelor's degree, the ability to work independently, and a valid driver's license. Social media experience is preferred. Applicants must be able to work some evenings and weekends.

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Review of applications will begin immediately and will continue until the position is filled.

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6.2.17

**Visiting Assistant Professor Teacher Education (middle grades emphasis)**

Kentucky Wesleyan College, a private four-year, Liberal Arts College located in Owensboro, is seeking a dynamic and talented Visiting Assistant Professor of Teacher Education (with an emphasis in middle grades education) for AY 2017-2018.  This position has the potential to become a tenure-track position after the initial year.

Kentucky Wesleyan currently serves approximately 700 students and provides a challenging and supportive academic experience that produces highly qualified graduates who become successful professionals in their careers and valuable members of their communities.

Prospective candidates should have a Ph.D. or Ed.D. in Teacher Education with an emphasis in middle grades education.  A commitment to both teaching and scholarship is essential.  The successful candidate will teach an array of courses related to middle grades education and/or common foundations of education courses including but not limited to courses in: Foundations of Education, Philosophy and Organization of Middle Schools, Methods and Materials courses, and Subject Area Methods and Materials courses.  The successful candidate will establish and maintain a program of professional/scholarly work in collaboration with undergraduates.  The teaching load is eight courses (24 credit hours) per year.  Additional responsibilities include advising students and service both within and outside the college community.  The anticipated starting date is August 15, 2017.

**Responsibilities**

* Coordinate course offerings and classroom observation experiences with local school districts to ensure that Teacher Education majors are able to fulfill all academic requirements related to teacher education.
* Teach a variety of courses related to middle grades education and/or common foundations of education courses including but not limited to courses in:  Foundations of Education, Philosophy and Organization of Middle Schools, Methods and Materials courses, and Subject Area Methods and Materials courses.
* Advise students in middle grades education and P-12 education major tracks.
* Engage in service learning activities, leadership, and professional development.
* Work with students on PRAXIS tests.
* Work on national and state accreditation materials.
* Supervise student teachers.
* Represent the teacher education program at recruiting events.

**Qualifications**

* Ph.D. or Ed.D. in Teacher Education with an emphasis in middle grades education (ABDs will be considered).
* Teaching expertise required in educational fields.  Preferences will be given to candidates with experience in areas of educational foundations and middle grades education as well as classroom instructional methods subjects including but not limited to literacy, language arts, mathematics, science, and/or social studies.
* A commitment to undergraduate teaching.
* An enthusiastic and dynamic personality.
* Ability to interact professionally with a diverse community including the local school districts.
* Drive and desire to develop a strong, high-quality program in Middle Grades education that will expose students to a variety of educational opportunities.

Additional information about Kentucky Wesleyan and the Owensboro community may be found at

* <http://www.KWC.edu>/
* <http://www.owensboro.org/>
* <http://edc.owensboro.com/>

To apply, please submit a letter of application, curriculum vitae, statement of teaching philosophy, transcripts, and contact information for references to Cindy Sublett in Human Resources at [csublett@kwc.edu](mailto:csublett@kwc.edu).  The College will not sponsor applicants for work visas.  Application review will begin immediately and will continue until the position is filled.  Kentucky Wesleyan College is an equal opportunity employer.

Questions may be directed to Dr. Leah Hoover, co-chair of the Professional Studies Division, at [lhoover@kwc.edu](mailto:lhoover@kwc.edu).

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